

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

May 31, 2013

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Amending Section 153.480 of the Springdale Zoning Code (Regulating the Size of Recreational Vehicles)

In late 2012, a resident came before City Council indicating his 5th Wheel trailer was in violation of the City's Zoning Code because of its height. At the meeting, Mayor Webster indicated the Administration would research the issue based upon industry standards as well as what is permitted in neighboring jurisdictions. On January 28, a copy of the results from the Building Department's research was sent to each elected official via email. As a result of the discussion at the February 6, 2013 Council meeting, the issue was forwarded to the Planning Commission for their consideration.

Planning Commission originally reviewed this issue at its March 12th meeting and created an ad hoc committee to review the existing code and determine if adjustments were needed. The ad hoc committee presented recommended language to the full Commission at the April 9 Planning Commission meeting. The ad hoc committee's recommended language was accepted by the Commission and has now been forwarded to City Council for consideration.

An ordinance amending Section 153.480 of the Springdale Zoning Code had a first reading at the **05/15/2013** meeting of City Council. A second reading of the legislation along with a Public Hearing has been scheduled for the **06/05/2013** City Council meeting.

Item II

An Ordinance Approving, Solely For the Purpose of Section 147(f) of the Internal Revenue Code of 1986, the Issuance of Economic Development Facilities Refunding and Improvement Revenue Bonds, Series 2013 (Maple Knoll Communities, Inc.), By the Butler County Port Authority, Ohio; Authorizing An Intergovernmental Agreement in Connection With That Approval; and Authorizing Other Documents in Connection With the Issuance of the Bonds, and Declaring an Emergency

At the February 20, 2013 Council meeting, legislation was passed to support a refinancing of debt for Maple Knoll Village (MKV). Ordinance 4-2013 approved the issuance of Healthcare Facilities Refunding and Improvement Revenue Bonds for MKV. At that time, the debt was to be issued by Butler County. In order to incorporate planned improvements to the Maple Knoll facilities located in Springdale into the bonds, the City needed to enter into an agreement with Butler County and MKV. The City has recently been contacted by Bond Counsel (Peck Shaffer) for MKV indicating the Butler County Port Authority (BCPA) will be the issuing entity this year, not Butler County. As a result, the City will need to enter into an agreement with the BCPA and MKV. The legislation and agreement will conceptually be the same as that approved by Ordinance 4-2013, however will differ in that the bonds will be issued pursuant to different provisions of the Ohio Revised Code.

As was the case with the previous bond issue, there will be no risk for the City of Springdale in this transaction. We will again enter into an "Indemnity Agreement" with MKV stating the City has no financial responsibility with respect to the bonds. In addition, MKV will indemnify the City against any and all claims, losses, expenses, and actions arising out of our connection to this issue.

An ordinance, with an emergency clause, approving the issuance of Maple Knoll Economic Development Facilities Bonds is scheduled to be presented to City Council at the **06/05/2013** meeting.

Item III

An Ordinance Authorizing the City Administrator to Dispose of the 2001 Wheeled Coach F-350 Ambulance as Surplus Property in Accordance with the City of Springdale Regulations and Declaring an Emergency

On April 23rd of this year, the City received delivery of a 2013 Ford F-350 Classic ambulance from P.L. Custom to replace the 2001 Wheeled Coach F-350 ambulance. At that time, P.L. Custom was not interested in a trade-in for the Wheeled Coach ambulance. Because it has been stripped of all equipment and support devices, the Fire Department is no longer in need of the unit, and therefore, we would like to dispose of the ambulance on E-Bay. Earlier this year, we sold a 1997 Ford Braun for \$2,500 using E-Bay. As you may recall, that amount was the bid of the second highest bidder. Our first E-Bay ambulance sold for \$3,250 in 2006. As in previous cases, if the amount received on E-Bay is not to our satisfaction, we will attempt to dispose of the ambulance through a public auction.

An ordinance, with an emergency clause, authorizing the City Administrator to dispose of the 2001 Wheeled Coach F-350 ambulance through an online market system (E-Bay, etc) or at a public auction is scheduled to come before Council at the **06/05/2013** meeting.

