

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

January 28, 2022

To: Mr. Thomas Vanover
President
Springdale City Council

From: Brian C. Uhl 
Assistant City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Authorizing an Agreement with CT Consultants for Design Engineering Services for the State Route 747 South Urban Paving Program and Declaring an Emergency

As identified in the Capital Improvements Fund (090) section of the 2022 Budget under the Princeton Pike (Kemper to Glendale Border) Rehabilitation, the Ohio Department of Transportation (ODOT) has identified the section of State Route 747/Princeton Pike between Kemper Road and the Glendale border as part of their 2023 Urban Paving Program. Design engineering in the amount of \$60,000 was budgeted for 2022 in anticipation of the project. CT Consultants has provided a proposal for the design engineering services in the amount of \$37,200.

An ordinance, with an emergency clause, authorizing an agreement with CT Consultants for design engineering services for the State Route 747 South Urban Paving Program will be before Council at the **02/02/2022** meeting.

Item II

A Resolution Authorizing the City Administrator to Execute an Agreement with the Board of Hamilton County Commissioners to Administer the Community Revitalization Grant Award to Repair and Rehabilitate Outdoor Tennis and Basketball Courts at 11999 Lawnview Avenue

In November 2021, the City applied for state capital project funds in an effort to revitalize and repurpose the outdoor tennis and basketball courts at the Community Center. The improvements would result in the two (2) existing basketball courts and four (4) existing tennis courts being converted into two (2) tennis courts, four (4) pickle ball courts, and two (2) basketball courts. The overall project cost is estimated at \$192,180, and the State Capital Budget request was for \$172,962.

With the state application, the City committed to a local match of 10% of the project cost. An application for the City's local match, \$19,218, was submitted for a Hamilton County Community Revitalization Grant, and in mid-December, the City was notified our application was successful. The Hamilton County Commissioners are now requesting legislation to formally approve and accept the grant award.

A resolution authorizing an agreement between the City of Springdale and the Board of Hamilton County Commissioners to administer the Community Revitalization Grant Award to repair and rehabilitate outdoor tennis and basketball courts at 11999 Lawnview Avenue will be before Council at the **02/02/2022** meeting.

Item III

An Ordinance Authorizing the Execution of an Agreement with CSX Transportation, Inc. Related to the Construction of Improvements to be Made to the East Kemper Road CSX Bridge and Declaring an Emergency

In June 2021, Council authorized an agreement for preliminary engineering with CSX Transportation related to the E. Kemper Road/CSX Bridge Rehabilitation planned for construction in 2022. CSX's involvement is necessary since the bridge spans their tracks, and the project will ultimately disrupt their operations. This new agreement covers the estimated costs of \$188,037 associated with construction engineering and inspection as well as the flagging operations required by CSX.

An ordinance, with an emergency clause, authorizing the execution of an agreement with CSX Transportation, Inc. related to the construction of improvements to be made to the East Kemper Road CSX Bridge will be before Council at the **02/16/2022** meeting.

Item IV

An Ordinance Authorizing an Agreement with the Lowest and Best Bidder for the State Route 747 Curb Replacement Project and Declaring an Emergency

As outlined in Item I of this report, the section of State Route 747/Princeton Pike between Kemper Road and the Glendale border is slated to be part of ODOT's Urban Paving Program for 2023. In anticipation of this work, the City has planned to perform curb replacements, spot sidewalk replacements, drive apron replacements, and catch basin repair/replacements along this section of road under a separate City-administered project with construction in 2022. Bids for the State Route 747 Curb Replacement Project were opened on January 26 with a total of four (4) bids received. The bids are currently under review and a recommendation is anticipated at the upcoming meeting.

An ordinance, with an emergency clause, authorizing an agreement with the lowest and best bidder for the State Route 747 Curb Replacement Project is scheduled before Council at the **02/16/2022** meeting.

Item V

A Resolution Declaring the Necessity of Improving Drive Aprons in the Public Right-of-Way as a Part of the State Route 747 Curb Replacement Project

The City has a policy requiring when curbs and gutters are being replaced as a part of a major road improvement program/project, property owners (residents or businesses) on the selected streets whose drive aprons meet a certain criteria will be required to repair/replace their drive apron. If an affected property owner chooses not to comply with the policy, the City will make the necessary repairs and assess the associated cost on the property owner's property tax bill. Unfortunately, whenever the City decides to assess the cost of an improvement to property owners, there are several steps required. One such step is the adoption of a resolution declaring the improvement to be necessary.

If Council chooses to adopt the Resolution of Necessity, the next step in the process will be to forward a notice to each affected property owner indicating they have the ability to appeal the decision of the City within 21 days. In addition, the notice will identify the cost associated with the improvement for the property owner. If any property owner objects to the process and their financial responsibility, the City will be required to establish a Board of Equalization to allow the property owner's concerns to be heard through an appeal process. Following the appeal process, those property owners who choose not to pay for their drive apron improvement will be identified in an Ordinance of Assessment adopted by Council. With the adoption of the assessment ordinance, the Administration will be authorized to assess the cost of the improvement to each of those affected property owners and place the related cost on their tax bill.

A resolution declaring the necessity of improving drive aprons in the public right-of-way as a part of the State Route 747 Curb Replacement Project will be before Council at the **02/16/2022** meeting.

Item VI

An Ordinance Accepting the Dedication of Strategic Parkway in Springdale Commerce Park as a Public Street

The developer of Springdale Commerce Park, Strategic Capital Partners, has made a request for the City to accept the street named Strategic Parkway within the referenced development. Per Strategic Capital, all necessary improvements and requested documentation has been provided. The City's engineer, CT Consultants, is in the process of reviewing the request and preparing a recommendation for acceptance if warranted. Per Charter, the City is not responsible for the care and maintenance of the street until Council has confirmed the acceptance of the dedication of said street.

An ordinance accepting the dedication of Strategic Parkway in Springdale Commerce Park as a public street is scheduled before Council for a first reading at the **02/16/2022** meeting with a second reading to follow at the **03/02/2022** meeting.

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File