

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

April 12, 2013

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Amending Section 153.533 of the City's Zoning Code to Permit Temporary Special Event Banners

In 2009, in an effort to assist the business community during the tough economic times, the City relaxed its policy regarding the use of temporary banners for a period of one year. For the last three years upon recommendation of the Planning Commission, Council has extended the policy for an additional year. The most recent extension is due to expire on May 20, 2013. The amendment was before the Planning Commission at its March 12 meeting and is once again being recommended for an additional year.

As you may recall, prior to the amendment, a business could have a temporary banner on display for no more than a two-week period four times a year. The amendment allows a business to display a temporary banner for a period of up to thirty days. At the end of the thirty days, a thirty-day extension can be granted if the banner is being well maintained and properly displayed. The business can continue this practice for the entire twelve-month period the law is in effect.

These temporary banners must be related to a special event associated with the business and may not be used to announce such things as "now hiring" or "space available." In addition, multi-tenant buildings such as a strip mall are not permitted to display more than two banners at any one time.

An ordinance amending Section 153.533 of the Springdale Zoning Code permitting temporary special event banners received a first reading at the **04/03/2013** Council meeting. The ordinance will be before Council for a Public Hearing and second reading at the **04/17/2013** meeting.

Item II

An Ordinance Authorizing The Mayor And Clerk Of Council/Finance Director To Enter Into An Agreement With TEC Engineering, Inc., For The Operations And Maintenance Of The City Of Springdale's Closed Loop Traffic Control Systems And Declaring An Emergency

The City's contract with TEC Engineering, Inc. for operating and maintaining the City's traffic control system is scheduled to expire April 30, 2013. The existing agreement covered a three-year period (May 1, 2010 – April, 30 2013). TEC Engineering, Inc. has submitted a proposal to renew our current agreement at the same rate of \$3,100 per month for operations and maintenance services. TEC Engineering, Inc. has served as the City's Traffic Engineer since 1997.

An ordinance, with an emergency clause, authorizing a new three-year contract (May 1, 2013 – April 30, 2016) with TEC Engineering, Inc. to provide operations and maintenance services for the City's Closed Loop Traffic Control System will be before City Council at the **05/01/2013** meeting.

Item III

An Ordinance Authorizing the Purchase of Two (2) 2013 Dodge Charger Pursuit Vehicles from Greve Chrysler Jeep Dodge of Van Wert, Ohio Under the State of Ohio Bid List in the Amount of \$45,736.22 (\$22,868.16/each) and Declaring an Emergency

The 2013 Budget includes \$78,000 for the purchase of three (3) new police vehicles. Fifty-thousand dollars is scheduled for the purchase of two (2) marked vehicles (cruisers) at a cost of \$25,000 each. The other vehicle is an unmarked detective vehicle and is budgeted at \$16,000. There is an additional \$12,000 to cover the change-over cost (install radios, mobile data terminals, prisoner cages, etc).

Each year, the State of Ohio advertises and accepts bids for the purchase of goods and services needed for governmental operations. As a result of this bid process, a "State Bid List" is created identifying the lowest bidder(s). As a political jurisdiction in the State of Ohio, the City of Springdale is permitted to purchase items, such as police cruisers, off of the "State Bid List." The State's low bid in 2013 for Dodge Charger Pursuit vehicles was submitted by Greve Chrysler Jeep Dodge located in Van Wert, Ohio in the amount of \$22,868.16 per vehicle or \$45,736.32 for two (2) vehicles.

An ordinance, with an emergency clause, authorizing the purchase of two (2) 2013 Dodge Charger Pursuit vehicles is scheduled to be before City Council for consideration at the **05/01/2013** meeting.

Item IV

An Ordinance Amending Section 153.480 of the Springdale Zoning Code (Regulating the Size of Recreational Vehicles)

In late 2012, a resident came before City Council indicating his 5th Wheel trailer was in violation of the City's Zoning Code because of its height. At the meeting, Mayor Webster indicated the Administration would research the issue based upon industry standards as well as what is permitted in neighboring jurisdictions. On January 28, a copy of the results from the Building Department's research was sent to each elected official via email. As a result of the discussion at the February 6, 2012 Council meeting, the issue was forwarded to the Planning Commission for their consideration.

Planning Commission originally reviewed this issue at its March 12th meeting and created an ad hoc committee to review the existing code and determine if adjustments were needed. The ad hoc committee presented recommended language to the full Commission at the April 9 Planning Commission meeting. The ad hoc committee's recommended language was accepted by the Commission and has now been forwarded to City Council for consideration. A copy of the recommendation has been placed in each Council member's mail bin.

Item V

Special Recognition

1. Proclamation Declaring the Month of May 2013 as "Building Safety Month" (05/01/2013);
2. Proclamation Declaring the Week of May 12 – 18, 2013 as "Police Week" (05/01/2013);
3. Proclamation Declaring the Week of May 19 – 25, 2013 as "National Public Works Week" (05/15/2013).

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Reading File

Law Director
City Engineer
Department Directors
Recording Secretary