

# INTERNAL MEMORANDUM

Office of the Assistant City Administrator

Springdale, Ohio

May 12, 2017

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: Amanda Zimmerlin  
Assistant City Administrator

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Re: Report on Pending and Future Legislation

## Item I

### **A Resolution Adopting the 2018 Tax Budget of the City of Springdale for the Year January 1, 2018 through December 31, 2018**

The 2018 Tax Budget will be presented to City Council for consideration on June 21, 2017. Based on State regulations, the deadline for Council to adopt and subsequently submit the tax budget generally occurs around the date of the second City Council meeting in the month of July. This year the Tax Budget is due on July 20, 2017. With the implementation of Council's summer schedule, the only meeting during that month will be held on July 19, 2017. Holding the public hearing at the second meeting in June assures we are able to meet the required deadline. It also gives staff time to address any issues which may arise prior to submitting the tax budget. It is anticipated that a legal advertisement announcing the Public Hearing for the 2018 Tax Budget will be published in the Community Press May 31, 2017 publication.

A resolution approving the 2018 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration at the **06/21/2017** meeting.

## Item II

### **An Ordinance Confirming the Designation of Depositories for the City of Springdale and Declaring an Emergency**

This ordinance authorizes which banks shall serve as public depositories for the City of Springdale. In 2014, Council adopted a similar ordinance authorizing a two-year agreement with an additional third option year. The City exercised its option for the third year.

An ordinance, with an emergency clause, confirming the designation of which banks will serve as public depositories for the City will be before Council at the meeting of **06/21/2017**.

**Item III**

**An Ordinance Accepting a Bid and Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract for Gasoline and Diesel Fuel and Declaring an Emergency**

Bids are expected to be opened on Tuesday, May 30 for gasoline and diesel fuel. The Public Works Department typically makes contact with several vendors advising them of the upcoming bid. The bid is comprised of two (2) different grades of unleaded gasoline (89 Octane and 93 Octane) as well as diesel fuel. The anticipated contract is proposed to cover a two-year period with an optional third year. This process is identical to the City's last two contracts.

The fuel rates consist of the Oil Price Index Service (OPIS) plus the delivery charge. The OPIS price is the average weekly cost of fuel delivered to all fuel terminals for the Cincinnati region. This charge is the same charge given to all of their customers within our region. The delivery charge is the amount which may differ from one customer to another.

An ordinance, with an emergency clause, accepting the 2017 fuel bids and authorizing a contract is scheduled to be before Council at the **06/21/2017** meeting.

**Item IV**

**Other Items of Interest**

1. Proclamation Declaring the Week of May 21 – May 27, 2017 as National Public Works Week – **05/17/2017**;
2. Introduction of New Firefighter – Austin Eugene Robinette – **05/17/2017**;
3. Introduction of New Firefighter – Joseph David Hansen – **05/17/2017**;
4. Introduction of New Employee: Robert “Bob” Dennis Ellerman, Custodian, Municipal Building – **05/17/2017**;
5. Proclamation Declaring the Month of July as Parks and Recreation Month – **06/21/2017**.

Mayor  
Clerk of Council/Finance Director  
City Council  
City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File