

PUBLIC WORKS DEPARTMENT BUDGET

Public Works Department 2016 Annual Budget Notes

6600-52100 Personal Service – Street Maintenance – 2015 expenses include (1) Public Works Director, (1) Assistant Public Works Director, (1) Public Works Inspector, (1) Fleet Mechanic II, (1) Fleet Mechanic I, (7) full-time Maintenance Workers, (2) part-time Maintenance Workers, and (6) seasonal workers. Expenses in 2016 reflect a 2% wage increase.

	<u>14 Actual</u>	<u>15 Budget</u>	<u>15 Est.</u>	<u>2016</u>
010-6600-52100	624,960	646,348	618,401	655,427
061-6610-52100	109,359	110,000	110,000	110,000
062-6620-52100	46,429	50,000	50,000	40,000

6601-52110 PERS Pension – City’s contribution is 14% of Personal Service for Personal Service Accounts.

6601-52120 Hospitalization – Department’s premiums to cover the employees’ medical costs associated with the City’s High Deductible Health Insurance Program. 2016 reflects a 5% increase. Costs associated with dental claims, COBRA administration, and employer’s contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086).

6601-52140 Uniforms – Covers uniform rental contract for all employees in the department as well as the replacement of safety boots per employee (\$125).

6601-52146 Public Property Damage – Costs associated with repairing public property in the right-of-way that has been damaged by vandalism and/or accidents. Costs may be recovered from individuals or their insurance. Unfortunately, the 2015 experience was not as good as the 2014 experience relative to this list of damaged City property: replace two light poles and accessories on SR 4 (\$20,407); replace bus shelter (\$10,058); repair decorative wall on SR 4 (\$4,491); replace traffic signal pole (\$14,125); and replace a traffic control cabinet at Crescentville Road and Northwest Boulevard (\$10,971). Due to the unpredictable nature of this line item, 2016 is a number to simply address future potential losses. Fortunately in many of these incidents, the City was able to recover our costs from the insurance company.

6601-52280 Materials and Supplies – Includes a variety of materials and supplies (fire extinguishers, concrete for repairs, rental equipment, safety supplies, Christmas lights, etc.). 2015 includes the replacement of Holiday street banners for SR 4 (\$4,300). 2016 includes the normal materials and supplies expenses.

6601-52600 Urban Forestry – Expenses related to the care of the City’s forestry such as planting, removal, trimming, and stump grinding, as well as any treatments for infestations. 2015 includes EAB treatments (\$16,712); grinding of chip materials (\$11,000); stump grinding (\$1,820); and tree removals (\$9,258). 2016 includes a portion of the EAB treatment (\$7,000) and grinding of chip materials (\$11,000). The remainder of expenses for urban forestry in 2016 are planned to be spent in the Parks & Urban Forestry Fund (094). **Goal VIII (A), (B), and (C)**

EXPENDITURE DETAIL

FUND		CONTROL ACCOUNT			
010 - General Fund		Public Works			
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2014	2015	2015	2016
6600-52100	Personal Service - Street Maintenance	624,960	646,348	618,401	655,427
6601-52110	PERS Pension	105,637	112,889	106,531	114,860
-52112	Medicare	11,199	12,882	11,093	12,280
-52115	Tuition Reimbursement	-	-	-	-
-52120	Hospitalization	130,321	131,782	118,908	132,797
-52130	Life Insurance	899	964	937	991
-52140	Uniforms	7,577	13,547	8,500	9,000
-52145	Safety Glasses	-	250	125	125
-52146	Public Property Damage	32,052	29,330	66,879	20,000
-52150	Travel and Lodging	5	150	53	250
-52160	Seminars - Conventions - Training	2,154	1,900	1,221	1,900
-52166	Alcohol and Drug Testing	198	500	1,024	1,500
-52170	Dues - Subscriptions - Memberships	886	1,000	1,183	4,700
-52210	Supplies	1,997	4,000	1,290	2,000
-52220	Janitorial Supplies	788	1,500	1,609	1,500
-52250	Petty Cash	-	-	-	-
-52260	Postage	247	500	51	400
-52275	Dirt - Gravel - Chips	600	1,500	850	1,000
-52276	Bituminous Concrete	-	-	-	-
-52280	Materials and Supplies	14,549	20,632	19,549	15,000
-52315	Street Signs	-	-	-	-
-52316	Road Paint	-	-	-	-
-52317	Weed Spray	1,421	2,000	1,574	1,500
-52318	Salt - Ice/Snow Removal	-	-	-	-
-52350	Equipment Maintenance/Repair	25,631	20,250	30,205	25,000
-52360	Vehicle Maintenance/Repair	44,613	25,751	39,313	25,000
-52370	Vehicle Fuel - Oil	52,172	55,000	39,284	45,000
-52390	Communications Maintenance	1,048	7,240	1,048	7,240
-52450	Utilities	23,923	25,400	21,800	22,000
-52480	Building Maintenance/Repair	9,277	25,500	19,518	10,000
-52600	Urban Forestry	37,584	49,086	40,713	18,000

Public Works Department 2016 Annual Budget Notes

- 6601-52606 Water Quality – Covers permits, testing, and reports related to water quality issues in the City. 2015 includes the National Pollutant Discharge Elimination System (NPDES) annual discharge fee (\$501); the stormwater annual report (\$2,340); and stormwater mapping updates (\$12,000). 2016 includes the NPDES annual discharge fee (\$501); updates to our Stormwater Management Plan based on the new OEPA Small MS4 General Permit (\$10,000); the annual report (\$3,500); and the first half of the required dry weather screening under the new permit (\$12,000). **Goal IV (A), (B), (C), Goal V (A), and Goal VI (A)**
- 6601-52610 Other Contractual – In 2015, expenses consist of the disposal of hazardous materials such as anti-freeze and paint (\$1,813); annual compliance testing for fuel pumps (\$317); and repairs to the City clock along Springfield Pike (\$2,179). 2016 includes costs associated with continuing the used oil and paint recycling program (\$1,500); fire protection monitoring services (\$592); copier maintenance contract; fuel pumps testing; and the Ohio Utility Protection Services annual fee (\$300). **Goal I (A), Goal V (A), and Goal VII (A)**
- 6601-52800 Capital Improvements – 2015 includes the replacement of a hydraulic post puller for street signs (\$2,560) and tire and wheel balancing machine (\$1,700). 2016 includes replacement of handheld power equipment such as gas powered blowers and string trimmers (\$2,000). **Goal III (A) and (E)**

EXPENDITURE DETAIL

FUND

CONTROL ACCOUNT

Public Works

010 - General Fund

ACCOUNT ITEM
NUMBER

ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
2014	2015	2015	2016
16,673	38,001	14,841	26,001
8,237	12,450	8,389	3,500
142,143	146,460	145,000	145,000
2,500	2,500	1,115	2,500
-	-	-	-
-	1,000	-	1,000
52,669	15,000	5,202	2,000
-	-	-	-

6601-52606 Water Quality

-52610 Other Contractual

-52630 Street Lights

-52696 Claims/Contingencies

-52790 Refunds

-52792 Performance Bond Refunds

-52800 Capital Improvements

-52810 Vehicles

TOTAL PUBLIC WORKS DEPARTMENT

1,351,960 1,405,312 1,326,206 1,307,471