



Springdale Board of Health
October 10, 2019

Mayor Webster called the meeting to order at 7:02 p.m.

Board of Health Members

Present: Scott Garrison, Rita Hart, Lynn Jones, Dr. Ketring, James Squires

Not present: Dr. Webb, Medical Advisor

Others Present

Mayor Webster; Holly Emerson, Council representative to the Board of Health

City Staff: Matt Clayton, Health Commissioner; Amy Ellis, Public Health Nurse

Minutes of the September 12, 2019 Board of Health Meeting –

Minutes of the September 12, 2019 Board of Health meeting were considered. Dr. Ketring made a motion to approve the minutes; Mrs. Jones seconded the motion. Minutes were unanimously approved.

City Council Report

Mrs. Emerson gave the City Council Report.

September 18, 2019

Ordinance No. 38-2019

AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH CT CONSULTANTS, FOR DESIGN ENGINEERING SERVICES NECESSARY FOR THE KEMPER ROAD/CSX BRIDGE REPAIRS PROJECT AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

Ordinance No. 39-2019

AN ORDINANCE ADOPTING AN AMENDMENT TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF SPRINGDALE, OHIO AND THE SPRINGDALE PROFESSIONAL FIREFIGHTERS ASSOCIATION, LOCAL 427 AND DECLARING AN EMERGENCY

The City and the Fire Union sought to amend the current agreement to include the position of Fire Lieutenant in the bargaining unit and discuss the terms and conditions of employment for the position.

That passed with a 7-0 vote.

Ordinance No. 40-2019

AN ORDINANCE ESTABLISHING A CAPITAL PROJECTS FUND ENTITLEMENT THE "ENERGY SPECIAL IMPROVEMENT DISTRICT FUND" AND DECLARING AN EMERGENCY

As is listed below, and was previously discussed, City Council passed several pieces of legislation authorizing the City to participate in the Suburban Communities Energy Special Improvement District (ESID) at the September 4, 2019 meeting. Participation in the ESID allows businesses in Springdale to participate in Property Assessed Clean Energy (PACE) financing to fund energy efficiency improvements. Special assessments would be levied to pay for the improvements to the companies. The assessments would either be collected by a third party (on behalf of the County), and be disbursed to the investor or the assessment would be collected by the County and transferred to the City for disbursement.

That passed with a 7-0 vote.

Resolution No. R15-2019

A RESOLUTION MAKING AN APPOINTMENT ON BEHALF OF THE CITY COUNCIL OF SPRINGDALE, OHIO TO THE BOARD OF DIRECTORS OF THE DEER PARK, LOVELEND, SHARONVILLE, SYCAMORE TOWNSHIP, SYMMES TOWNSHIP ENERGY SPECIAL IMPROVEMENT DISTRICT, INC.

October 2, 2019

Resolution No. R16-2019

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

That passed with a 7-0 vote.

Resolution No. R17-2019

AUTHORIZING THE EXECUTION OF A PETITION TO CREATE THE SPRINGROSE MEADOWS COMMUNITY AUTHORITY, A NEW COMMUNITY AUTHORITY TO BE ORGANIZED PURSUANT TO CHAPTER 349 OF THE OHIO REVISED CODE

Mrs. Emerson explained that this resolution was brought forth. In order to fund the public infrastructure at Springrose Meadows, the developer requested that the City create a New Community Authority (NCA) under Section 349 of the Ohio Revised Code. The NCA would encompass the Springrose Meadows subdivision and will have the authority to levy a yearly fee on each of the homeowners to repay bonds that will be issued by the Hamilton County Port Authority. This fee is offset by the previously established Community Reinvestment Area (CRA) that provides a 15-year property tax abatement to the new homes. Mrs. Emerson stated that there was also an update on the development of CITIRAMA. Approximately 3,000 people attended CITIRAMA. This was a 40% increase over other CITIRAMAs in the past. Currently, the builders have sold 19 homes; nine are being built. The average home is going for a price of \$355,000, which is the highest that they have had in 20 years.

Old Business

- None

New Business

Mrs. Hart asked about the recent murder at the Willows apartment complex. Mr. Clayton stated that it is still an ongoing investigation at this time and no further information was given to the public.

