

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

May 13, 2016

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property and Declaring an Emergency

In 2015, Council passed an ordinance allowing the City Administrator to dispose of obsolete property the City had accumulated through many years of operations. The accumulated property included but was not limited to lawn equipment, vehicles, computer-related equipment, copiers, and many other items used for City operations. The City Administration has again requested each department perform an inventory of such items no longer necessary for public use so these surplus items can be disposed. As in 2015, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program.

An ordinance, with an emergency clause, declaring certain City property as surplus and authorizing the City Administrator to dispose of said property is scheduled to be before Council at the **05/18/2016** meeting.

Item II

Three Separate Resolutions Submitting to the Electors of the City Certain Changes in the City Charter

At the **03/16/2016** City Council meeting, the Springdale Charter Revision Committee presented a report to Council summarizing the results of the Committee's February 23rd meeting. The report included several recommendations for Council's consideration of proposed amendments to the City Charter. As a result of the Committee's recommendations, Council discussed the merits of the proposed amendments at several recent City Council meetings. Following their discussion at the **05/04/2016** meeting, Council requested legislation be brought before them for consideration of submitting several proposed amendments to the Springdale City Charter to the electors (voters) of the City of Springdale.

The proposed amendments include:

1. An amendment to Article IX, Section C, Paragraph 1 of the Charter to delete the words “verbally or.” This change would require any elected official or appointee to a Board or Commission who desires to resign their position to submit their resignation *in writing*. Currently, an individual could indicate their intent to resign either verbally or in writing.
2. An amendment to Article VI, Section A, Paragraph 1 and Article VI, Section B, Paragraph 1 of the Charter to remove the requirement that, of the two Council members who serve on the Planning Commission as well as the two Council members who serve on the Board of Zoning Appeals, one be an At-Large Member and one be a District Member. Presently, one of the two positions must be a District Council Member and the other must be an At-Large Council Member for both bodies.
3. An amendment to Article VI, Section A, Paragraph 1 and Article VI, Section B, Paragraph 1 of the Charter to reduce the mandatory length of the term for each Council member appointed to the Planning Commission and Board of Zoning Appeals from four years to two years.

Three separate resolutions submitting to the electors proposed amendments to the Springdale City Charter will be before City Council at the **05/18/2016** meeting. Because these are resolutions, there will be no need for an emergency clause. If adopted by City Council, the proposed amendments will be certified to the Board of Elections for inclusion on the November ballot.

Item III

A Resolution Adopting the 2017 Tax Budget of the City of Springdale for the Year January 1, 2017 through December 31, 2017

The 2017 Tax Budget will be presented to City Council for consideration on **06/15/2016**. Based on State regulations, the deadline for Council to adopt and subsequently submit the tax budget generally occurs around the date of the second City Council meeting in the month of July. With the implementation of the City Council summer schedule, the only meeting in July is scheduled for **07/20/2016**. Holding the public hearing at the second meeting in June as opposed to the July meeting allows the City time to address any issues which may arise and still comply with the deadline for submitting the tax budget. A legal advertisement announcing the Public Hearing for the 2017 Tax Budget will be published in preparation for the **06/15/2016** meeting.

A resolution approving the 2017 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration on **06/15/2016**.

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File