

# INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

August 12, 2022

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: John J. Jones  
City Administrator



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Re: Report on Pending and Future Legislation

**Item I**

**An Ordinance Reducing and Recertifying Special Assessments Levied for the Purpose of Constructing Certain Improvements at Pictoria Island and Declaring an Emergency**

Under the terms of the Tax Incentive Cooperative Agreement entered into between the City of Springdale, the Greater Cincinnati Redevelopment Authority (formerly the Port Authority), and MEPT (the original owner) in August 2006, a special assessment district was established to levy an assessment fee on the ten-story office building at the Pictoria Island development. Under the terms of the TIF agreement, the special assessment amount may be adjusted based on the amount of funds collected through TIF service payments in the current year. The purpose is to set the special assessment payments at an amount that will meet the debt service payments in the upcoming year.

An ordinance, with an emergency clause, to reduce and recertify the amount of the special assessment levied on the office building at Pictoria Island for the next twelve months is scheduled to be before Council at the **08/17/2022** meeting.

**Item II**

**An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter into an Agreement with NextStep Networking for Technical Support Services and Declaring an Emergency**

The City's current three-year agreement with NextStep Networking is scheduled to expire on August 31, 2022. The Administration is once again recommending the City enter into a three-year agreement with NextStep Networking for continuation of technical support services. Due to our current in-house capabilities, NextStep has presented the City with a decrease in charges for the 2022-2025 contract, at a proposed rate of \$5,239.08 per month. NextStep has been the City's long-time service provider and has guided our organization through the development of the City's overall computer network and communication system. They have been effective in their service delivery and their familiarity with our system has been a real asset.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into an agreement with NextStep Networking for technical support services will be before Council at the **08/17/2022** meeting.

**Item III**

**An Ordinance Establishing a Special Revenue Fund Entitled the "One Ohio Opioid Fund" and Declaring an Emergency**

On August 11, 2021, City Council authorized the Law Director to commit the City to participating in a settlement agreement with the three largest distributors of opioids via the passage of Ordinance 32-2021. A settlement has been negotiated between the State of Ohio and opioid distributors AmerisourceBergen Corporation, Cardinal Health, Inc, and McKesson Corporation. As a result of Springdale's participation, the City is expected to receive a total of \$97,598.27 paid in annual installments over the next 18 years. The establishment of this special revenue fund is required by the State of Ohio. The City's first payment is expected to be received in the amount of \$5,981.91. Expenditures from this fund must be consistent with approved Ohio Abatement Strategies related to opioid remediation.

An ordinance, with an emergency clause, establishing a special revenue fund entitled the One Ohio Opioid Fund will be before Council at the **08/17/2022** meeting.

**Item IV**

**Adopting a Supplemental Appropriation/Estimated Receipts Ordinance to Adjust Appropriations for Current Expenses and Other Expenditures and Adjust Estimated Receipts for the City of Springdale, Ohio During the Fiscal Year Ending December 31, 2022**

As mentioned in the previous item, the City is expected to receive funds this year as part of the One Ohio Opioid settlement. This supplemental appropriations ordinance is needed to account for the receipts and expenditures of the initial installment payment into the potential newly created fund. Additionally, this legislation encompasses other fund housekeeping to include additional expenditures in the Tax Department as a result of the high number of work from home refund requests received to date.

The supplemental appropriation/estimated receipts ordinance is scheduled to be presented for Council's consideration at the **08/17/2022** meeting. Due to the ordinance being financial in nature, it does not require an emergency clause to go into effect immediately.

**Item V**

**A Resolution Adopting a Policy for the City of Springdale, Ohio Relating to Elected Officials Regarding E-Mail Communications**

In an effort to promote efficiency and transparency when handling public records requests relating to the e-mail communications of Elected Officials, a resolution was introduced at the 07/20/2022 Council meeting that would establish a policy requiring all Elected Officials to utilize e-mail addresses provided by the City. This best practice would enable the City to better comply with Ohio's public records law. Following lengthy discussion, it was determined to table the legislation until the August 17, 2022 meeting. If passed, this resolution would adopt a policy requiring City elected officials to utilize City e-mail addresses for official City communications.

A resolution adopting a policy for the City of Springdale, Ohio relating to Elected Officials regarding e-mail communications will be before Council at the **08/17/2022** meeting.

**Item VI**

**A Resolution Authorizing the Filing of Continuing Disclosures Related to the March 2017 Street Improvement Bonds**

As part of the issuance of the \$8,200,000 of Street Improvement Bonds in March of 2017, the City has a continuing disclosure requirement under the Securities and Exchange Commission Rule 15c2-12. This rule requires that certain disclosures be made annually to the Municipal Securities Rulemaking Board under the Electronic Municipal Market Access system or EMMA. The filing required to EMMA is an update to certain information and tables that were originally included as part of the Official Statement document from the Bond issue. The information included in this filing is updated through December 31, 2021. The filing must be made to EMMA by September 1, 2022.

The City passed, as policy, the documents outlining the post issuance continuing disclosure requirement on 02/15/2017. As part of the requirements, City Council is to review the document to be filed with EMMA before the due date of September 1, 2022.

A resolution authorizing the filing of continuing disclosures related to the March 2017 Street Improvement Bonds is scheduled to be before Council for consideration at the **08/17/2022** meeting.

**Item VII**

**Other Item of Interest:**

1. Presentation by Parks & Recreation Director Charlie Wilson for the 2022 ComeUnity Bash – **08/17/2022**

Mayor  
Clerk of Council/Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary