



Springdale Board of Health
October 8, 2020

Mayor Webster called the meeting to order at 7:05 p.m.

Board of Health Members

Present: Scott Garrison, Rita Hart, Carol Quinlan-Hall, Dr. Ketring, James Squires
Dr. Webb, Medical Advisor

Others Present

Mayor Webster; Holly Emerson, Council representative to the Board of Health
City Staff: Matt Clayton, Health Commissioner; Amy Ellis, Public Health Nurse

Minutes of the September 10, 2020 Board of Health Meeting –

Minutes of the September 10, 2020 Board of Health meeting were considered. Dr. Ketring made a motion to accept the minutes of the September 10, 2020 Board of Health Meeting; Mrs. Hart seconded. The Board of Health minutes were accepted with one abstention (Mr. Garrison)

City Council Report

Mrs. Emerson gave the City Council Report.

Her report is as follows:

September 16, 2020

Ordinance No. 28-2020

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH KELLEY BROTHERS ROOFING INC. FOR THE SPRINGDALE COMMUNITY CENTER ROOF REPLACEMENT – PHASE 1 AND DECLARING AN EMERGENCY

The Community Center roof is over 15 years old and has been patched on numerous occasions. A total replacement of the roof and trim prices is needed to include replace of the insulation and removal of three old, non-functioning HVAC units. This passed with a 7-0 vote. The bid went in for \$211,373.

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Ordinance No. 29-2020

ADOPTING A SUPPLEMENTAL APPROPRIATION/ESTIMATED RECEIPTS ORDINANCE TO ADJUST APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES AND ADJUST ESTIMATED RECEIPTS FOR THE CITY OF SPRINGDALE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020

That passed with a 7-0 vote. A second round of CARES Act grant monies was recently announced. The adoption of a supplemental appropriation/estimated receipts ordinance is necessary in order to properly account for the revenues and associated eligible expenditures related to COVID-19.

Ordinance No. 30-2020

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH MIDDLETOWN FORD FOR THE PURCHASE OF TWO 2020 FORD F-350 4x4 PICKUP TRUCKS AND DECLARING AN EMERGENCY

That purchase was to replace two pickup trucks for the use of the Public Works Department. That passed with a 7-0 vote. The bid was for \$69,536.

Ordinance No. 31-2020

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO EXECUTE AN AGREEMENT WITH MCBRIDE DALE CLARION FOR THE PREPARATION OF A COMPREHENSIVE PLAN AND DECLARING AN EMERGENCY

That passed with a 7-0 vote. They're looking at coming up with a plan to redevelop Springdale and they're looking at some developments in Blue Ash and they're looking at trends that are occurring throughout. We're trying to engage the community also and we're going to focus on strategic priorities. They're looking at that to come out in about a year. That cost to the City is not to exceed \$100,000. That passed with a 7-0 vote.

October 7, 2020

Ordinance No. 32-2020

AN ORDINANCE AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF SPRINGDALE AND THE BOARD OF HAMILTON COUNTY COMMISSIONERS FOR THE HAMILTON COUNTY, OHIO CARES ACT LOCAL JURISDICTION ASSISTANCE PROGRAM AND DECLARING AN EMERGENCY

As part of the CARES Act, Hamilton County received funding to help mitigate the impacts of COVID-19. The Board of County Commissioners has determined it prudent to make a portion of that funding (\$25 million) available to the 49 local political jurisdictions within Hamilton County. They broke those jurisdictions up and calculated Springdale to get \$261,913. That ordinance passed with a 7-0 vote.

Ordinance No. 33-2020

ADOPTING A SUPPLEMENTAL APPROPRIATION/ESTIMATED RECEIPTS ORDINANCE TO ADJUST APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES AND ADJUST ESTIMATED RECEIPTS FOR THE CITY OF SPRINGDALE, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020

This ordinance was similar to Ordinance No. 32-2020. We had received additional funding and they needed to do some appropriations with receipts to even out the expenditures and adjust estimated receipts for the City of Springdale. That passed with a 7-0 vote.

