

ADMINISTRATIVE DEPARTMENTS
BUDGET

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WASTE COLLECTION BUDGET

Waste Collection 2018 Annual Budget Notes

In 2011, the City partnered with three other communities (City of Loveland, Village of Fairfax, and Village of Greenhills) to form the Southwest Ohio Regional Refuse Consortium (SWORRE) hosted through the Center for Local Government for waste collection and recycling services. The Consortium's agreement with Rumpke consisted of an original three-year contract with two separate one-year optional years. Springdale accepted the first and second option years, and the agreement ended February 28, 2016.

The 2016 SWORRE Consortium includes the four original communities and the City of Mt. Healthy. SWORRE bid proposals were received and opened on November 4, 2015 for a new agreement which commenced March 1, 2016. The new rates which took effect in 2016 are reflected in the Waste Collection line item below and in the Residential Recycling Fund (091).

- 5541-52619 Fuel Surcharge – These charges may be costs or fees levied by the Federal Government, State of Ohio, Hamilton County Solid Waste District, or other political jurisdictions against the waste hauler and passed through to the City. Beginning in November 2013, the City began to account for the fuel surcharges separately. The surcharges are based in part by the price of diesel fuel. As a result of the diesel fuel prices dropping, the surcharges ceased in mid-2015.
- 5541-52620 Waste Collection – Rates are currently \$10.15/household/month through February 28, 2019. The Consortium's agreement with Rumpke consists of an original three-year contract with two separate one-year options. Option year 1 has a pre-determined rate of \$10.45 per household/month and option year 2 has a pre-determined rate of \$10.80 per household/month. There are currently 3,080 household units under the contract. This line also includes costs for a light bulb disposal program (\$500).
- 5541-52621 Debris Removal – The SWORRE agreement provides the City with the ability to access thirty-yard roll-off containers at \$395 per pull. This line also includes costs for a tire-recycling program. In 2017, the City was able to dispose of its old used tires at a cost of \$215.

**OTHER COMMISSIONS
BUDGET**

CIVIL SERVICE COMMISSION

CABLE TV REGULATORY

CONTRACTUAL SERVICES

Other Commissions 2018 Annual Budget Notes

Civil Service Commission

7731-52200 Operating Supplies – Costs associated with the functions and activities of the Civil Service Commission to fulfill their duty of providing valid employment eligibility lists. Examinations in 2017: Account Clerk in Finance Department (\$1,728); Patrol Officer (\$1,983); and Violations Bureau Clerk in the Police Department (\$2,364). Examinations anticipated for 2018 include Police Lieutenant Promotional (\$2,000); Police Sergeant Promotional (\$2,000); Firefighter (\$3,000); Patrol Officer (\$2,000); and recruitment in anticipation of Building Inspector retiring in 2018 (\$1,500).

Cable TV Regulatory

7741-52565 Cable TV Regulatory – The City derives its revenue from organizations serving as Video Service Providers (VSP) such as Time Warner Cable and Cincinnati Bell. VSPs replaced the old Franchise Agreements. The City receives 5% of the gross revenues generated by a VSP operating in Springdale. The City keeps 60% of the revenue and pays the Intercommunity Cable Regulatory Commission (ICRC) the remaining 40%.

Contractual Services

7781-52554 Magistrate – Annual fee (\$19,900) paid to the independent contractor serving as Magistrate for Mayor's Court. The Magistrate's contract is effective December 1 through November 30. The 2017 cost represents one month of payment as an independent contractor. 2018 reflects a full year of payments.

7781-52610 Other Contractual – 2017 includes Employee Assistance Program (EAP) services (\$3,223); employment background checks (\$1,504); welcome packets (\$15,000); and carpet replacement in the administrative conference room and Mayor's office (\$5,215). 2018 includes EAP services (\$3,223); employment background checks (\$1,500); possible recruitment for two Department Director positions (\$24,000); and Phase I of City's electric relocation on Duke Poles (\$30,300) in the City's Retail District.

LEGISLATIVE BODY BUDGET

Legislative
2018 Annual Budget Notes

- 7720-52100 Personal Service – Council – Salaries for President of Council and (6) Council members. Last adjustment to pay rates was adopted by Ordinance 4-2005 and effective December 1, 2007.
- 7721-52110 PERS Pension – City’s contribution is 14% of the Personal Service line item for the President of Council and Council members.
- 7721-52112 Medicare – 1.45% of Personal Service line item for the President of Council and Council members.
- 7721-53205 Public Information – The account funds three citywide newsletters, generally with eight pages of information on City activities, events, and news. Beginning in 2018, the Spring Edition will no longer add an additional four pages to highlight the recreational activities of the City. Starting in 2017, the Recreation Department began producing their Fun Guide to highlight recreational programs and activities for the City. They will no longer be required to pay a portion of the cost for the Spring Edition.
- 7721-53210 In 2017, the adoption of the new and updated Zoning Code along with a number of adjustments to the Code throughout the year has caused this line to increase in cost.

