

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

January 30, 2015

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I
Swearing-in and Introduction of New Patrol Officer

During the fall of 2013, one patrol officer resigned to take a position with a neighboring jurisdiction thereby creating a vacancy in the Police Department. In 2014, we began the recruitment process to find a replacement for that officer. Patrolman Joseph Robers began his employment with the City on August 11, 2014. Shortly after coming on board, he left for the Police Academy where he graduated this past December.

When new full-time employees are hired, they attend a City Council meeting where they are introduced to the elected officials and the general public. In the case of new patrol officers, a public swearing-in ceremony is also conducted at that same meeting for the benefit of friends and family to share in the accomplishment of the officer.

The introduction and public swearing-in ceremony for Officer Joseph Robers will be before Council at the **02/04/2015** meeting.

Item II
City Offices Closed for President's Day Holiday

City offices will be closed in recognition of the President's Day Holiday on Monday, February 16, 2015. All City offices will return for operation on Tuesday, February 17, 2015.

Mayor
City Council
Law Director
Department Directors
Reading File

Clerk of Council / Finance Director
Assistant City Administrator
City Engineer
Recording Secretary