

INTERNAL MEMORANDUM

Office of the Assistant City Administrator

Springdale, Ohio

April 15, 2016

To: Mr. Thomas Vanover
President
Springdale City Council

From: Jerry Thamann
Assistant City Administrator

Re: Report on Pending and Future Legislation

Item I

Authorizing a Final Ordinance with the State of Ohio Department of Transportation (ODOT) for the State Route 4 Southbound Lane Addition Project and Declaring an Emergency

Last September (2015), the City of Springdale was awarded Surface Transportation Program (STP) Funding for the State Route 4 Southbound Lane Addition Project to add an additional southbound lane onto Interstate 275. The project is intended to provide a designated lane for southbound State Route 4 traffic traveling onto both westbound and eastbound Interstate 275.

At the **10/21/2015** meeting, Springdale City Council adopted ODOT's preliminary ordinance (Ordinance 23-2015) to accept the STP funding and commit to cover the City's share of the construction (20% of the construction cost and other amounts in excess of the STP funding amount), any right-of-way costs, and all professional engineering for the project. In exchange for the City's commitments, Springdale is scheduled to receive 80% of the construction and construction engineering costs. At the time the City adopted the preliminary ordinance, the estimated construction and construction engineering cost totaled \$603,475. Of that amount, the City was scheduled to receive approximately \$482,780 and be responsible for the remaining 20% or \$120,695.

Last year, the City Administration pointed out that the City would need to adopt ODOT's final ordinance as well as deposit its share of the costs with ODOT. The City has received ODOT's final ordinance along with an invoice to deposit \$99,220 with ODOT. This amount is \$21,475 less than what was originally anticipated to be the City's share. Of course, even this amount is an estimate. Once the bids have been received, ODOT has contracted with the contractor to perform the work, and the work has been completed, the City's actual cost will be determined. Any adjustments to the City's share are generally made at that time. As a reminder, the City has also filed a Municipal Road Fund (MRF) application to help cover 50% (\$60,347) of the City's share.

An ordinance, with an emergency clause, authorizing a final ordinance with the State of Ohio Department of Transportation (ODOT) for the State Route 4 Southbound Lane Addition Project is scheduled to be before Council for consideration at the **04/20/2016** meeting.

Item II

Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement with TEC Engineering, Inc. for the Provision of Professional Services for the Operations and Maintenance of the City of Springdale's Traffic Control System and Declaring an Emergency

The City's contract with TEC Engineering, Inc. (TEC) for operating and maintaining the City's traffic control system is scheduled to expire April 30, 2016. The existing agreement covered a three-year period from May 1, 2013 through April 30, 2016. TEC has submitted a proposal for a new three-year agreement (May 1, 2016 – April 30, 2019) without adjustments to the City's monthly rate of \$3,100 for general operations and maintenance services. The proposal does include modest adjustments to the Traffic Engineering Services (TES) rates. The TES rates are for services related to the maintenance of the traffic control system outside the scope of routine operations. Of the seven related Traffic Engineering Services positions, three rates were decreased and four rates were increased. Overall, the TES rate adjustments represent slightly more than a 2% increase over the three-year agreement. TEC has served as the City's Traffic Engineer since 1997, and if this agreement is approved, this would be the fifth multi-year agreement the City has had with TEC.

An ordinance, with an emergency clause, authorizing a new three-year agreement with TEC Engineering, Inc. to provide operations and maintenance services for the City's Traffic Control System is scheduled to be before Council for consideration at the **04/20/2016** meeting.

Item III

An Ordinance Amending Ordinance No. 3-2016 to Change Optional Redemption Provisions and Declaring an Emergency

At the January 6, 2016 City Council meeting, Council passed Ordinance No. 2-2016 which authorized the purchase of the property located at 11911 Sheraton Lane (the old Sheraton Hotel). At the February 3, 2016 City Council meeting, Council passed Ordinance 3-2016 which provided for the issuance of not to exceed \$3,000,000 real estate acquisition bond anticipation notes for the acquisition of the old Sheraton Hotel property and subsequent demolition of the hotel structure. Ordinance 3-2016 had specific language requiring a closing date of February 16, 2016. The closing on the bond anticipation notes was not able to be completed by this originally scheduled date. Therefore, it is necessary that Ordinance 3-2016 be amended to address the new closing on the notes as well as change the optional redemption provisions. The closing on the bond anticipation notes will be April 22, 2016.

An ordinance, with an emergency clause, to amend Ordinance No. 3-2016 to change the optional redemption provisions is scheduled to be before Council for consideration at the **04/20/2016** meeting.

Item IV

Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract with O'Rourke Wrecking Company for the Demolition of the Former Sheraton/Cincinnati North Hotel and Declaring an Emergency

Bids for the demolition of the former Sheraton/Cincinnati North Hotel were opened on April 4, 2016. Thirteen contractors submitted bids with O'Rourke Wrecking Company tendering the lowest bid at \$587,000. Staff has reviewed the bid documents submitted by O'Rourke and has made contact with some of their references. The references included both public and private entities, and the comments we received regarding O'Rourke's performance on demolition projects were very positive. All

references indicated they would recommend O'Rourke for future projects. The Administration is recommending O'Rourke as the lowest and best bidder for the demolition of the former Sheraton/Cincinnati North Hotel.

An ordinance, with an emergency clause, accepting the bid and authorizing the Mayor and Clerk of Council/Finance Director to enter into a contract with O'Rourke Wrecking Company for the demolition of the former Sheraton/Cincinnati North Hotel is scheduled to be before Council for consideration at the **04/20/2016** meeting.

Item V

Authorizing the City Administrator to Execute a Memorandum of Understanding with Hamilton County Related to the Community Development Block Grant Program and Transient Occupancy Tax Funding and Declaring an Emergency

The Hamilton County Planning and Development Department has recommended the County Commissioners provide the City of Springdale with \$300,000 in Community Development Block Grant (CDBG) funds to assist with the cost of the demolition of the former Sheraton Hotel. These CDBG funds are a consistent and appropriate use of the CDBG program funding as the City will utilize the funds to eliminate a blight in the community. Additionally, Hamilton County will provide financial assistance for the demolition of the Hotel with \$50,000 in Transient Occupancy Tax funds. In order to secure these funding sources, the City must enter into a Memorandum of Understanding with Hamilton County.

An ordinance, with an emergency clause, authorizing the City Administrator to enter into a Memorandum of Understanding with the Hamilton County for \$300,000 in CDBG funds and \$50,000 in Transient Occupancy Tax funds is scheduled to be before Council for consideration at the **04/20/2016** meeting.

Item VI

Other Items of Interest

1. Proclamation Declaring the Month of May as Building Safety Month – **05/04/2016**;
2. Proclamation Declaring the Week of May 15 – May 21, 2016 as Police Week – **05/04/2016**;
3. Proclamation Declaring the Week of May 15 – May 21, 2016 as National Public Works Week – **05/04/2016**.

Mayor
Clerk of Council/Finance Director
City Council
City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File