

# INTERNAL MEMORANDUM

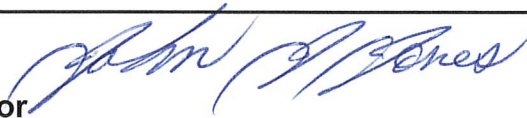
Office of the City Administrator

Springdale, Ohio

December 10, 2021

To: Mr. Thomas Vanover  
President  
Springdale City Council

From: John J. Jones  
City Administrator



Re: Report on Pending and Future Legislation

## Item I

### Several Resolutions for Council Appointments to Various Boards, Commissions, and Committees

A review of the Boards and Commissions document (dated 01/14/2021) shows the terms of several members of the various boards and commissions expire at the end of this calendar year. Below are a number of board or commission members, according to the document, with terms expiring this year:

Board or Commission	Name	Term Ends	Appointment Source
Zoning Appeals	Dave Nienaber	11/30/2021	Council Appointment
Civil Service Commission	Robert Coleman	12/31/2021	Council Appointment
Charter Revision	Dan Jacobs	12/31/2021	Council Appointment
Tax Review Board	Roy Mitchell	12/31/2021	Council Appointment

## **Item II**

### **Adopting the Final Appropriation and Transfer Ordinance for 2021**

This ordinance is adopted each December in order to balance out all departments in the General Fund and to insure we balance within all funds at the end of the year. This is accomplished either by moving funds already appropriated or by adopting additional appropriations to cover actual expenses. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

The 2021 final appropriation ordinance will be presented for Council's consideration at its meeting on **12/15/2021**.

## **Item III**

### **Adopting a Temporary Appropriations Ordinance for the Period January 1, 2022 until the Fiscal Year 2022 Appropriations Permanent Ordinance is Adopted by City Council**

The first Springdale City Council meeting of 2022 falls on Wednesday, January 5, 2022. To provide for City operations until the 2022 Annual Appropriations Ordinance is adopted, a temporary appropriations ordinance will need to be adopted by City Council. The adoption of this ordinance is an annual practice of the City.

A temporary appropriations ordinance will be presented for Council's consideration at the meeting of **12/15/2021**. Because this is an ordinance dealing with financial matters, it may take effect on January 1, 2022 without an emergency clause.

## **Item IV**

### **An Ordinance Setting the Employee Pay Rates for 2022 and Declaring an Emergency**

As a part of this year's budget process, the City Administration is recommending that Council authorize a two-percent wage increase for all non-union full-time City employees, part-time Firefighters, and all other part-time employees. The pay ordinance would be designed to go into effect on December 19, 2021, meaning employees will receive the benefit of the pay increase on the first pay for 2022 (January 6, 2022).

An ordinance, with an emergency clause, setting pay rates for full-time City employees not covered by a collective bargaining agreement, part-time Firefighters, and other part-time City employees is scheduled to appear before City Council at the **12/15/2021** meeting.

### **Item V**

#### **Three (3) Separate Resolutions Confirming the Mayor's Appointments to the Board of Health**

In the City of Springdale Charter, the Mayor of the City is responsible for appointing the members of the Springdale Board of Health, and the legislative body (City Council) is to confirm those appointments. Mayor Doyle H. Webster has indicated his intentions to re-appoint Mr. Scott Garrison, Mrs. Carol Quinlan-Hall, and Mr. Jim Squires to serve on the Board of Health with terms ending December 31, 2023.

Three (3) separate resolutions confirming Mayor Webster's re-appointments of Mr. Scott Garrison, Mrs. Carol Quinlan-Hall, and Mr. Jim Squires are scheduled to be before Council at the **12/15/2021** meeting.

### **Item VI**

#### **An Ordinance Adopting the Annual Appropriations/Estimated Receipts for Fiscal Year Ending December 31, 2022**

This ordinance, scheduled for the **01/05/2022** meeting, authorizes the approval of appropriations for current expenses and other potential expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2022. It also adopts the estimated receipts the City anticipates collecting in the fiscal year ending December 31, 2022. Generally, the appropriations and receipts will be consistent with the 2022 Budget document, which is scheduled to be presented to Council at the **12/15/2021** meeting. The appropriations ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

### **Item VII**

#### **An Ordinance Approving a Major Modification to the Tri-County Mall Planned Unit Development and Approving the Preliminary Development Plan at 11700 Princeton Pike for a Mixed Use Development**

At their meeting on December 7, 2021, the Springdale Planning Commission held a public hearing for the Major Modification to a Planned Unit Development for the property located at 11700 Princeton Pike. The property in this application consists of approximately 76.48 acres, which the applicant is requesting to redevelop the site as a mixed-use development.

Planning Commission moved to recommend approval of the Major Modification to a Planned Unit Development for the property located at 11700 Princeton Pike. By this recommendation of approval, Planning Commission is referring this to the City of Springdale City Council for consideration.

An ordinance approving a major modification to the Tri-County Mall Planned Unit Development and approving the preliminary development plan at 11700 Princeton Pike for a mixed use development will be before Council for a first reading on **12/15/2021**. A second reading and public hearing is scheduled for the **12/22/2021** meeting.

**Item VIII**

**A Resolution Authorizing the Investment of Municipal Funds**

Article III, Section G, Paragraph 6, (i) of the Charter requires the Clerk of Council/Finance Director shall “invest any such funds as Council, by resolution, declares are not needed for any Municipal purpose for more than ninety (90) days.” At the beginning of the year, it has been Council’s long-standing practice to adopt a blanket resolution authorizing the Clerk to invest those funds she determines not to be needed for more than 90 days. Such a resolution for the year 2022 will be before City Council on **01/05/2022**.

**Item IX**

**A Resolution Requesting Advance Payment from the County Auditor**

At its first meeting each year, Council adopts a resolution requesting the County Auditor “pay to the Clerk of Council/Finance Director of the City of Springdale all funds currently available for distribution to said City of Springdale.” If we fail to adopt such a resolution, the County will hold our property tax settlements as long as they can in order to derive the interest from the investment of such funds. As a result of this resolution, the County must distribute our property tax settlements as soon as the money is collected and available. The resolution covering 2022 will be before Council at the **01/05/2022** meeting.

**Item X**

**Other Items of Interest:**

1. Presentation of the 2022 Budget – 12/15/2021.
2. The Municipal Building will be closed on Friday, December 24, 2021, and Friday, December 31, 2021, in observance of the Christmas and New Year’s Holidays.
3. Introduction of Promoted Employees in the Fire Department – 01/05/2022.

Mayor  
Clerk of Council/Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File