

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

March 28, 2014

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Accepting the Best Bid for the Purchase of Two (2) 2015 37,000 GVW Single Axle Truck Cab and Chassis and Declaring an Emergency

Due to the financial challenges facing the City over the past few years, the organization has delayed the replacement of a great deal of our fleet and equipment. The more we continue to delay these replacements, the more challenging it becomes to execute the services to the citizens of the community. The 2014 Budget reflects the purchase of one (1) large dump truck (\$132,000) for the Public Works Department. This year's intense snow season has taken a huge toll on our vehicles and equipment. Earlier this year, the City made the decision to accelerate the replacement of some of our fleet. At the **02/19/2014** meeting, Council authorized the City Administration to borrow up to \$270,000 under a lease purchase agreement with US Bank to purchase two (2) new large dump trucks. Earlier this month, we closed on that lease purchase agreement.

Bids were opened on Friday, March 14 for the truck cabs and chassis. FYDA Freightliner Cincinnati, Inc. (FYDA) was the best bid at \$75,156 per truck or \$150,312 for two (2). Also in their bid, FYDA included an option for a five (5) year extended warranty at an additional cost of \$3,750. The total expenditure for the purchase of the two (2) trucks and the extended warranty with FYDA is \$154,062. The Public Works staff has reviewed the bid results and recommends the City purchase the trucks from FYDA.

An ordinance, with an emergency clause, accepting the best bid from FYDA Freightliner Cincinnati, Inc. at a total cost of \$154,062 for the purchase of two (2) 2015 37,000 GVW Single Axle Truck Cab and Chassis plus a five (5) year extended warranty will be before Council at the **04/02/2014** meeting.

Item II

An Ordinance Accepting the Best Bid for the Furnishing, Fabrication, Installation, and Delivery of Two (2) Complete Truck Body Equipment and Accessory Packages (Dump Body, Snow Plow, Spreader System, etc) and Declaring an Emergency

This ordinance to purchase the up-fit equipment (dump body, snow plow, etc.) for the two (2) new large dump trucks is the companion legislation of Item I above. Bids were opened Friday, March 14 for the purchase of the up-fit equipment. Henderson Truck Equipment was the best bid at \$51,218 per up-fit package for a total cost of \$102,436. The Public Works staff has reviewed the bid results and recommends the City purchase the up-fit packages from Henderson Truck Equipment.

An ordinance, with an emergency clause, accepting the best bid from Henderson Truck Equipment at a total cost of \$102,436 for the furnishing, fabrication, installation, and delivery of two (2) complete truck body equipment and accessory packages will be before Council at the **04/02/2014** meeting.

Item III

A Resolution Declaring the Necessity of Improving the Drive Aprons in the Public Right-of-Way as Part of the Ashmore Court and Woodvale Court Improvement

In 2012 and again in 2013 as a part of the City's Annual Street Improvement Program, the City adopted the policy requiring when curbs and gutters are being replaced as a part of a major road improvement program, residents on the selected streets whose drive aprons meet a certain criteria will be required to repair/replace their drive apron. If an affected resident chooses not to comply with the policy, the City will make the necessary repairs and assess the associated cost on the resident's property tax bill. Unfortunately, whenever the City decides to assess the cost of an improvement to property owners, there are several steps required. One such step is the adoption of a resolution declaring the improvement to be necessary. A similar resolution was adopted at the **09/18/2013** meeting for residents affected by the 2012 and 2013 Street Improvement Program.

If Council chooses to adopt the Resolution of Necessity, the next step in this process will be to forward a notice to each affected property owner indicating they have the ability to appeal the decision of the City within 21 days. In addition, the notice will identify the cost associated with the improvement for the property owner. If any property owner objects to the process and their responsibility under the policy, the City will be required to establish a Board of Equalization to allow the resident's concerns to be heard through an appeal process. Following the appeal process, those property owners who choose not to pay for their drive apron improvement will be identified in the Ordinance of Assessment adopted by Council. With the adoption of the Assessment Ordinance, the Administration will be authorized to assess the cost of the improvement to each of those affected property owners and place the related cost on their tax bill.

