

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

March 16, 2018

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Execute an Agreement with the City of Forest Park to Provide Prisoner Confinement

The City of Forest Park Police Department has requested that the City of Springdale contract with them for the use of our jail facilities. Currently, we provide jail facility services for the communities of Blue Ash, Glendale, Greenhills, and Sharonville. At its February 21 meeting, Council adopted an ordinance to include the City of Montgomery in the program. The agreement proposed with Forest Park closely mirrors the agreement we have with the other jurisdictions. The Springdale jail facility is a twelve-day facility, however, we limit the number of days for other communities' prisoners to five days. Springdale Police Chief Mike Mathis believes we have adequate space to accommodate Forest Park as well as the other five communities.

An ordinance authorizing an agreement with the City of Forest Park to provide them with prisoner confinement services received a first reading at the **03/07/2018** meeting. The ordinance is scheduled to go before Council for a second reading at the **03/21/2018** meeting. If adopted, the ordinance will go into effect 30 days after its passage, unless Council enacts an emergency clause.

Item II

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter into a Contract with Barrett Paving Materials, Inc. for the Cloverdale Area Rehabilitation Project and Declaring an Emergency

Because of the Greater Cincinnati Water Works (GCWW) water main replacement project in the Cloverdale and Smiley neighborhood that began in late 2017, the Cloverdale Area Rehabilitation Project became necessary. Typically, when GCWW contractors complete a water main replacement project, the condition of the road is left with patches, bumps, and unpleasant riding conditions. In an effort to avoid these conditions, the City entered into an agreement with GCWW in 2017 to insure the proper restoration of the impacted streets. Under this agreement, both parties will split the cost of properly rehabbing those streets that are a part of the GCWW water main replacement project. Because the City did not wish to have some streets improved and other streets not improved, additional streets in the neighborhood were added to this rehabilitation project. The streets included as a part of this improvement are Smiley Avenue, Allen Avenue, Cloverdale Avenue, Dimmick Avenue, Greenlawn Avenue, Valleyview Avenue, Harmony Avenue, Park Avenue, and Rose Lane. The improvements under the rehabilitation project will entail the streets receiving a 2" deep grind and overlay of the full width of the streets as well as new pavement markings.

Bids for the project were opened on Wednesday, February 28 with three bids being submitted. The best and lowest bid was submitted by Barrett Paving Materials, Inc. with a base bid of \$686,132.42. An alternate bid was also included in the process which would call for the rehabilitation of the Municipal Building parking lot. The bid submitted by Barrett for the alternate was \$79,616.80. Overall, Barrett's total bid for the project is \$765,749.22.

The original construction cost estimate as well as the amount in the City's 2018 Budget is \$1,073,417. Even when the alternate bid is included, the actual bids for the project are \$307,667.78 less than the budgeted amount. Based upon Springdale's agreement with the City of Cincinnati, a portion of the work will be split with Cincinnati at 50% of the cost for both parties. The other parts of the project, such as the alternate bid cost, will be 100% the responsibility of Springdale. As the bid results are further examined, it appears that Cincinnati's share of the base bid is expected to be \$232,864.29. Springdale's share is projected to be the remaining \$453,268.13. With the addition of the Municipal Building parking lot costs, the City's share of the construction cost increases to \$532,884.93. Both parties will evenly split the design engineering cost (\$35,500) at \$17,750 each as well as the construction engineering cost which was previously estimated at \$20,000 in total and \$10,000 per community.

Springdale will serve as the lead agency for the project and at the conclusion of the project, will invoice the City of Cincinnati and GCWW for reimbursement of their share.

An ordinance, with an emergency clause, authorizing a contract with Barrett Paving Materials, Inc. for the Cloverdale Area Rehabilitation project is scheduled to be before Council for consideration at the **03/21/2018** meeting.