Health Commissioner's Report

Matt Clayton

Mr. Clayton asked the Board of Health members if they had any questions about the nuisances, animal bites or food complaints that were included in their packets. Mr. Clayton also asked for questions or concerns regarding the school environmental health and safety inspections. Questions and concerns were then discussed regarding numerous complaints. Mayor Webster requested that Mr. Clayton expand on the recent Pre-Administrative Hearing that was held recently for Days Inn. The minutes from the hearing were included in the Board of Health packet. Mr. Clayton explained that several members of the City of Springdale staff, representing the health, building, police, and tax departments were present at the meeting to discuss any regulatory, health, or public safety concerns at the Days Inn. Mrs. Emerson asked if there was a specific timeline required for compliance. Mr. Clayton stated that while there is not a specific timeline, compliance will be proven if there are no new complaints or fewer regulatory issues of non-compliance in the near future.

Regulation R01-2019

Mr. Clayton began by explaining the cost methodology behind the requested fees for Food Service, Food Establishment, Vending Location, and Temporary Food Licenses for 2020. The fees had a small decrease this year. Mr. Clayton also included fee rates for local health departments for comparison. Dr. Ketring made a motion to have Regulation R01-2019 read by title only; Mrs. Jones seconded the motion. It was unanimously approved by the Board of Health members; Regulation R01-2019 was read by title only. This was the first reading. The second reading will be at the November 14, 2019 meeting. The third and final reading will be at the December 12, 2019 meeting. Following the final reading, R01-2019 will be voted on by the Board of Health at the December 12, 2019 meeting.

Regulation R02-2019

This regulation is for the requested fees for pool licenses for 2020. Mr. Clayton included the cost methodology as well as the comparable fees by other local health departments. Mr. Clayton explained that the cost methodology was extremely high for the pools and felt that a simple two percent increase would be sufficient. Dr. Ketring made a motion to accept the pool fees with the two percent increase; Mrs. Hart seconded the motion. It was unanimous by the Board to accept the pool fees with a two percent increase. Dr. Ketring made a motion to have Regulation R02-2019 be read by title only; Mr. Squires seconded the motion. It was unanimous by Board of Health members to have Regulation R02-2019 be read by title only. This was the first reading. The second reading will be at the November 14, 2019 meeting. The third and final reading will be at the December 12, 2019 meeting. Following the final reading, R02-2019 will be voted on by the Board of Health at the December 12, 2019 meeting.

Regulation R03-2019

This regulation is for the requested fees for hotel/motel licenses for 2020. Mr. Clayton included the cost methodology as well as the comparable fees by other local health departments. Mr. Clayton stated that the cost methodology was high for the hotel fees as well and felt that a two percent increase was sufficient. Mrs. Jones made a motion to accept the hotel fees with the two percent increase; seconded by Mrs. Hart. It was unanimous by the Board to accept the hotel fees with a two percent increase. Dr. Ketring made a motion to have Regulation R03-2019 be read by title only; Mrs. Jones seconded the motion. It was unanimous by Board of Health members to have Regulation R03-2019 be read by title only. This was the first reading. The second reading will be at the November 14, 2019 meeting. The third and final reading will be at the December 12, 2019 meeting. Following the final reading, R03-2019 will be voted on by the Board of Health at the December 12, 2019 meeting.

Springdale VFC Immunization Clinics

Discussion continued from the prior Board of Health meeting held on September 12, 2019 regarding clinic cost analysis when conducting VFC Immunization Clinics. Mr. Clayton provided the cost analysis in the Board of Health packet, per Dr. Ketring's request. The cost analysis was based on the months of June through August 2019. Nurse Ellis confirmed what Mr. Clayton had stated that the third quarter of 2019 (July through September) was the busiest quarter. Nurse Ellis stated that the reason for the increase in people coming in to receive vaccinations was due to the Springdale Health Department adding an additional clinic each month, for a total of three clinics per month for the quarter. Nurse Ellis also stated that while we are back to two clinics a month, the demand is so high that we are now booking appointments in April 2020 and these are very full clinics. It was also noted that the high demand for the Springdale Health Department immunization clinics is due in part to the fact that Springdale does not charge an administrative fee. Discussion began regarding cost analysis and how this program is currently paid for. Many options were considered. Mrs. Hart made a motion to not charge fees at this time while continuing to look for other resources such as community partners and school districts and share the Springdale Health Departments current situation when asking for further assistance. Mr. Squires seconded the motion. Motion passes unanimously.

