

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

December 30, 2016

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

Two Separate Ordinances Authorizing the City to Engage the Services of a Bond Counsel and a Professional Underwriter to Assist the City with the Issuance and Sale of Approximately \$8.2 Million in Road Improvement Bonds for Projects Throughout the City of Springdale and Declaring an Emergency

As has been previously documented, the City of Springdale has decided to borrow approximately \$8.2 million through the issuance and sale of road improvement bonds for projects planned throughout City neighborhoods. As a part of this process to issue and sell bonds, there are a couple of professional services the City will need to engage in order to secure the funds. The two services necessary to complete this financial process are Bond Counsel services and Professional Underwriter services. These two professional services will help guide the City through the process and ultimately help the City to secure competitive financing rates as well as secure the funds the City seeks to borrow.

The City has received a proposal from Attorney Brenda Wehmer of Dinsmore & Shohl, LLP in the amount of \$43,050 to provide Bond Counsel services for the City's anticipated \$8.2 million bond issuance. In addition, the City has received a proposal from Kathleen Kleinfelder with RBC Capital Markets, LLC to provide the services of the Professional Underwriter. RBC's proposal is estimated to cost the City \$31,492.

Two separate ordinances, with emergency clauses, to secure the services of a Bond Counsel and a Professional Underwriter will be presented to Council for consideration at the **01/04/2017** meeting.

Item II

An Ordinance Adopting the Annual Appropriations/Estimated Receipts for Fiscal Year Ending December 31, 2017

This ordinance, scheduled for the **01/04/2017** meeting, authorizes the approval of appropriations for current expenses and other potential expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2017. It also adopts the estimated receipts the City anticipates collecting in the fiscal year ending December 31, 2017. Generally, the appropriations and receipts will be consistent with the 2017 Budget document which was presented to Council at the 12/07/2016 meeting. The appropriations ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

Item III

A Resolution Authorizing the Investment of Municipal Funds

Article III, Section G, Paragraph 6, (i) of the Charter requires the Clerk of Council/Finance Director shall “Invest any such funds as Council, by resolution, declares are not needed for any Municipal purpose for more than ninety (90) days.” At the beginning of the year, it has been Council’s long-standing practice to adopt a blanket resolution authorizing the Clerk to invest those funds she determines not to be needed for more than 90 days. Such a resolution for the year 2017 will be before City Council on **01/04/2017**.

Item IV

A Resolution Requesting Advance Payment from the County Auditor

At its first meeting each year, Council adopts a resolution requesting the County Auditor “pay to the Clerk of Council/Finance Director of the City of Springdale all funds currently available for distribution to said City of Springdale.” If we fail to adopt such a resolution, the County will hold our property tax settlements as long as they can in order to derive the interest from the investment of such funds. As a result of this resolution, the County must distribute our property tax settlements as soon as the money is collected and available. The resolution covering 2017 will be before Council at the **01/04/2017** meeting.

Item V

An Ordinance Amending the Springdale Executive Re-Employment Program (SERP) and Declaring an Emergency

Under the Ohio Public Employees Retirement System (OPERS), an employee is allowed to retire as young as age 55 providing they have 25 – 30 years of service in the OPERS system. In 2012, the City Administration recommended and Council adopted the Springdale Executive Re-Employment Program (SERP). Under the SERP program, the City is able to retain and take advantage of the knowledge, skills, and experience of the City’s Department Directors by allowing them to continue their employment after retiring under the OPERS system. Currently under the program, the employee is allowed to work three years initially with two additional separate one-year terms for a total of five years of extended employment. The City Administration is recommending the program be amended to eliminate the five-year maximum of extended employment. In place of this limit, the Administration would propose allowing the

employee to continue their employment and have their extended employment be assessed and approved by the Administration on an annual basis. Under this scenario, the City Administration would annually determine whether the Director's services continue to be warranted. The renewal of the Director's employment would be unlimited as long as the Administration feels the employee continues to be productive.

All other provisions of the program would remain in effect as they currently exist. Currently under the program, the Director must have retired from OPERS, have been employed with the City for at least fifteen years with the last five years as a Department Director, work at least forty hours a week, become a total at-will employee, and, effective the third month of extended employment, work at a 25% reduced salary from their salary at the time of retirement. Under this proposed amendment, none of these conditions are being proposed to be altered, adjusted, or amended.

An ordinance, with an emergency clause, amending the Springdale Executive Re-Employment Program (SERP) is scheduled to be before City Council at the **01/18/2017** meeting.

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File