Item III

A Resolution Declaring the Necessity of Improving the Drive Aprons in the Public Right-of-Way as a Part of the Beacon Hills Subdivision/Kenn Road Rehabilitation Project

Several years ago, the City adopted the policy requiring when curbs and gutters are being replaced as a part of a major road improvement program/project, residents on the selected streets whose drive aprons meet a certain criteria will be required to repair/replace their drive apron. If an affected resident chooses not to comply with the policy, the City will make the necessary repairs and assess the associated cost on the resident's property tax bill. Unfortunately, whenever the City decides to assess the cost of an improvement to property owners, there are several steps required. One such step is the adoption of a resolution declaring the improvement to be necessary.

If Council chooses to adopt the Resolution of Necessity, the next step in this process will be to forward a notice to each affected property owner indicating they have the ability to appeal the decision of the City within 21 days. In addition, the notice will identify the cost associated with the improvement for the property owner. If any property owner objects to the process and their responsibility under the policy, the City will be required to establish a Board of Equalization to allow the resident's concerns to be heard through an appeal process. Following the appeal process, those property owners who choose not to pay for their drive apron improvement will be identified in the Ordinance of Assessment adopted by Council. With the adoption of this ordinance, the Administration will be authorized to assess the cost of the improvement to each of those affected property owners and place the related cost on their tax bill.

A resolution declaring the necessity of improving the drive aprons in the public right-of-way as a part of the Beacon Hills Subdivision/Kenn Road Rehabilitation project will be before Council at the **03/21/2018** meeting.

Item IV

A Resolution Declaring the Necessity of Improving the Drive Aprons in the Public Right-of-Way as a Part of the Glensprings Drive Rehabilitation Project

This resolution is essentially the same as the one above except it is for the Glensprings Drive Rehabilitation project. Since repairs are being made to curbs and gutters under this project, residents along the street whose drive aprons meet a certain criteria will be required to repair/replace their drive apron. If an affected resident chooses not to comply with the policy, the City will make the necessary repairs and assess the associated cost on the resident's property tax bill. The remaining steps are consistent with the process found above in Item III.

A resolution declaring the necessity of improving the drive aprons in the public right-of-way as a part of the Glensprings Drive Rehabilitation project will be before Council at the **04/04/2018** meeting.

Item V

An Ordinance Authorizing the Purchase of a John Deere 1570 Terrain Cut Riding Mower from Bud Herbert Motors, Inc. to Include a Trade-in and Declaring an Emergency

In the 2018 Budget, the City included \$25,800 to purchase a new riding mower that would replace an 18-year-old John Deere F1145 model. To begin the replacement process, the Parks Department solicited proposals from several vendors for a new riding mower unit as well as the possibility to trade-in this current mower. The department was able to identify a John Deere 1570 Terrain Cut riding mower that includes a mower deck and a snowplow blade. The vendor, Bud Herbert Motors, Inc., proposed a purchase price for the unit in the amount of \$26,567.67. In addition, the vendor is willing to give the City a \$2,250 credit for the trade-in of the above model. When the trade-in is included, the net cost of the new unit will be \$24,317.67.

The proposal received by the Parks Department is good until March 30, 2018. In order to take advantage of this opportunity, the City would need to adopt an ordinance, with an emergency clause, authorizing the purchase of the new unit as well as the trade-in of the old unit with Bud Herbert Motors, Inc. at its upcoming meeting.

An ordinance, with an emergency clause, authorizing the purchase of a new John Deere 1570 Terrain Cut riding mower from Bud Herbert Motors, Inc. to include the trade-in of a John Deere F1145 riding mower will be before Council for consideration at the **03/21/2018** meeting.

Item VI

Other Items of Interest

1. Recognition of Springdale Dental Care and the National Guard Reserves – **03/21/2018**;
2. Introduction of New Employee: Lisa DellaTorre, Administrative Secretary – Police Department – **03/21/2018**;
3. Introduction of New Employee: Nathan Chaney, Maintenance Worker – Public Works Department – **03/21/2018**;
4. National Public Health Week – April 2 through April 8 – **03/21/2018**.

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File