Public Health Accreditation (PHAB)

Mr. Clayton had previously stated that all documents had been submitted for accreditation approval in the EPHAB system in September. Those documents were reviewed by PHAB; ten documents were flagged for further information or because the documents needed to be updated. Mr. Clayton stated that the updated documents will be re-submitted in late October 2019. Mr. Clayton stated SHD will move on to the next in a series of steps toward PHAB accreditation, the most significant being the on-site visit. Mr. Clayton estimated the time frame for the PHAB site visit as the spring of 2020.

Springdale Hotel/Motel Program

With hotel inspections planned for November 2019, Mr. Clayton advised he believe there may be more pre-administrative hearings. Mr. Clayton stated these hearing are needed to further assist hotels in their efforts to obtain a higher level of regulatory compliance.

Medicaid Administrative Claiming (MAC) Program

The next MAC time study is scheduled for November 18th through the 24th, 2019.

Food Program -

ServSafe training is scheduled for October 22nd and October 23rd at the Springdale Municipal Building.

Public Health Emergency Preparedness

The PHEP Pandemic Influenza tabletop exercise via webinar is scheduled for the morning of October 18, 2019. There will be training for the exercise facilitators and evaluators on October 17th.

Produce Pop Ups

A Produce Pop Up was held on September 27th and was successful. The next Produce Pop Up is scheduled for Friday, October 25th, 2019 at Heritage Hill Elementary School. The Willows Center is also having Produce Pop Ups to further aid families currently living in The Willows apartment complex.

Ohio EPA 2019 Mosquito Control Grant

Due to the low West Nile Virus (WNV) numbers and low mosquito activity in Ohio for the summer of 2019, the ODH lab stopped accepting mosquito pools for testing in early September.

The Springdale Quality of Life Committee

The first planning meeting for the 2019 Spring Sports Camp was held on September 19th, 2019. Vineyard Church advised that they would like to hold a district wide spring sports camp at the Princeton High School. While this would severely limit the involvement of staff from the City of Springdale, the Vineyard Church is now considering the possibility of having a sports camp in partnership with Princeton Middle School. The City of Springdale, Humana, and the Princeton City School District plan to hold the annual sports camp at Heritage Hill during the 2020 Princeton School District's Spring Break (March 2020).

Public Health Nurse's Report

Mrs. Ellis, RN

Hamilton County Drug Overdose Report

The Hamilton County Overdose Report for September 2019 was not available before packets were distributed. Nurse Ellis distributed the report at the meeting. In this report there were zero deaths due to overdose. There were 175 emergency department visits, which was a decrease of 73 from August and the total number of 911 dispatches decreased to 282, which was a decrease of 43 from August.

Naloxone Usage Report

On September 20, 2019, four milligrams were used. On September 27, 2019, two milligrams were used. Nurse Ellis stated that after talking to Mr. Clayton, it was most likely that the four milligrams was used on a single person, which would equate to only two overdoses in Springdale in September 2019.

Annual Health Fair

Annual Health Fair was held on October 1, 2019. Walgreens provided approximately 40 flu vaccines to residents aged 65 or older. The Springdale Health Department provided 25 flu vaccines to employees and adults without health insurance. The Springdale Health Department also provided blood pressure checks and BMI screenings. Nurse Ellis stated that Jean Hicks, the previous Springdale Health Department nurse assisted a great deal when other nursing schools were unable to volunteer with health fair booths. Vendors included ProScan, Tri State Medical Reserve Corp., Buckeye Fly Fishing, Miracle Ear (who provided free hearing screenings), Hamilton County Solid Waste and Recycling, and Springdale Modern Dentistry.

As part of Active Aging Week, Emily Johnson, a member of Hamilton County EMA came to assist to inform seniors and for them to create an emergency preparedness program, knowing their risks, and prepare a kit in case of an emergency whether they are at home, work, or travelling. She also informed the seniors of the Alert HC/Smart 911.

