

INTERNAL MEMORANDUM

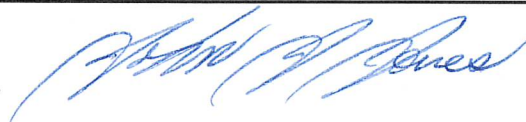
Office of the City Administrator

Springdale, Ohio

November 26, 2021

To: Mr. Thomas Vanover
President
Springdale City Council

From: John J. Jones
City Administrator



Re: Report on Pending and Future Legislation

Item I

Several Resolutions for Council Appointments to Various Boards, Commissions, and Committees

A review of the Boards and Commissions document (dated 01/14/2021) shows the terms of several members of the various boards and commissions expire at the end of this calendar year. Below are a number of board or commission members, according to the document, with terms expiring this year:

Board or Commission	Name	Term Ends	Appointment Source
Zoning Appeals	Dave Nienaber	11/30/2021	Council Appointment
Civil Service Commission	Robert Coleman	12/31/2021	Council Appointment
Charter Revision	Dan Jacobs	12/31/2021	Council Appointment
Tax Review Board	Roy Mitchell	12/31/2021	Council Appointment

Item II

Adopting the Final Appropriation and Transfer Ordinance for 2021

This ordinance is adopted each December in order to balance out all departments in the General Fund and to insure we balance within all funds at the end of the year. This is accomplished either by moving funds already appropriated or by adopting additional appropriations to cover actual expenses. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

The 2021 final appropriation ordinance will be presented for Council's consideration at its meeting on **12/15/2021**.

Item III

Adopting a Temporary Appropriations Ordinance for the Period January 1, 2022 until the Fiscal Year 2022 Appropriations Permanent Ordinance is Adopted by City Council

The first Springdale City Council meeting of 2022 falls on Wednesday, January 5, 2022. To provide for City operations until the 2022 Annual Appropriations Ordinance is adopted, a temporary appropriations ordinance will need to be adopted by City Council. The adoption of this ordinance is an annual practice of the City.

A temporary appropriations ordinance will be presented for Council's consideration at the meeting of **12/15/2021**. Because this is an ordinance dealing with financial matters, it may take effect on January 1, 2022 without an emergency clause.

Item IV

An Ordinance Setting the Employee Pay Rates for 2022 and Declaring an Emergency

As a part of this year's budget process, the City Administration is recommending that Council authorize a two-percent wage increase for all non-union full-time City employees, part-time Firefighters, and all other part-time employees. The pay ordinance would be designed to go into effect on December 19, 2021, meaning employees will receive the benefit of the pay increase on the first pay for 2022 (January 6, 2022).

An ordinance, with an emergency clause, setting pay rates for full-time City employees not covered by a collective bargaining agreement, part-time Firefighters, and other part-time City employees is scheduled to appear before City Council at the **12/15/2021** meeting.

Item V

Three (3) Separate Resolutions Confirming the Mayor's Appointments to the Board of Health

In the City of Springdale Charter, the Mayor of the City is responsible for appointing the members of the Springdale Board of Health, and the legislative body (City Council) is to confirm those appointments. Mayor Doyle H. Webster has indicated his intentions to re-appoint Mr. Scott Garrison, Mrs. Carol Quinlan-Hall, and Mr. Jim Squires to serve on the Board of Health with terms ending December 31, 2023.

Three (3) separate resolutions confirming Mayor Webster's re-appointments of Mr. Scott Garrison, Mrs. Carol Quinlan-Hall, and Mr. Jim Squires are scheduled to be before Council at the **12/15/2021** meeting.

Item VI

Other Items of Interest:

1. Presentation of the 2022 Budget – 12/15/2021.
2. The Municipal Building will be closed on Friday, December 24, 2021, and Friday, December 31, 2021, in observance of the Christmas and New Year's Holidays.

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File