Mayor Webster wanted to elaborate on the CARES Act. He stated that he was pleased to state that the City has received over \$1 million dollars this year in CARES Act funding. This funding has primarily come from, if not all of it, has come from the Federal government. Some of the funding came from Hamilton County and the State. The Mayor stated that the City had not requested this funding and that the monies were given to the City. Part of this funding will be used to offset initial expenses that were incurred during the lockdown and any other expenses incurred as a result of COVID-19. The majority of the money is being spent on beefing up the City's infrastructure so that if, and when, the City gets hit with another epidemic, we would be able to run the City in a virtual environment. Looking ahead, the other thing that Mrs. Emerson mentioned, the Comprehensive Plan, which we're very excited about, we're probably going to be having a large amount of meetings with several different groups and we will, from a technological standpoint, we would be able to conduct meetings, maybe one here, one in that conference room, one back here, and one over in the other conference room, one downstairs in the training room, and have everybody on the same page. If you walk into the room in there (referring to the conference room), you'll see a 85" screen and I think we've got one back here also, but anyway, all the elected officials will end up having laptop computers that will be totally equipped to conduct business from home if we have to have a virtual Council meeting, we've got all the equipment to do that, thanks to this CARES Act funding. There's a lot of other things that such as sanitation projects that we're doing, especially down at the Rec Center, more than anyplace else probably. Matt (Clayton) could probably expound upon this, but, treatment of some of the areas, if treated once, can last up to 30 days. Mayor Webster stated that the only stipulation is that the expenditures must be COVID-19 related and most of the money must be spent by the end of the year. Mrs. Emerson believed that the date was extended until March 2021.

Old Business - None

New Business - None

Health Commissioner's Report

Matt Clayton

Nuisances, Animal Bites, and Food Illnesses

Mr. Clayton provided a summary of complaints since the last meeting; individual complaints were included in the Board of Health packet. Mr. Clayton discussed the various complaints that was included in the Board of Health packet and asked if there were any questions. Dr. Ketring had questions about one of the complaints and if the location in question was being proactive enough due to the concerns addressed in the complaint. Mr. Clayton assured him that all safeguards are in place and quite vigilant in their efforts to protect their employees and that the situation that was originally reported was not as bad as it appeared. Mrs. Emerson asked at what point does HIPPA rights versus employees' rights to know take precedence? Mrs. Emerson asked if, when it is a large company and there are employees with COVID-

19, how is the company able to do contact tracing without all the other employees finding out. Mr. Clayton stated that if it is a matter of, after employees test positive, then they would notify any individuals who would have had close contact with the specific individuals. Nurse Ellis stated that it is the responsibility of the company to know who the close contacts would be. When case investigation occurs, Nurse Ellis will ask about any other possible individuals, besides co-workers that they may have had close personal contact with in order to make sure all possible contacts have been notified, and then verify with the company if necessary any individuals that may work there. While names will not be disclosed, they will state that, "you have been in close contact with an individual who has tested positive for COVID-19". In some cases, cameras in larger locations have been helpful to identify any individuals that perhaps the COVID-19 case may have forgotten to mention.

COVID-19 Report –

A lot of information is being sent weekly report regarding number of cases and additional information is being added. While there has been limited transmission in the schools, seasonal changes can aid in communicable diseases being on the rise eventually. There are over 250 confirmed COVID-19 cases and five confirmed deaths in Springdale as of September 30, 2020. The Springdale Health Department is continuously working with other local health departments on mass vaccination plans. The Springdale Health Department also continues to keep residents informed of the latest information regarding COVID-19 through social media, the City website, as well as our community partners continues to give everyone the information to make healthy decisions. Mr. Clayton stated that funding for COVID-19 related items continues. Nurse Ellis also provided information regarding upcoming plans for the distribution of COVID-19 vaccine in regards to proper storage of the vaccines and early plans for vaccine distribution to residents and paperwork involved in the process. Nurse Ellis stated that it is still in the early stages, but would provide further information as it becomes available.

Public Health Accreditation (PHAB)

Mr. Clayton stated that a deadline for PHAB pre-site visit documentation is slated for October 21, 2020. This deadline is to modify any documents and turn back in to the EPHAB website. While the site visit is normally three days, in our case this year, due to COVID-19, the visit will a virtual visit and it will be November 30th, December 1st, and December 2nd.