Latino Expo 2019

The Latino Expo was held on Sunday, October 6, 2019 from 12:00 p.m. until 5:00 p.m. at Heritage Hill Elementary School. By having The Latino Expo at Heritage Hill Elementary, it was hoped that more people would be in attendance due to it being within walking distance of The Willows Apartment complex. Only 150 – 175 people were in attendance. It was believed that the rain that day may have hampered the turnout. The Springdale Health Department provided 83 doses of flu vaccinations for those without insurance and blood pressure checks and BMI screenings. The UC College of Medicine provided volunteers to Nurse Ellis for the Latino Expo as well. Due to the number of volunteers, there was three stations for flu vaccinations, and two stations for blood pressure checks and BMI screenings. Shari Hoskins, Principal at Heritage Hill Elementary suggested that perhaps a shorter expo may also increase the number of individuals in attendance next year.

Emergency Preparedness

Nurse Ellis attended the Tri State Medical Reserve Corp (TMRC) annual summit that was held on September 21, 2019. There was approximately 110 people in attendance. A speaker at the summit from the Cincinnati Police discussed the 5/3 shooting incident. There was also an individual from Montgomery County, Ohio discussing their response to the tornadoes that went through the region earlier this year.

Communicable Disease Report

The Hamilton County Public Health Monthly Communicable Disease Surveillance Report was given to Board of Health members at the meeting. While Springdale had one case of Streptococcal, Group A (invasive); Hamilton County had four (including the case in Springdale). Springdale had one case of Active TB, while Hamilton County had three (including the case in Springdale). This TB case is not related to the prior incident in February and is in a different location. Nurse Ellis included the numbers for Hamilton County from September 2018 to September 2019 and YTD 2019. She highlighted Hepatitis A and Pertussis. There is a decrease in Hepatitis A outbreaks at this time. While in September 2018 it shows 31 cases, then the 2018 YTD shows 104. The reason for this is the crest of the outbreak occurred in July 2018. The majority of cases occurred in the end of 2018. There was only one case in September 2019 as compared to 2018 when there was 31. Pertussis in 2019 showed an increase due to an outbreak which was believed to have occurred in Loveland City Schools.

ODH Health Alert Network

An alert was sent out on September 30, 2019 regarding vaping. Per the health alert, "ODH is requiring health care providers or any individual having knowledge, to report to their local health department (LHD) by the end of the next business day, all suspected cases of severe pulmonary disease of unclear etiology with a history of vaping in the past 90 days". While no specific product is tracing back to the illness, there does seem to be an increase in the disease when products contained THC.

Immunizations

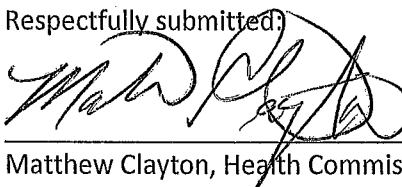
Vaccines For Children (VFC) site visit was conducted on September 10, 2019. The Springdale Health Department passed with flying colors. The only follow up concerned daily temperature readings. While we were still receiving temperature readings, it was programmed incorrectly. Once it was reprogrammed, Nurse Ellis was required to submit two weeks of temperatures in order to provide accurate readings with the new program. That issue has since been considered resolved. Additional fields are also now required to be entered into the system. Our current program HDIS does not populate that into the program, but Nurse Ellis stated that she will be in contact with HDIS to resolve that problem. Nurse Ellis further stated that the Springdale Health Department has two years to resolve that problem. The ODH site visits were conducted annually, they will now be conducted every two years. Nurse Ellis also discussed the ODH 317 funded vaccine program. It is a program offered to provide vaccines for adults that do not have insurance and do not have an ability to pay for the vaccine. Nurse Ellis stated that her goal is to use this program for young adults who have reached the age of 19, but are no longer able to receive vaccines through the VFC program due to "aging out" of the program.

Board of Health Discussion

No items for discussion.

The next meeting will be Thursday, December 12, 2019 at 7:00 p.m. The Board of Health meeting adjourned at 8:40 p.m.

Respectfully submitted:



Matthew Clayton, Health Commissioner

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

Furthermore, it is noted that regular audits are essential to identify any discrepancies or errors early on. By conducting these checks frequently, the organization can prevent small mistakes from escalating into larger financial issues.

The second section focuses on the role of technology in modern accounting. It highlights how software solutions can streamline the process, reduce manual errors, and provide real-time insights into the company's financial health.

In conclusion, the document stresses that a combination of strict adherence to accounting principles and the use of advanced tools is necessary for successful financial management.

Prepared by: [Name]
 Date: [Date]

Approved by: [Signature]
 Title: [Title]