

# INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

January 3, 2014

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: Derrick Parham  
City Administrator

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Re: Report on Pending and Future Legislation

**Item I**

**An Ordinance Adopting the Annual Appropriations/Estimated Receipts for Fiscal Year Ending December 31, 2014**

This ordinance, scheduled for the **01/08/2014** meeting, authorizes the approval of appropriations for current expenses and other potential expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2014. It also adopts the estimated receipts the City anticipates collecting in the fiscal year ending December 31, 2014. Typically, the appropriations and receipts identified within this legislation are consistent with the projected budget that was presented at the December 4, 2013 Council meeting. This year, the appropriations ordinance has been adjusted by \$343,726 from what was presented in the 2014 Budget to reflect the impact of a twenty-seventh payroll scheduled to occur in 2014.

Following the conclusion of the 2014 Budget process, we realized January 1, 2015 will fall on Thursday. The City's payroll is processed on Thursday and is scheduled for that date. Since the office is closed on the January 1 holiday, the City's payroll will be distributed on Wednesday, December 31, 2014 creating the twenty-seventh payroll. Usually, there are twenty-six payrolls each year. The event of a twenty-seventh payroll occurs from time to time, generally whenever the New Year starts on our payroll Thursday. For the benefit of the employees, the payroll will be distributed on the Wednesday preceding the holiday.

The appropriations ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

**Item II**

**A Resolution Authorizing the Investment of Municipal Funds**

Article III, Section G, Paragraph 6, (i) of the Charter requires the Clerk of Council/Finance Director shall “Invest any such funds as Council, by resolution, declares are not needed for any Municipal purpose for more than ninety (90) days.” At the beginning of the year, it has been Council’s long-standing practice to adopt a blanket resolution authorizing the Clerk to invest those funds she determines not to be needed for more than 90 days. Such a resolution for the year 2014 will be before City Council on **01/08/2014**.

**Item III**

**A Resolution Requesting Advance Payment from the County Auditor**

At its first meeting each year, Council adopts a resolution requesting the County Auditor “pay to the Clerk of Council/Finance Director of the City of Springdale all funds currently available for distribution to said City of Springdale.” If we fail to adopt such a resolution, the County will hold our property tax settlements as long as they can in order to derive the interest from the investment of such funds. As a result of this resolution, the County must distribute our property tax settlements as soon as the money is collected and available. The resolution covering 2014 will be before Council at the **01/08/2014** meeting.

**Item IV**

**An Ordinance Amending the Zoning Map for the Property at 135 Northland Boulevard Changing the Zoning From Support Services (SS) to General Business (GB) Zoning**

This ordinance would rezone the old Delhi Flower and Garden property located on Northland Boulevard from a Support Services (SS) district to a General Business (GB) district. The property is now owned by the Sweeney family. Their intentions are to locate another automobile dealership at the site. As was mentioned at the December 18 meeting of Council, the site was previously an automobile dealership. By a unanimous vote, the Springdale Planning Commission has recommended that Council approve the rezoning of the property.

An ordinance amending the Zoning Map for the property at 135 Northland Boulevard changing the zoning from SS to GB is scheduled for a first reading at Council’s **01/15/2014** meeting. A second reading of the ordinance along with a Public Hearing is scheduled before Council at the **02/05/2014** meeting.

**Item V**

**An Ordinance Authorizing the 2014 Fee Adjustment with CDS Associates, Inc. for Engineering Services**

CDS has submitted a request to amend their fee schedule with the City for 2014. The last adjustment made to their fees was approved by Council at the February 6, 2013 meeting and went into effect February 1, 2013. The adjustment reflected an overall 2.5% average rate increase.

Where adjustments to the rates are being considered, the rate increase ranges from 1.45% to 2.70% and averages 2.0% overall. In no case do any of the categories increase by more than three (3) dollars. In an effort to keep the rates in whole numbers, the odd percentages were generated. A copy of the proposed rates and their associated percentages is attached to each hardcopy of this report for your review. If approved, the new rates would not go into effect until February 1, 2014.

An ordinance, with an emergency clause, authorizing an adjustment to the CDS fee schedule will be presented for Council's consideration on **01/15/2014**.

**Item VI**

**Other Items of Interest:**

1. The first meeting of the Springdale City Council in 2014 will be held on Wednesday, January 8, 2014 at 7:00 pm. The second meeting will be held on its regularly scheduled date of Wednesday, January 15, 2014.
2. Presentation by the Police Department in recognition of receiving the AAA Platinum Level Traffic Safety Award is scheduled for the January 8, 2014 meeting.

Mayor  
Clerk of Council / Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File