Medicaid Administrative Claiming (MAC)

Mr. Clayton stated that the Springdale Health Department will receive \$8,718 for participation in the August 2020 Ohio Department of Health (ODH) MAC time study. Mr. Clayton stated that the Springdale Health Department will also be receiving \$8,552 for the June 2020 ODH MAC time study. The next time study will be in December 2020.

Influenza Vaccination Clinics

The employee flu clinic will be held Friday, October 9, 2020 from 9:00 a.m. until 12:00 p.m. Nurse Ellis has a developed a plan with the help of Charlie Wilson, Recreation Director of the Springdale Community Center to ensure the safety of all individuals receiving flu shots. Social distancing measures will be in place. Hand sanitizer and face masks will be readily available as well as making sure that surfaces are cleaned after each use. On Monday, October 12, 2020 from 2:00 p.m. until 4:00 p.m., the Springdale Health Department will be holding a flu clinic for Springdale residents in partnership with Walgreens. Mrs.

Quinlan-Hall asked if there was a fee for Springdale residents for the flu vaccine. Mr. Clayton stated that there is not. If a resident does show up and is uninsured, they will receive the vaccine from the State that is given to us. The vaccines that are given to City employees are purchased and while the City bears that expense, it was felt that it was more important and cost-effective in the prevention of the flu as opposed to employees being off if they did get the flu. Any flu shots given to senior citizens will be processed by Walgreens, who will, in turn, bill the resident's health insurance. Mrs. Quinlan-Hall asked Mr. Garrison if there is a shortage of the flu vaccine as she had seen reported on the local news. Mr. Garrison stated that the influx of flu vaccines varies due to the lag time of individuals receiving the flu shot and a new shipment coming in. Mr. Garrison stated that while there was a shortage two weeks ago, there does not appear to be a shortage at this time. Mrs. Emerson asked which type of flu vaccine that the City of Springdale currently had. Nurse Ellis stated that for City employees, the Springdale Health Department has the quadrivalent version. For Walgreens, Nurse Ellis stated that she had previously emailed Walgreens as to the amount that was required for the upcoming clinic. The person administering the dose from Walgreens stated that he had set enough aside to ensure that all Springdale residents that had scheduled appointments would be receiving a flu vaccine.

Food program

Chick-fil-A has reopened after recent remodel completion. Culvers Frozen Custard recently had their pre-operation inspection and will be open to the public very soon. Caraba's African Cuisine has a pre-operation inspection scheduled soon and will be opening soon. Mayor Webster stated that the ribbon cutting will be on October 23rd for Culvers, and they will be open on October 15th or October 16th. Home 2 Suites Food Service has submitted plans. It is expected to open in late 2020.

Springdale Offering Support (SOS)

We have had interaction with Princeton City School District and in conjunction with Princeton Closet to assist in providing coats, hats, and gloves to children in need that attend Heritage Hill Elementary and Springdale Elementary. The Springdale Offering Support (SOS) Adopt A Family Program may be a bit different this year because of COVID-19, but families remain in need and there may even be an increase in need because of this.

Public Health Emergency Preparedness (PHEP) Grant

Mr. Clayton stated that there has been a number of grant deliverables completed. The 2020 PHEP grant funding will equal \$2,839. Dr. Ketring asked how the money is spent. Mr. Clayton stated that a portion of the money is spent on the services that are provided by our Medical Director, a portion of it pays for emergency communication equipment, and then, a portion of it is used to offset the salaries of employees. Mr. Clayton stated that the Springdale Health Department has employees working on the PHEP grant, and this does help offset some of that cost and helps to reimburse the City of Springdale. Mr. Clayton stated that this money is spent for preparing for emergencies and natural disasters. These exercises are used to help train staff in the case that if an emergency occurs, they are well prepared for any emergency situation to be proactive instead of reactive and be able to assist residents quickly if the need should arise.

Springdale Board of Health Regulation R1-2020

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R1-2019 WHICH ESTABLISHED FEES FOR FOOD SERVICE OPERATIONS, RETAIL FOOD ESTABLISHMENTS, VENDING MACHINE LOCATIONS, TEMPORARY FOOD OPERATIONS, AND MOBILE FOOD OPERATIONS WITHIN THE CITY OF SPRINGDALE; AND ESTABLISHED FEES FOR FOOD SERVICE OPERATION AND RETAIL FOOD ESTABLISHMENT PLAN REVIEWS

Mayor Webster made a motion to have Regulation R1-2020 be read by title only; Mr. Garrison seconded. Board of Health voted unanimously to read Regulation R1-2020 by title only.