Item IV

An Ordinance Accepting A Bid And Authorizing The Mayor And Clerk Of Council/Finance Director To Enter Into A Contract With The Lowest Bidder For The 2013 Annual Street Program And Declaring An Emergency

The bid opening for the 2013 Annual Street Program was held on Thursday, May 30th. The City Engineer and Administration are in the process of reviewing the results to determine the best and lowest bidder. Legislation with the Engineer's recommendation is scheduled for the **06/19/13** meeting. The streets included in this year's project are: Greencastle Drive, Hillgrove Court, Coxbury Circle, Cantrell Drive, and Chardon Lane in the Oxford Hills Subdivision; and Fairsprings Court, Knollsprings Court, Glenfalls Court, Woodvale Court, and Ashmore Court in the Knolls Subdivision. The primary improvements (base bid) will be comprised of: (1) a complete replacement of the concrete curbs; (2) the reconstruction of catch basins; (3) the addition of handicap ramps at affected intersections; (4) limited sidewalk repairs; and (5) a fresh asphalt overlay (new pavement) for Greencastle Drive, Hillgrove Court and Coxbury Circle in the Oxford Hills Subdivision and the courts of the Knolls Subdivision. Should the bid results return in our favor, it may also be possible to perform an asphalt overlay on one or more additional streets in the Oxford Hills Subdivision. The 2013 Budget provided \$700,000 for the Annual Street Program, \$76,733 for intermediate improvements on Ashmore Court, and \$77,848 for intermediate improvements on Woodvale Court.

An ordinance, with an emergency clause, accepting the bid and authorizing a contract with the lowest and best bidder will be before Council at the **06/19/2013** meeting.

Item V

A Resolution Adopting The Tax Budget Of The City Of Springdale For The Year January 1, 2014 Through December 31, 2014

The 2014 Tax Budget will be presented to City Council for consideration on **06/19/2013**. Based on State regulations, the Tax Budget must be adopted by City Council on or before **07/15/2013**. With the implementation of the City Council summer schedule, the only meeting in July is scheduled for **07/17/2013**. By holding the public hearing notice at the June meeting and not the late July meeting, if any issues arise, it provides the City time to address them prior to the deadline. A legal advertisement announcing the date of the Public Hearing for the 2014 Tax Budget has been published.

A resolution approving the 2014 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration on **06/19/2013**.

Item VI

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement to Provide for Mutual Aid Police Protection and Declaring an Emergency

In January 2012, the City adopted legislation amending the Hamilton County Mutual Aid Agreement for Police Departments. The amendment to the agreement at that time primarily addressed the following items: 1) clarified that the "Employing Agency" is responsible for the actions of its officer (employee) and any costs associated with the officer's actions when in another participating jurisdiction; 2) incorporated the previous separate "SWAT addendum document" as a part of the overall mutual aid agreement; and 3) clarified the definition of what constitutes a serious traffic violation.

At the time the new language was adopted, there were several insurance carriers and jurisdictions expressing concerns with some of the revised wording in the agreement. The jurisdictions agreed to sign-off on the 2012 version in order to have a more updated agreement available. As a result, the Hamilton County Police Chief's Association worked on the agreement for 2013 to make sure it was fully updated and contained wording everyone could live with. Most of the new proposed language does not have a major impact on our operations. At this time, the document continues to be reviewed by all jurisdictions.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into a revised agreement for mutual aid police protection will be before Council at some point in the near future.

**Item VII
Special Recognition/Information**

1. Introduction of New Employees

The appointment of the new Assistant Fire Chief will become effective June 2, 2013 and he will be introduced at the **06/05/2013** Council meeting. At the **06/19/2013** meeting, we will introduce the City's new Recreation Programmer as well as our new Administrative Secretary in the Tax Department.

2. Cincinnati Metropolitan Housing Authority (CMHA) Presentation

Mr. Gregory Johnson, Executive Director of CMHA, has indicated that he will be unable to attend the **06/05/2013** Council meeting and has been re-scheduled for the **09/04/2013** meeting.

3. Dr. Judith Feinberg's Presentation (Proposed Infectious Disease Program)

Dr. Judith Feinberg is scheduled to make her presentation to City Council at the **06/19/2013** meeting. Ms. Judy Gillens, Director of the Vineyard Church Healing Center, may also be in attendance. As you may recall, the proposed location of the program is on the Vineyard Church's property.

4. Purchasing New Police Cruisers

As previously indicated, we are preparing to purchase two (2) new police cruisers (2013 Dodge Chargers) for \$44,500 (\$22,250 each).

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Reading File

Law Director
City Engineer
Department Directors
Recording Secretary