Newsletter Scheduled Delivery Dates:

Spring Edition	April 1
Summer Edition	August 1
Winter Edition	December 1

ECONOMIC DEVELOPMENT BUDGET

Economic Development Department 2018 Annual Budget Notes

- 7705-52100 Personal Service – Economic Development – (1) Economic Development Director. 2018 reflects a 2% cost-of-living wage increase.
- 7705-52120 Hospitalization – The Director participates in the dental insurance program but not the City's medical insurance program. Costs reflect only the monthly dental administration fee.
- 7705-52150 Travel and Lodging – Travel-related expenses (lodging, mileage, meals, and parking) for Economic Development Director for meetings, seminars, and other economic development activities. **Goals I, II, and III**
- 7705-52160 Seminars-Conventions-Training – Registration fees for seminars, conventions, events, and training. **Goals I and II**
- 7705-52165 Incidental Business Expense – 2017 includes Springdale Business Expo participation (\$1,036); State of the City luncheon expenses (\$1,519); and business lunches (\$515). 2018 expenses include Springdale Business Expo participation (\$1,050); State of the City luncheon expenses (\$1,630); and business lunches (\$720). **Goals I, II, and III**
- 7705-52170 Dues-Subscriptions-Memberships – The 2017 Budget includes annual costs for professional and civic organizations such as REDI Cincinnati (\$10,000); Xceligent online property search database (\$3,924); and Cincinnati USA Chamber (\$600). 2018 will continue the support of REDI Cincinnati at the \$10,000 level, renew memberships in the same professional organizations, and extend subscriptions to the same web and print subscription services. **Goals III, IV, and V**
- 7705-52240 Printing – 2017 includes printing for new employer Welcome Packets (\$1,024) and business cards for the Director. 2018 expenses include Welcome Packets (\$1,488) and note cards for the Director. **Goal III**
- 7705-52556 Jobs Incentive Program – 2017 includes Line-of-Credit draws made for Cincinnati Bell Technology Solutions (\$74,488); First Financial Bank (\$78,300); College Source (\$8,811); Clarke Fire Protection (\$32,548); MediSync (\$23,888); Process Plus (\$22,500); and Council on Aging of Southwestern Ohio (\$24,972). The 2018 program anticipates the following draws: Cincom Systems (\$85,500); Cincinnati Bell Technology Solutions (\$63,000); First Financial Bank (\$78,300); College Source (\$9,711); Clarke Fire Protection (\$34,011); MediSync (\$29,597); Process Plus (\$56,080); Council on Aging of Southwestern Ohio (\$26,010); Macy's Corporate Services (\$123,750); and Ultimus Fund Solutions (\$8,190). The incentive is based upon the company attaining a required payroll amount in the previous year. In addition, in 2017 two equal payments in the amount of \$255,725 for a \$511,450 forgivable loan was provided to Ascendum Solutions, LLC. The loan will be repaid in full over a ten-year period through attaining required payroll and/or making direct payments to the City. **Goals I and III**
- 7705-52800 Capital Improvements – 2017 includes a computer software upgrade for Microsoft Office. 2018 includes the replacement of the desktop computer for the Director.

