

# INTERNAL MEMORANDUM

Office of the City Administrator

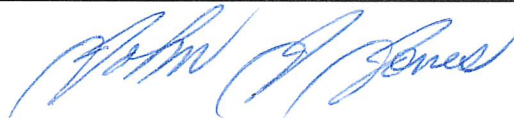
Springdale, Ohio

October 15, 2021

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: John J. Jones  
City Administrator



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Re: Report on Pending and Future Legislation

**Item I**

**An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property**

For the last several years, Council has passed an ordinance annually allowing the City Administrator to dispose of obsolete property the City has accumulated during the course of normal operations. At the April 7, 2021, Council meeting, such an ordinance was passed. Following the generation of the legislation and subsequent disposal of the items, several departments reached out to indicate they had additional items no longer necessary for public use. In addition, the City migrated to a new telephone system, requiring replacement of all desk and wall phones. Due to the number of phones and amount of storage space needed, as well as the quantity of additional surplus items, the Administration would like to proceed with a second round of disposals for the year. As with prior surplus, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program. Additionally, items having a market for their raw material will be salvaged as appropriate.

An ordinance declaring certain City property as surplus and authorizing the City Administrator to dispose of said property was before Council for a first reading at the **10/06/2021** meeting. A second reading is scheduled for the **10/20/2021** meeting.

**Item II**

**An Ordinance Authorizing the Execution of an LPA Federal Local-Let Project Agreement with the State of Ohio Department of Transportation (ODOT) Related to the Widening of Crescentville Road and Declaring an Emergency**

The City of Springdale is working cooperatively with Butler County and the City of Sharonville to perform a variety of infrastructure improvements on E. Crescentville Road. The parties applied for Surface Transportation Funds through OKI and were successfully awarded \$3,793,230 to help cover the cost of the project. When federal grant funds are used, the Federal Highway Administration (FHWA) typically designates the Ohio Department of Transportation (ODOT) as the agency responsible for administering the funding program. As such, the City must enter into an agreement with ODOT that sets forth the requirements associated with the federal funding and establishes the responsibilities of the local jurisdiction and ODOT.

An ordinance, with an emergency clause, authorizing the execution of an LPA Federal local-let project agreement with the State of Ohio Department of Transportation related to the widening of Crescentville Road will be before Council at the **10/20/2021** meeting.

**Item III**

**An Ordinance Adopting a Supplemental Appropriation/Estimated Receipts Ordinance to Adjust Appropriations for Current Expenses and Other Expenditures and Adjust Estimated Receipts for the City of Springdale, Ohio During the Fiscal Year Ending December 31, 2021**

An advance from the General Fund (010) into the Capital Improvements Fund (090) is necessary at this time in order to have enough funds available to cover the note payoff for the former Sheraton Hotel. Closing for the former hotel property is anticipated in December and payback to the General Fund will occur once the proceeds from the sale are received. In addition, this advance will help cover the first payment on the new fire engine lease which is expected to arrive very soon.

An ordinance adopting a supplemental appropriation/estimated receipts ordinance to adjust appropriations for current expenses and other expenditures and adjust estimated receipts for the City of Springdale, Ohio during the fiscal year ending December 31, 2021 will be before Council at the **10/20/2021** meeting.

**Item IV**

**A Resolution Authorizing the City Administrator to File a Funding Application for Urban Canopy Restoration Grant Funding through the Ohio Department of Natural Resources**

The Public Works Department has identified a grant opportunity through the Ohio Department of Natural Resources (ODNR) for the purchase and planting of trees along public rights-of-way or on other public lands. Grant funds are also able to be used for the maintenance and protection of the newly planted trees until they are established. This would be a 50/50 matching grant with funds provided on a reimbursement basis. Eligible award amounts range from \$2,500 to \$25,000. The applications are due no later than October 29, 2021 and award notifications are expected by November 19, 2021. Awarded projects must be completed by December 31, 2022.

A resolution authorizing the City Administrator to file a funding application for Urban Canopy Restoration Grant Funds through the Ohio Department of Natural Resources will be before Council at the **10/20/2021** meeting.

Mayor  
Clerk of Council/Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File