

# INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

March 13, 2015

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: Derrick Parham  
City Administrator

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Re: Report on Pending and Future Legislation

## Item I

### **An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property as a Trade-In and Declaring an Emergency**

Gun manufacturer Smith & Wesson (S&W) offers a program which allows police agencies to trade in the department's existing handguns as a part of the purchase of new handguns. This program gives an agency the opportunity to replace their duty weapons at a substantial cost savings. The Springdale Police Department plans to take advantage of this opportunity.

Under the program, the City will purchase forty-three new S&W 9mm handguns, including three sets of magazine cartridges for each handgun purchased, from Vance Outdoors retail store located in Columbus, Ohio. Vance is the S&W chosen vendor for this program. As a part of this purchase, the City will trade in our current forty-three 9mm handguns and send them back to S&W. The cost for the new handguns is \$382.25/handgun for a total cost of \$16,436.75. The trade-in value offered by S&W is \$275/handgun. Forty-three handguns at that rate equals \$11,825. As a result of the rebate, the City's cost for the purchase of forty-three new 9mm handguns equals \$4,611.75 which equates to \$107.25/handgun.

An ordinance, with an emergency clause, declaring certain City property as surplus property and authorizing the City Administrator to dispose of said property as a trade-in is scheduled to be before Council at the **03/18/2015** meeting.

## **Item II**

### **An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter into an Agreement with Clark, Schaefer, Hackett for Professional Accounting Services for the Audits for Year-End 2014 through Year-End 2018 and Declaring an Emergency**

This ordinance authorizes the execution of a five-year agreement between the City of Springdale and Clark Schaefer Hackett for auditing services through 2018. The last audit (year-ending 2013) was conducted by the Auditor of State's (AOS) office. The AOS now pools cities in a joint bidding process for professional auditing services. Clark Schaefer Hackett has been chosen by the State as the auditing firm for this five-year term. According to Finance Officer/Tax Commissioner Jeff Williams, the cost per contract year is less than the AOS fee for the year-ending 2013 audit. However, the contract is greater than the previous contract years of 2009-2012. The Clark Schaefer Hackett contract amounts will be \$15,000 for fiscal years 2014 and 2015; \$15,500 for fiscal year 2016; \$15,750 for fiscal year 2017; and \$16,250 for fiscal year 2018.

An ordinance, with an emergency clause, will be before City Council for consideration at the **03/18/2015** meeting.

## **Item III**

### **An Ordinance Amending Section 153.533 of the City's Zoning Code to Permit Temporary Special Event Banners**

In 2009, in an effort to assist the business community during the tough economic times, the City relaxed its policy regarding the use of temporary banners for a period of one year. For the last five years upon recommendation of the Planning Commission, Council has extended the policy for an additional year. The most recent extension is due to expire on May 20, 2015. This year, the amendment was before the Planning Commission at its March 10 meeting, and once again, Planning Commission has recommended extending the policy for an additional year. Hopefully a permanent solution for Special Event Banners will be recommended by the Technical Review Committee during the Zoning Code Update process.

As you may recall, prior to the amendment, a business could have a temporary banner on display for no more than a two-week period four times a year. The amendment allows a business to display a temporary banner for a period of up to one month. At the end of the one month, a thirty-day extension can be granted if the banner is being well maintained and properly displayed. The business can continue this practice for the entire twelve-month period the law is in effect.

These temporary banners must be related to a special event associated with the business and may not be used to announce such things as "now hiring" or "space available." In addition, multi-tenant buildings such as a strip mall are not permitted to display more than two banners at any one time.

An ordinance amending Section 153.533 of the Springdale Zoning Code permitting temporary special event banners will be before Council for a first reading at the **04/01/2015** meeting. The ordinance will be before Council for a Public Hearing and second reading at the **04/15/2015** meeting.

**Item IV**

**Hamilton County Tax Incentive Review Council Representatives**

The Hamilton County Tax Incentive Review Council (TIRC) monitors the compliance of companies receiving tax abatements under active “Enterprise Zone Agreements” and “Community Reinvestment Area Agreements.” Under these two programs, as long as the company is meeting or exceeding their previously agreed upon employment levels, the tax incentives will remain in effect. If the employment goals are not achieved, the incentive could be reduced or taken away. Each participating jurisdiction’s legislative body must formally designate two (2) representatives from the community to serve on the TIRC by no later than April 10, 2015. The County is requesting the names of the two individuals who will represent the City of Springdale.

**Item V**

**An Ordinance Authorizing Participation with the City of Forest Park in a Competitive and Cooperative Bid Process for the Purchase of Rock Salt and Declaring an Emergency**

Over the past two years (2013 and 2014), the Cities of Springdale and Forest Park partnered to advertise for bids to jointly purchase rock salt. This year, the two communities are once again partnering to receive proposals from the rock salt industry. Bids for the 2015/2016 winter season are expected to be advertised on April 3, 2015 with the bid opening scheduled for April 21, 2015. Once again, Forest Park has agreed to handle both the advertisement of the bids and the bid opening. Similar to the two previous years, the City of Springdale is committed to purchase 2,000 tons of salt for the 2015/2016 winter season.

An ordinance, with an emergency clause, authorizing Springdale to participate with the City of Forest Park in a competitive and cooperative bid process for the purchase of rock salt will be before Council at the meeting of **5/20/2015**.

**Item VI**

**Other Items of Interest**

1. Proclamation Declaring the Month of May as Building Safety Month – **05/06/2015**
2. Proclamation Declaring the Week of May 10 – May 16, 2015 as Police Week – **05/06/2015**
3. Proclamation Declaring the Week of May 17 – May 23, 2015 as National Public Works Week – **05/06/2015**
4. Council’s Summer Schedule (July and August)?

Mayor  
Clerk of Council / Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File