

INTERNAL MEMORANDUM

Office of the Assistant City Administrator

Springdale, Ohio

February 15, 2019

To: Mr. Thomas Vanover
President
Springdale City Council

From: Amanda Zimmerlin
Assistant City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement to Provide for Mutual Aid Police Protection and Declaring an Emergency

In January 2012, the City adopted legislation amending the Hamilton County Mutual Aid Agreement for Police Departments. The amendments to the agreement at that time primarily addressed the following items: 1) clarified that the "Employing Agency" is responsible for the actions of its officer (employee) and any costs associated with the officer's actions when in another participating jurisdiction; 2) incorporated the previous separate "SWAT addendum document" as part of the overall mutual aid agreement; and 3) clarified the definition of what constitutes a serious traffic violation.

At the time the new language was adopted, there were several insurance carriers and jurisdictions expressing concerns with some of the revised wording in the agreement. The jurisdictions agreed to sign-off on the 2012 version in order to have a more updated agreement available. As a result, the Hamilton County Police Association worked on the agreement, and a new version was brought before Council and passed in October 2013.

The agreement has again gone through a thorough review process. The amendments to the agreement are as follows: 1) removal of several agencies that no longer exist, and 2) incorporation of the Mobile Field Force Team into Section IV. Specialized Law Enforcement Operations. The new proposed language does not have a major impact on our operations. The City's Police Chief as well as our insurance provider (Miami Valley Risk Management Association or MVRMA) have reviewed the final draft and are supportive of the same. At this time, all reviews of the document have been concluded, and the Hamilton County Police Association is recommending all participating jurisdictions adopt the agreement.

An ordinance, with an emergency clause, authorizing the execution of the revised agreement for mutual aid police protection is scheduled to be before Council at the **02/20/2019** meeting.

Item II

An Ordinance Authorizing the City to Enter Into a Lease/Purchase Agreement to Finance the Purchase of the 2018 Vermeer Wood Chipper and Declaring an Emergency

The 2019 Annual Budget provided for the replacement of the 2001 Woodsman Chipper in the amount of \$60,103. The 2001 Woodsman Chipper has experienced maintenance issues that cannot be resolved. Not only was Woodsman bought out by another company and no longer being represented in this area, but also the Woodsman line is being phased out and parts are no longer available. The Woodsman Chipper was taken completely out of service in November 2018. Since that time, the department has been limited to only one (1) wood chipping machine, a 2013 Bandit Wood Chipper. The 2013 Bandit Wood Chipper has performed well, however, unless a second unit is obtained, the extra wear and tear may soon take a toll on it as well.

The Public Works Department reviewed state contract and tested two chippers. At the conclusion of their assessment, they are recommending the purchase of a new 2018 Vermeer Wood Chipper in the amount of \$60,103. In addition to purchasing the new chipper, the City was offered \$4,000 from Vermeer on the trade-in of the 2001 Woodsman Chipper. A separate ordinance declaring the chipper as surplus property and authorizing its trade-in as a condition of the purchase will also be presented for consideration.

An ordinance, with an emergency clause, authorizing the City to enter into a lease/purchase agreement to finance the purchase of the 2018 Vermeer Wood Chipper is scheduled before City Council for consideration at the **02/20/2019** meeting.

Item III

An Ordinance Declaring the 2001 Woodsman Chipper as Surplus Property and Authorizing its Trade-in as a Condition of Purchase of a New Chipper and Declaring an Emergency

As mentioned in the above item, the 2001 Woodsman Chipper has experienced maintenance issues that cannot be resolved. Woodsman was bought out by another company and is no longer represented in this area. The Woodsman line is being phased out and parts are no longer available. The Woodsman Chipper was taken completely out of service in November 2018.

The 2019 Annual Budget provided for the replacement of the 2001 Woodsman Chipper in the amount of \$60,103. The Public Works Department reviewed state contract and tested two chippers. At the conclusion of their assessment, they are recommending the purchase of a new 2018 Vermeer Wood Chipper in the amount of \$60,103. In addition to purchasing the new chipper, the City was offered \$4,000 from Vermeer on the trade-in of the 2001 Woodsman Chipper.

An ordinance, with an emergency clause, declaring the 2001 Woodsman Chipper as surplus property and authorizing its trade-in as a condition of the purchase of a new chipper is scheduled to appear before Council at the **02/20/2019** meeting.

