

PUBLIC WORKS DEPARTMENT
BUDGET

Public Works Department 2018 Annual Budget Notes

6600-52100 Personal Service – Street Maintenance – 2017 expenses include (1) Public Works Director, (1) Assistant Public Works Director, (1) Public Works Inspector, (1) Fleet Mechanic II, (1) Fleet Mechanic I, (7) full-time Maintenance Workers, (2) part-time Maintenance Workers, and (6) seasonal workers. In 2018, the plan is to add one full-time Maintenance Worker as well as provide a 2% wage increase to all full-time personnel.

	16 Actual	17 Budget	17 Est.	2018
010-6600-52100	629,705	690,314	633,928	732,000
061-6610-52100	109,094	115,000	114,968	115,000
062-6620-52100	39,399	40,000	39,787	40,000

6601-52110 PERS Pension – City contributes 14% of all Personal Service line items to the State of Ohio employee pension system (OPERS).

6601-52120 Hospitalization – Department’s premiums to cover the employees’ medical costs associated with the City’s High Deductible Health Insurance Program. 2018 reflects a 7% increase overall, plus the addition of two new employees projected to have family insurance coverage. Costs associated with dental claims, COBRA administration, and employer’s contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086).

6601-52140 Uniforms – Covers uniform rental contract for all employees in the department as well as the replacement of safety boots per employee (\$125).

6601-52146 Public Property Damage – Costs associated with repairing public property in the right-of-way that has been damaged by vandalism and/or accidents. Costs may be recovered from individuals or their insurance. In 2017, the following were expenses charged against this line item: replace a portion of the fence at St. Mary’s Cemetery (\$5,157); replace two of the decorative light poles on Springfield Pike (\$19,000); bus shelter glass repairs (\$2,020); and post-accident clean up and design work related to the SR 747/North Mall Mast Arm (\$12,456). The cost to reinstall the pole is being charged to the Capital Improvements Fund (090) in 2018. **Goal II (A)**

6601-5216 Seminars, Conventions & Training – 2017 expenses were routine with courses for employees in heavy vehicle operations, pesticide application, stormwater, and urban forestry. In 2018, expenses are planned for similar training opportunities as in 2017 with the addition of construction site stormwater inspection training.

6601-52280 Materials and Supplies – Includes a variety of materials and supplies (fire extinguishers, concrete, rental equipment, chains, hooks, etc.). 2018 includes typical expenditures plus planned upgrades to City landscaping at the subdivision entrance signs (\$1,000), replacement of subdivision entrance signs (\$1,000), and new street light banners for Springfield Pike (\$5,000).

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- 6601-52350 Equipment Maintenance/Repair – For the purchase of parts/materials for in-house repairs and/or outsourcing some repairs. 2018 includes the replacement of a mower engine (\$2,850); repairs to the hydraulic system for the front-end loader (\$5,000); and replacement of the impeller on the leaf machine (\$5,000).
- 6601-52480 Building Maintenance/Repair – 2017 includes roof repairs to three of the department's buildings (\$6,850); repairs to video surveillance cameras (\$1,039); cleaning of an oil interceptor (\$1,690); and replacement of a garage door operator (\$1,739). 2018 reflects replacement of an exterior metal door (\$2,000) as well as the exterior painting of building A and the fuel canopy (\$11,040).
- 6601-52600 Urban Forestry – Expenses related to the care of the City's urban forest such as planting, trimming, removal and stump grinding of trees as well as any treatments for infestations. 2017 included EAB treatments (\$13,970); grinding of chip materials (\$13,000); stump grinding (\$818); and tree trimming and removals (\$11,232). 2018 includes EAB treatment (\$16,000); grinding of chip materials (\$13,000); tree removal (\$6,000); stump removal (\$2,000); and tree planting including Arbor Day trees (\$9,400). **Goal VIII (A), (B), and (C)**
- 6601-52606 Water Quality – Covers permits, testing, and reports related to water quality issues in the City. The 2017 expenses include the annual NPDES Discharge Fee (\$501); stormwater Pollution Prevention Plan updates for the Northland Facility (\$3,500); stormwater Pollution Prevention Plan development for the Compost Facility (\$4,000); the dry weather screening and outfall inspections (\$8,000); and stormwater mapping updates (\$9,360). 2018 includes the annual NPDES Discharge Fee (\$501); the annual report (\$3,500); resolutions for dry weather screening issues (\$20,000); and additional stormwater mapping as required for public and private systems (\$12,000). **Goal IV (A), (B), (C), Goal V (A) and Goal VI (A)**
- 6601-52610 Other Contractual – In 2017, expenses consist of disposal of hazardous materials such as anti-freeze and paint (\$1,987); annual Ohio Utilities Protection Service fee (\$406); building security alarm service (\$600); Woodhull copier maintenance agreement (\$900); rental of road plates for a sink hole on Jake Sweeney Place (\$3,103); and rental of a mower for right-of-way trimming (\$3,500). 2018 anticipates design cost for a sweeper dump station to meet NPDES requirements (\$7,000); the disposal of hazardous materials (\$3,000); Woodhull copier maintenance agreement (\$1,000); annual Ohio Utilities Protection Service fee (\$600); building security alarm service (\$800); Pavement Management annual maintenance fee (\$500); annual fuel management service fee (\$500); and rental of the boom mower for right-of-way trimming for a second year (\$3,500). **Goal I (A), Goal V (A), and Goal VII (A)**
- 6601-52800 Capital Improvements – 2017 includes the replacement of several handheld pieces of equipment (\$1,495); walk behind mower (\$6,397); and a new welder (\$2,525). 2018 includes replacement of two PC's (\$2,400); concrete repairs at fuel pumps (\$23,500); and replacement of the spill containment facility at Public Works (\$3,625). **Goal V (A)**