ADMINISTRATIVE OFFICE BUDGET

Administrative Office 2018 Annual Budget Notes

- 7700-52100 Personal Service – Administration – Includes (1) Mayor, (1) City Administrator, (1) Assistant City Administrator, (1) Sr. Administrative Assistant, (1) Technical Service Administrator, and (1) Administrative Secretary. This line also reflects the proposed addition of (1) Assistant to the City Administrator in 2018 as well as a 2% wage increase for employees.
- 7700-52116 Personal Service – Magistrate – Reflects the annual salary for the Magistrate as a contracted employee through November 2017. Beginning in December 2017, the Magistrate is converted to an independent contractor and all related costs are accounted for in Contractual Services: 7781-52554 – Magistrate.
- 7700-52119 Personal Service – Prosecutor – Represents the annual retainer for the Prosecutor. See 7701-52124 for other related expenses.
- 7701-52110 PERS Pension – In 2017, the City's contribution is 14% of the Personal Service line items for the Administration, Prosecutor, and eleven months of the Magistrate. In 2018, it accounts only for the Administration and the Prosecutor.
- 7701-52112 Medicare – Employer's portion covers 1.45% of Personal Service line items found above. Medicare is paid for employees hired after March 31, 1986.
- 7701-52120 Hospitalization – Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. 2018 reflects a 7% increase in the medical costs. In 2018, costs consist of coverage for four single and one family plan for the proposed Assistant to the City Administrator.
- 7701-52124 Prosecutor – Hourly – Represents the hourly expenses generated by the Prosecutor.
- 7701-52150 Travel and Lodging – Covers costs for work-related training, conferences, and meetings (lodging, mileage, airfare, etc).
- 7701-52170 Dues-Subscriptions-Memberships – Includes memberships and dues for the following: Center for Local Government, CAMA, OCMA, ICMA, OML, Hamilton County Municipal League, State of Ohio Cooperative Purchasing Program, National Forum for Black Public Administrators (NFBPA), and Sam's Club.
- 7701-52721 Court Expense – All costs related to the operation of the Springdale Mayor's Court process except expenses related to contracted employees (Magistrate, Prosecutor, and Public Defender).
- 7701-52800 Capital Improvements – 2017 includes the upgrade to Windows 10 for three computers (\$3,600) and a new printer for the Mayor. 2018 includes a new printer for the Senior Administrative Assistant as well as furniture, a computer, a printer, and cell phone for the proposed Assistant to the City Administrator. It will also include an upgrade to Windows 10 for three computers (\$3,600).

GENERAL ADMINISTRATION BUDGET

General Administration 2018 Annual Budget Notes

- 7790-52100 Personal Service – General Administration – (1) Custodian. 2018 reflects a 2% wage increase for the employee.
- 7791-52340 Computer Service – 2017 includes the NextStep network support contract (\$68,856); Barracuda Email Archiver fees (\$1,349); and Windows software upgrade (\$17,489). In 2018, costs consist of the NextStep contract (\$68,856); Barracuda Email Archiver fees (\$1,349); StorageCraft license and support for virtual servers (\$1,050); and firewall maintenance agreement (\$1,500).
- 7791-52480 Building Maintenance/Repair – Costs related to the maintenance, upkeep, and associated repairs of the Municipal Building (HVAC service agreements, boiler inspections and repairs, elevator service agreement, lawn care, exterminator fees, etc.). Costs in 2017 include HVAC and controls agreements with Debra Kuempel and Siemens; elevator maintenance and certification; and fire alarm monitoring and repairs. 2018 anticipates a number of similar challenges and expenses, plus the cost to install two new LED light poles and underground wiring (\$19,500) in the Municipal Building parking lot area.
- 7791-52616 Classified Advertising – Costs in 2017 are associated with the advertisement for a Custodian, Part-time Facilities Maintenance Worker, Parks Maintenance Supervisor, Account Clerk, Patrol Officer, Violations Bureau Clerk, and Public Works Maintenance Worker. Costs anticipated in 2018 include advertisement for a Firefighter, Building Inspector, Patrol Officer, Recreation Director, and possibly the Police Chief.
- 7791-52741 Veterans Memorial – 2017 costs related to the upkeep of the Veterans Memorial include purchase of flags (\$1,007); lawn care treatments; rebuild of a fountain pump (\$1,480); and installation of LED walkway lights (\$3,000). In 2018, cost considerations for two sets of flags (\$1,400); chemical treatments for the fountain (\$1,000); lawn care (\$1,100); paver engraving; general maintenance; landscape upgrades (\$1,200); and slab jacking to repair trip hazards in the patio slabs (\$2,200). In addition, upgrades to LED lighting are scheduled to take place at various locations within the Memorial: Story Stones (\$4,200), flag poles (\$7,400), Memorial identification sign (\$2,800), the five military branch memorial panels (\$4,100), and both statues (\$1,800).
- 7791-52800 Capital Improvements – 2017 costs consist of updating the reception area seating for each department in the Municipal Building (\$5,875), network drives (\$2,090), and copier lease payments. 2018 includes copier lease payments (\$3,109) along with considerations for painting the Council Chambers ceiling (\$6,500) and Caucus room ceiling (\$2,700), and upgrading the Council Chambers blinds (\$4,000).

General Administration 2018 Annual Budget Notes

- 7791-53000 Workers' Compensation – The Ohio Bureau of Workers' Compensation (BWC) began a process to convert employers to pay premiums in advance. BWC offers discounts to employers who pay their premium in advance and severe penalties for late payments. 2017 reflects the City paying its premium in early January 2017 and taking advantage of the BWC discounts.
- 7791-53200 Miscellaneous – 2017 costs include property taxes for the Commons Drive right-of-way, Bing's property on Springfield Pike, the strip of land between Walnut Street and Oak Alley, and the former Sheraton Hotel.

