

PUBLIC WORKS DEPARTMENT
BUDGET

Public Works Department 2015 Annual Budget Notes

6600-52100 Personal Service – Street Maintenance – 2014 expenses included (1) Public Works Director, (1) Assistant Public Works Director, (1) Public Works Inspector, (1) Fleet Mechanic II, (1) Fleet Mechanic I, (7) full-time Maintenance Workers, (2) part-time Maintenance Workers, and (6) seasonal workers. There are no additional positions scheduled to be filled in 2015. Expenses in 2015 reflect a 2% wage increase.

	<u>13 Actual</u>	<u>14 Budget</u>	<u>14 Est.</u>	<u>2015</u>
010-6600-52100	535,132	616,947	630,000	646,348
061-6610-52100	107,662	120,000	109,937	110,000
062-6620-52100	38,816	50,000	50,000	50,000

6601-52110 PERS Pension – City’s contribution is 14% of Personal Service Accounts listed above.

6601-52120 Hospitalization – Department’s premiums to cover the employees’ medical costs associated with the City’s High Deductible Health Insurance Program. 2015 reflects a 5% increase. Costs associated with dental claims, COBRA administration, and employer’s contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086).

6601-52140 Uniforms – Covers uniform rental contract for all employees in the department as well as the replacement of safety boots per employee (\$125).

6601-52146 Public Property Damage – Costs associated with repairing public property in the right-of-way that has been damaged by vandalism and/or accidents. Costs may be recovered from individuals or their insurance. Unfortunately, 2014 was very bad year for City property: repair guardrail (\$4,927); repair damaged light pole (\$4,990); repair to cemetery fence (\$3,362); repair of light pole and bench (\$11,200); repairs to bus shelter glass (\$1,925); replacement of light pole and base (\$14,000); replacement of bus shelter and trash can (\$16,000). 2015 includes repairs for two accidents not able to be completed in 2014 (\$10,000). Fortunately in many of these incidents, the City was able to recover our costs from the insurance company.

6601-52280 Materials and Supplies – Includes a variety of materials and supplies (fire extinguishers, concrete for repairs, rental equipment, chains, hooks, etc.). 2014 includes the replacement of seasonal banners (\$4,400) and the Oxford Hills Subdivision sign (\$1,600). In 2015, enhance the Church Street rain garden plantings (\$1,200) and replace one set of Holiday banners (\$4,200).

6601-52600 Urban Forestry – Expenses related to the care of the City’s trees. 2014 included EAB treatments (\$13,615); grinding of chip materials (\$10,500); stump grinding (\$1,000); tree planting (\$15,816); and the purchase of Arbor Day trees (\$355). 2015 includes EAB treatment (\$14,850); grinding of chip materials (\$11,000); tree removal (\$14,000); and the purchase of Arbor Day trees (\$300). **Goal VIII (A), (B), and (C)**

EXPENDITURE DETAIL

FUND		CONTROL ACCOUNT			
010 - General Fund		Public Works			
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2013	2014	2014	2015
6600-52100	Personal Service - Street Maintenance	535,132	616,947	630,000	646,348
6601-52110	PERS Pension	97,401	106,007	105,770	112,889
-52112	Medicare	9,793	11,922	11,229	12,882
-52115	Tuition Reimbursement	-	-	-	-
-52120	Hospitalization	114,492	151,162	130,321	131,782
-52130	Life Insurance	825	893	899	964
-52140	Uniforms	6,730	14,116	10,000	13,115
-52145	Safety Glasses	-	250	-	250
-52146	Public Property Damage	5,785	17,427	46,382	25,000
-52150	Travel and Lodging	5	150	5	150
-52160	Seminars - Conventions - Training	1,251	1,500	2,147	1,900
-52166	Alcohol and Drug Testing	220	500	308	500
-52170	Dues - Subscriptions - Memberships	976	1,000	887	1,000
-52210	Supplies	4,417	4,050	2,860	4,000
-52220	Janitorial Supplies	1,067	1,500	1,363	1,500
-52250	Petty Cash	-	-	-	-
-52260	Postage	473	612	200	500
-52275	Dirt - Gravel - Chips	-	1,850	1,500	1,500
-52276	Bituminous Concrete	-	-	-	-
-52280	Materials and Supplies	19,185	22,944	15,460	20,000
-52315	Street Signs	-	-	-	-
-52316	Road Paint	-	-	-	-
-52317	Weed Spray	1,685	2,000	1,421	2,000
-52318	Salt - Ice/Snow Removal	-	-	-	-
-52350	Equipment Maintenance/Repair	10,414	15,160	33,000	20,000
-52360	Vehicle Maintenance/Repair	25,150	21,811	47,787	25,000
-52370	Vehicle Fuel - Oil	38,350	40,000	52,900	55,000
-52390	Communications Maintenance	1,748	4,300	1,100	7,240
-52450	Utilities	19,747	23,000	23,918	25,400
-52480	Building Maintenance/Repair	17,751	15,007	14,988	20,000
-52600	Urban Forestry	34,805	55,455	44,813	42,200

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- 6601-52606 Water Quality – Covers permits, testing, and reports related to water quality issues in the City. 2014 included National Pollutant Discharge Elimination System (NPDES) Outfall Inventory (\$11,540); Stormwater Annual Report (\$3,428); NPDES Annual Discharge fee from OEPA (\$501); Stormwater mapping services (\$1,004); Updates to our Stormwater Management Plan based on new OEPA Small MS4 General Permit (\$10,000). 2015 includes Stormwater mapping (\$12,000); Annual Report (\$3,500); Dry weather screening (\$12,000); and Discharge fee (\$501). **Goal IV (A), (B), (C), Goal V (A) and Goal VI (A)**
- 6601-52610 Other Contractual – In 2014, expenses consist of \$2,730 for the disposal of hazardous materials (anti-freeze and paint); purchase of Microsoft 2013 licenses for office computers (\$2,225); plus the annual & 3-year compliance testing for fuel pumps (\$1,425). 2015 includes costs associated with continuing the used oil and paint recycling program (\$2,600); and the design of a street sweeper dump station (\$2,500) for stormwater containment issues. **Goal I (A), Goal VII (A), Goal V (A)**
- 6601-52800 Capital Improvements – 2014 includes replacement of chipper (\$39,093); new shop air compressor (\$2,588); two new computers for department (\$2,410); replacement generator (\$2,100); replacement heavy duty floor jack (\$1,500); and replacement copier (\$4,525). 2015 includes replacement of four bus shelter trash cans; miscellaneous tools (\$1,750); and consideration of one mower (\$13,050).

EXPENDITURE DETAIL

FUND		CONTROL ACCOUNT			
010 - General Fund		Public Works			
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2013	2014	2014	2015
6601-52606	Water Quality	7,275	27,541	26,673	28,001
-52610	Other Contractual	15,763	8,500	8,403	11,000
-52630	Street Lights	122,685	145,478	143,000	145,860
-52696	Claims/Contingencies	-	5,000	2,500	2,500
-52790	Refunds	394	-	-	-
-52792	Performance Bond Refunds	-	5,000	-	1,000
-52800	Capital Improvements	15,826	54,852	53,772	15,000
-52810	Vehicles	-	-	-	-
TOTAL	PUBLIC WORKS DEPARTMENT	1,109,345	1,375,934	1,413,606	1,374,481