Item IV

A Resolution Adopting the Hamilton County Multi-Hazard Mitigation Plan

The City of Springdale previously adopted the Hamilton County Multi-Hazard Mitigation Plan by Resolution R17-2003 on November 5, 2003; Resolution R16-2007 on October 3, 2007; and R11-2013 on October 16, 2013. It is essential for the County to have a collective Natural Hazard Mitigation Plan in place, as it is a requirement for Federal disaster relief funding.

Every five (5) years, FEMA requires each Multi-Hazard Mitigation Plan be reviewed and updated. The City of Springdale participated in the review of the Hamilton County Plan which has now been accepted and approved by FEMA. Now that FEMA has approved the Plan, each participating Hamilton County Community is asked to formally adopt the Plan. If a community does not participate and formally adopt the County's Plan, that community will be required to develop their own plan or they will not be eligible for Federal Mitigation Funding.

A resolution adopting the Hamilton County Multi-Hazard Mitigation Plan will be presented for Council's consideration at the **02/20/2019** City Council meeting. The number of pages for the Plan is considerably large, therefore a hard copy has not been attached to the legislation. Instead, a link to the Plan can be accessed [HERE](#). A hard copy will be available for review in the office of the Clerk of Council/Finance Director.

Item V

Adopting a Supplemental Appropriation/Estimated Receipts Ordinance to Adjust Appropriations for Current Expenses and Other Expenditures and Adjust Estimated Receipts for the City of Springdale, Ohio During the Fiscal Year Ending December 31, 2019

The adoption of a supplemental appropriation ordinance is necessary at this time due to the City's need to make the required lease/purchase payments for the 2017 E-One Custom Emax Pumper and the Versalift SST-40-EIH Aerial Unit Package-2018 Ford F550 4x2 Chassis (Bucket Truck).

At the February 15, 2017 City Council meeting, Council authorized the purchase of a new fire engine from Vogelphol Fire Equipment Inc. At that same meeting, City Council authorized a lease/purchase agreement with U.S. Bancorp Government Leasing and Finance, Inc. to finance the fire engine. The City made the first payment in March 2018. The City is scheduled to make two more annual payments in March of 2019, and 2020.

Similarly, at the March 7, 2018 City Council meeting, Council authorized the purchase of a Versalift SST-40-EIH Aerial Unit Package-2018 Ford F550 4x2 Chassis (Bucket Truck). Like the fire engine, the purchase of the Bucket Truck has been leased/financed to spread the payments over several years to lessen the impact on the budget. The City is required to make the first semi-annual payment in March 2019. The remaining half of the 2019 lease payment is due in November. Lease payments will be made in 2020 and 2021.

The supplemental appropriation ordinance is scheduled to be presented for Council's consideration at the **03/06/2019** meeting. Due to the ordinance being financial in nature, it does not require an emergency clause to go into effect immediately.

Item VI

Resolutions Appointing Two Members to the Springdale CRA Housing Council

At the September 19, 2018 City Council meeting, Council approved Ordinance No. 45-2018 which established the Community Reinvestment Area (CRA) along the Route 4 corridor. As part of the CRA, the City is required to create a Housing Council to oversee the program. The Ohio Revised Code (ORC) states that the purpose of the Housing Council is to make an annual inspection of the properties within the CRA for which exemptions have been made. The Council will also hear appeals under section 3735.70 of the ORC. The Housing Council will meet once a year. The City of Springdale Building Department will perform a physical inspection of each property within the CRA receiving an abatement to ensure that they are in compliance with zoning, building, and property maintenance codes. The Housing Council will review each one during the meeting and determine if there is any reason to discontinue the abatement. Special meetings would be called if there are any appeals of tax abatements that have been granted.

The Housing Council is comprised of the following:

- 2 Mayoral Appointments
- 2 City Council Appointments
- 1 Planning Commission Appointment
- 2 Members appointed by the other 5 members

City Council will need to appoint two members to the Housing Council. Appointments are for a three-year term.

Two separate resolutions for Council appointments to the Springdale Community Reinvestment Area (CRA) Housing Council are anticipated to be before Council at the **03/20/2019** meeting.

Item VII

Other Item of Interest

- 1) Introduction of New Employee: Amy Ellis, Public Health Nurse, Health Department – **02/20/2019**.

Mayor
Clerk of Council/Finance Director
City Council
City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File