This regulation is for the proposed 2021 food program license fees. The second reading of Regulation R1-2020 will be on November 12, 2020.

Springdale Board of Health Regulation R2-2020

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R2-2019 TO ESTABLISH FEES FOR INDIVIDUAL PUBLIC SWIMMING POOLS, INDIVIDUAL PUBLIC SPAS, INDIVIDUAL SPECIAL USE POOLS, ADDITIONAL INDIVIDUAL PUBLIC SWIMMING POOLS AT THE SAME LOCATION, AND GOVERNMENT/TAX SUPPORTED SWIMMING POOLS

Mr. Garrison made a motion to have Regulation R2-2020 be read by title only; Dr. Ketring seconded.

This regulation is for the proposed 2021 swimming pool/spa license fees. The second reading of Regulation R2-2020 will be on November 12, 2020

Springdale Board of Health Regulation R3-2020

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH ESTABLISHING FEES FOR HOTELS AND MOTELS WITHIN THE CITY OF SPRINGDALE, AMENDING SECTION 4.0 OF THE SPRINGDALE BOH REGULATION R3-2019

Mr. Squires made a motion to have Regulation R3-2020 be read by title only; Dr. Ketring seconded.

This regulation is for the proposed 2021 hotel/motel license fees. The second reading of Regulation R3-2020 will be on November 12, 2020.

Public Health Nurse's Report

Mrs. Ellis, RN

Hamilton County Drug Overdose Report –

Nurse Ellis handed out the Hamilton County Drug Overdose Report for September 2020 at the meeting as it was not available when Board of Health packets were originally distributed.

Naloxone Usage

Naloxone usage report from the Springdale Fire Department for the month of September was not available for the Board of Health packet when originally distributed, but Nurse Ellis gave the report during the meeting. She stated that two doses were used for the month of September, which was down from August's amount.

Communicable Disease Report

While the Communicable Disease Report that is created by the Hamilton County Public Health Department (HCPH) has been suspended due to COVID-19, HCPH has recently started sending weekly communicable disease reporting for the Southwest Ohio Public Health region which was included in the October Board of Health packet that was distributed to the Springdale Board of Health members. With the recent Miami University outbreak, Butler County is now up to 1,600 cases just in Miami University alone. COVID-19 has the most cases with 19 cases for September. Fortunately, this has been a decrease with an average of approximately one new case a day.

Childhood Immunization Clinic

While the report in the Board of Health packet stated that appointments are currently booked out until March 2021, as of the day of the Board of Health meeting, the clinic is now booked out until April 2021. The reason for the dates being booked out so far was to include previous clinics that were postponed due to the COVID-19 restrictions in the spring. The Springdale Health Department is also seeing an uptick in appointment requests due to many surrounding health departments still not having immunization clinics due to the overwhelming workload that encompasses COVID-19.

Flu Clinics

As previously stated, the Springdale Health Department will have its first flu clinic, which is for City employees on Friday, October 9th from 9:00 a.m. until 12:00 p.m. in the auxiliary gym at the Springdale Recreation Center. Due to COVID-19, additional precautions have been put in place when administering the flu vaccine. Seats are spaced further out, appointment times are staggered a bit further to allow for extra time to clean chairs and allow people receiving vaccines to be assured of safe social distancing. As stated earlier, Charlie Wilson, Recreation Director of the Community Center was a great help to Nurse Ellis in coordinating the gymnasium in a safe manner. He took the reins in the organization and flow of the vaccine set up and flow of individuals as they enter and depart the gymnasium.

Annual Health Fair 2020

Cancelled due to COVID-19.

Latino Coalition of Southwest Ohio

Meetings are cancelled until further notice and the 2020 Latino Expo has also been cancelled due to COVID-19.

Board of Health Discussion

No items for discussion.

The next meeting will be Thursday, November 12, 2020 at 7:00 p.m. The Board of Health meeting adjourned at 8:07 p.m.

Respectfully submitted:

Matthew Clayton, Health Commissioner