

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

January 1, 2016

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Adopting the Annual Appropriations/Estimated Receipts for Fiscal Year Ending December 31, 2016

This ordinance, scheduled for the **01/06/2016** meeting, authorizes the approval of appropriations for current expenses and other potential expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2016. It also adopts the estimated receipts the City anticipates on collecting in the fiscal year ending December 31, 2016. The appropriations and receipts are consistent with the 2016 Budget which was presented to Council at the **12/02/2015** meeting. The appropriations ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

Item II

A Resolution Authorizing the Investment of Municipal Funds

Article III, Section G, Paragraph 6, (i) of the Charter requires the Clerk of Council/Finance Director shall "Invest any such funds as Council, by resolution, declares are not needed for any Municipal purpose for more than ninety (90) days." At the beginning of the year, it has been Council's long-standing practice to adopt a blanket resolution authorizing the Clerk to invest those funds she determines not to be needed for more than 90 days. Such a resolution for the year 2016 will be before City Council on **01/06/2016**.

Item III

A Resolution Requesting Advance Payment from the County Auditor

At its first meeting each year, Council adopts a resolution requesting the County Auditor “pay to the Clerk of Council/Finance Director of the City of Springdale all funds currently available for distribution to said City of Springdale.” If we fail to adopt such a resolution, the County will hold our property tax settlements as long as they can in order to derive the interest from the investment of such funds. As a result of this resolution, the County must distribute our property tax settlements as soon as the money is collected and available. The resolution covering 2016 will be before Council at the **01/06/2016** meeting.

Item IV

Two Separate Resolutions Appointing Members to the City of Springdale's Board of Tax Review

The new municipal tax code adopted by the Springdale City Council at the **11/18/2015** meeting, redefined the representation of the members on the Board of Tax Review. According to the new code, two members of the board are to be appointed by City Council for no more than two years from the date of the appointment. Under the new tax code, the appointees may not be an employee of the City, an elected official, or a contractor in the five years immediately preceding the date of appointment. These resolutions will each appoint one member to the Board of Tax Review. One of the members will serve on the board for an initial one-year term effective January 1, 2016 until December 31, 2016. It is anticipated that this member’s second appointment will be effective for a two-year period from January 1, 2017 until December 31, 2018. The second member of the board appointed by Council is scheduled to be appointed for a two-year term beginning January 1, 2016 through December 31, 2017.

Two resolutions appointing members to the City of Springdale's Board of Tax Review is scheduled to be presented to Council at the **01/06/2016** meeting.

Item V

A Resolution Commending Daniel Mastrullo for His Dedication and Service to the City of Springdale

Mr. Daniel Mastrullo, a long-time resident of the City of Springdale, has served for one five-year term on the Springdale Charter Revision Committee. Although only being on the committee for one term, Mr. Mastrullo's contributions to the committee and the City of Springdale are immeasurable. The Springdale City Council would like to extend their appreciation to Mr. Mastrullo for his dedicated service and commitment to making Springdale a better place to live, work, and play.

A resolution commending Mr. Daniel Mastrullo for his dedication and service to the City of Springdale will be before Council at the **1/06/2016** meeting.

Item VI

An Ordinance Adopting the New Zoning Regulations for the City of Springdale

At its regular meeting on December 8, 2015, the Springdale Planning Commission approved and recommended for Council's consideration, a revised zoning code for the City of Springdale. In preparation for a joint meeting held on Saturday, July 18, 2015, consisting of members of the Planning Commission, Board of Zoning Appeals, and City Council, a complete copy of the proposed new zoning code was distributed to all parties. Following the July 18 joint meeting, the consultant, McBride Dale Clarion, incorporated comments generated from that meeting into the final document which was presented to the Planning Commission on December 8.

Although, the new zoning code was addressed by the Springdale Planning Commission, unfortunately amendments to the Zoning Map were not presented to the Planning Commission. As a result, the amendments to the Zoning Map have not yet be reviewed by the Commission and recommended to City Council. So that the amendments to the Zoning Code and the Zoning Map are approved simultaneously, the proposed schedule is being adjusted. The amendments to the Zoning Map are now scheduled to be presented to the Planning Commission at its January 12, 2016 meeting. If approved and recommended by the Planning Commission at that meeting, the earliest the code can be adopted including a Public Hearing is the **03/02/2016** Council meeting.

A revised schedule would look like the following: At the **02/03/2016** Council meeting, the consultant would make a presentation to City Council on the changes made to the document since the July 18 meeting. An ordinance adopting the new zoning code would be before Council at the **02/17/2016** meeting for a first reading. The second reading and public hearing would be before Council at the **03/02/2016** meeting.

Item VII

Other Item of Interest

1. Introduction of New Employee:
 - a) Administrative Assistant (Building Department) Mary Liz Morsch – **01/20/2016**.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File