

# INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

December 16, 2016

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: Derrick Parham  
City Administrator

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Re: Report on Pending and Future Legislation

## Item I

### **An Ordinance Setting the Employee Pay Rates for 2017 and Declaring an Emergency**

As a part of this year's budget process, the City Administration is recommending that Council authorize a modest wage increase for all non-union full-time City employees and part-time firefighters. The pay ordinance would be designed to go into effect on December 25, 2016, meaning the employees will receive the benefit of the pay increase on the first pay for 2017 (January 12, 2017).

An ordinance, with an emergency clause, setting pay rates for full-time City employees not covered by a collective bargaining agreement, as well as part-time firefighters, is scheduled to appear before City Council at the **12/21/2016** meeting.

## Item II

### **Adopting the Final Appropriation and Transfer Ordinance for 2016**

This ordinance is adopted each December in order to balance out all departments in the General Fund and to insure we balance within all funds at the end of the year. This is accomplished by either moving funds already appropriated or by adopting additional appropriations to cover actual expenses. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

The 2016 final appropriation ordinance will be presented for Council's consideration at its meeting on **12/21/2016**.

### **Item III**

#### **Adopting a Temporary Appropriations Ordinance for the Period January 1, 2017 until the Fiscal Year 2017 Appropriations Permanent Ordinance is Adopted by City Council**

The first Springdale City Council meeting of 2017 falls on Wednesday, January 4, 2017. To provide for City operations until the 2017 Annual Appropriations Ordinance is adopted on January 4, a Temporary Appropriations Ordinance will need to be adopted by City Council. The adoption of this ordinance is an annual practice of the City.

A Temporary Appropriations Ordinance will be presented for Council's consideration at the meeting of **12/21/2016**. Because this is an ordinance dealing with financial matters, it may take effect on January 1, 2017 without an emergency clause.

### **Item IV**

#### **An Ordinance Authorizing the Acceptance of Forfeited Property Pursuant to Section 5723.01 of the Ohio Revised Code and Declaring an Emergency (325 Glensprings Drive)**

Earlier this month, the City of Springdale received notification from the Hamilton County Prosecutor's Office advising Springdale that House Bill 138 (HB 138) amended Ohio Revised Code Section 5723.01 to allow a political subdivision (City) to obtain the title (take ownership) to tax foreclosed properties within their jurisdiction which fail to sell. Once the property has been offered at two Sheriff's sales without being sold, the Hamilton County Court of Common Pleas will notify the City of such and offer to forfeit the property to the City. If the City is interested in the property, the City must request to receive the property within ten days of said notice. Upon receiving the City's request, the Court will forfeit the land to the City. The City's ownership of the property will become effective when the Court's entry orders the land to be forfeited. At that time, the Court will certify a copy of its entry to the County Auditor. After the date of certification, all rights, title, claim, and interest is transferred to the City.

On December 5, the Hamilton County Court of Common Pleas through the County Prosecutor's Office notified the City that the property located at 325 Glensprings Drive (Parcel No. 599-0031-0084) has twice been offered for sale and has not been sold. As such, the notification is intended to offer the property to the City of Springdale as a forfeiture.

An ordinance, with an emergency clause, authorizing the acceptance of the forfeited property at 325 Glensprings Drive by the City of Springdale is scheduled to be before Council at its **12/21/2016** meeting.

### **Item V**

#### **An Ordinance Adopting the Annual Appropriations/Estimated Receipts for Fiscal Year Ending December 31, 2017**

This ordinance, scheduled for the **01/04/2017** meeting, authorizes the approval of appropriations for current expenses and other potential expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2017. It also adopts the estimated receipts the City anticipates collecting in the fiscal year ending December 31, 2017. Generally, the appropriations and receipts will be consistent with the 2017 Budget document which was presented to Council at the 12/07/2016 meeting. The appropriations ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

**Item VI**

**A Resolution Authorizing the Investment of Municipal Funds**

Article III, Section G, Paragraph 6, (i) of the Charter requires the Clerk of Council/Finance Director shall “Invest any such funds as Council, by resolution, declares are not needed for any Municipal purpose for more than ninety (90) days.” At the beginning of the year, it has been Council’s long-standing practice to adopt a blanket resolution authorizing the Clerk to invest those funds she determines not to be needed for more than 90 days. Such a resolution for the year 2017 will be before City Council on **01/04/2017**.

**Item VII**

**A Resolution Requesting Advance Payment from the County Auditor**

At its first meeting each year, Council adopts a resolution requesting the County Auditor “pay to the Clerk of Council/Finance Director of the City of Springdale all funds currently available for distribution to said City of Springdale.” If we fail to adopt such a resolution, the County will hold our property tax settlements as long as they can in order to derive the interest from the investment of such funds. As a result of this resolution, the County must distribute our property tax settlements as soon as the money is collected and available. The resolution covering 2017 will be before Council at the **01/04/2017** meeting.

- Mayor
- Clerk of Council/Finance Director
- City Council
- Assistant City Administrator
- Law Director
- City Engineer
- Department Directors
- Recording Secretary
- Reading File