

# INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

April 2, 2021

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: Brian C. Uhl   
Assistant City Administrator

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Re: Report on Pending and Future Legislation

## Item I

### **An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property**

For the last several years, Council has passed an ordinance allowing the City Administrator to dispose of obsolete property the City has accumulated during the course of normal operations. The Administration has again requested each department perform an inventory of such items no longer necessary for public use so these surplus items can be disposed. As in prior years, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program. Additionally, items having a market for their raw material will be salvaged as appropriate.

An ordinance declaring certain City property as surplus and authorizing the City Administrator to dispose of said property was before Council for a first reading at the **03/17/2021** meeting. A second reading is scheduled for the **04/07/2021** meeting.

## **Item II**

### **An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Cooperative Agreement with Hamilton County for the East Kemper Road/CSX Bridge Repair and Declaring an Emergency**

The City of Springdale has determined that the CSX Bridge at East Kemper Road is in need of repair and has explored grant funding for this project. Municipal Road Funds (MRF) have previously been awarded in the amount of \$145,430. This amount was one third of the preliminary construction cost estimate. In November 2020, the condition of the bridge was determined to be significantly worse than the prior bridge inspection reports had indicated. As a result, the estimated cost for the project has now increased to \$902,341. While the bridge is located within Springdale, Hamilton County is the owner of the bridge. Accordingly, they have committed to provide \$150,000 toward the cost of the repair project. The City will need to enter into a cooperative agreement with Hamilton County to receive the funds. In late January, the City was notified our application for State Capital Improvement Program (SCIP) Funds in the amount of \$451,170 was successful. The remaining project costs of \$155,741 will be Springdale's responsibility. At this time, the project is scheduled for bid in late 2021 with a 2022 construction start.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into a cooperative agreement with Hamilton County will be before Council at the **04/07/2021** meeting.

## **Item III**

### **An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement with Mid-Miami Roofing for the Springdale Community Center Roof Replacement – Phase II and Declaring an Emergency**

Due to the significant cost, the replacement of the Community Center roof has been split into two phases. Construction on the first phase began in 2020 and concluded earlier this year. Funds were budgeted in 2021 for the second phase of the project. Work will include replacement of the roof membrane, metal flashings, trims, etc.; inspection and replacement of any deteriorated rigid insulation and wood blocking; and the removal and re-securing of the existing Lightning Protection System. An addendum for an alternate bid to replace the two existing skylights in a similar configuration was issued after the contract bid specifications were released. The section of roof covered by Phase II is approximately 27,250 square feet in area.

A bid opening was held on Thursday, March 25, 2021, with only one bid received. Following review by the City's engineer, Mid-Miami Roofing has been determined to be the best and lowest bidder with a base bid of \$313,500 and alternate bid of \$51,500, for a total bid of \$365,000.

An ordinance, with an emergency clause, authorizing the execution of an agreement with Mid-Miami Roofing for the Community Center Roof Replacement – Phase II is scheduled to be before Council at the **04/07/2021** meeting.

#### **Item IV**

#### **An Ordinance Adopting Supplemental Appropriation/Estimated Receipts to Adjust Appropriations for Current Expenses and Other Expenditures and Adjust Estimated Receipts for the City of Springdale, Ohio During the Fiscal Year Ending December 31, 2021**

The adoption of a supplemental appropriation/estimated receipts ordinance is necessary at this time due to the pending receipt of the American Rescue Plan grant monies and associated eligible expenditures. Since we are only expected to receive a portion of the relief aid this year, the supplemental ordinance does not include the full grant amount.

The supplemental appropriation/estimated receipts ordinance is scheduled to be presented for Council's consideration at the **04/21/2021** meeting. Due to the ordinance being financial in nature, it does not require an emergency clause to go into effect immediately.

#### **Item V**

#### **An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract with Motorola Solutions for the Purchase of Twenty Replacement Portable Radios and Accessories and Declaring an Emergency**

The Police Department utilizes a total of forty radios in their daily operations. At the 04/15/2020 Council meeting, the purchase of twenty replacement portable radios and accessories for use by the Police Department was authorized due to the age and unavailability of parts and support for their existing radios. If passed, this legislation would authorize the purchase of the remainder of their radio replacements.

Just as with the previous purchase, the department has secured state bid pricing on Motorola APX 6000 Series radios through Motorola Solutions at a total cost of \$86,555.40. Local vendor Mobilcomm is an authorized vendor for Motorola Solutions and is serving as our primary point of contact for the purchase.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into a contract with Motorola Solutions for the purchase of twenty replacement portable radios and accessories will be before Council at the **04/21/2021** meeting.

**Item VI**

**Other Items of Interest:**

1. Introduction of New Hires and Promotions – **TBD**.
2. Proclamation for National Public Health Week (April 5-11, 2021) – **04/07/2021** meeting.
3. Proclamation for Arbor Day (April 30, 2021) – **04/21/2021** meeting.

Mayor  
Clerk of Council/Finance Director  
City Council  
City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File