A resolution declaring the necessity of improving the drive aprons in the public right-of-way as part of the Ashmore Court and Woodvale Court Improvement will be before Council at the **04/02/2014** meeting.

Item IV

An Ordinance Amending Section 153.533 of the City's Zoning Code to Permit Temporary Special Event Banners

In 2009, in an effort to assist the business community during the tough economic times, the City relaxed its policy regarding the use of temporary banners for a period of one year. For the last four years upon recommendation of the Planning Commission, Council has extended the policy for an additional year. The most recent extension is due to expire on May 20, 2014. The amendment was before the Planning Commission at its March 11 meeting and is once again being recommended for an additional year.

As you may recall, prior to the amendment, a business could have a temporary banner on display for no more than a two-week period four times a year. The amendment allows a business to display a temporary banner for a period of up to one month. At the end of the one month, a thirty-day extension can be granted if the banner is being well maintained and properly displayed. The business can continue this practice for the entire twelve-month period the law is in effect.

These temporary banners must be related to a special event associated with the business and may not be used to announce such things as “now hiring” or “space available.” In addition, multi-tenant buildings such as a strip mall are not permitted to display more than two banners at any one time.

An ordinance amending Section 153.533 of the Springdale Zoning Code permitting temporary special event banners is scheduled to be before Council for a first reading at the **04/02/2014** meeting. The ordinance will be before Council for a Public Hearing and second reading at the **04/16/2014** meeting. In order to meet these deadlines, the Public Hearing has been advertised by the Building Department.

Item V

An Ordinance Vacating a Strip of Land 16½ Feet by Approximately 84 Feet, Commonly Known as a Portion of Oak Alley, with Title Vesting to the First Baptist Church of Springdale, Inc., and Authorizing the Mayor and Clerk of Council/Finance Director to Execute any and all Documents Necessary for the Vacation and Declaring an Emergency

The congregation of the First Baptist Church of Springdale, located at 11494 Church Street, is in the process of selling the church property, their education facility, and the ground each of the two (2) buildings reside upon. According to Hamilton County Auditor’s records, the church’s property is currently comprised of six (6) individual property plats. Originally, all six (6) plats were evenly divided by Oak Alley and separated on an east and west side. At some point in the past, Oak Alley was vacated, but only between the four (4) most southern plats of the church’s property. The section of Oak Alley between the two (2) most northern plats was never vacated, therefore Oak Alley remains in existence at that location.

Prior to the church being able to sell the property, their title company has insisted they “clear-up” this issue by having this part of Oak Alley vacated. Earlier in March, the City was contacted by a representative of the church’s title company requesting the City vacate that portion of the property. As long as the church completes the necessary engineering and develops the record plat for the vacation, the City should be willing to adopt the necessary legislation to vacate the alley. It is our understanding the church has completed this work and will forward a copy of the record plat to the City to be included with the legislation.

An ordinance, with an emergency clause, vacating a strip of land commonly known as a portion of Oak Alley, with title vesting to the First Baptist Church of Springdale, is scheduled to be before Council at the **04/02/2014** meeting for consideration.

Item VI

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement with HealthSpan, Inc. Related to Job Retention and Creation Incentives and Declaring an Emergency

HealthSpan, Inc., a division of Catholic Health Partners, has been a long time corporate citizen (since at least 1998) in the City of Springdale. Located in the Pictoria Tower, their current Springdale business can best be described as the host of a major medical provider network. In fact, their organization has one of the largest provider networks in both the Greater Cincinnati and the Greater Dayton area.

HealthSpan has now made the decision to expand the types of services they deliver by entering into the health insurance business. They are creating a new health insurance company under the HealthSpan name. This expansion is a positive for the City of Springdale, because it means they will initially locate

an additional thirty (30) new jobs into Springdale. Over the next three (3) years, the plan is to increase the total number of new jobs to 77 with a payroll exceeding \$5,000,000. Good corporate employers are always encouraged to remain in the community and to expand their operations. HealthSpan is clearly one such organization.

An ordinance, with an emergency clause, authorizing an agreement with HealthSpan, Inc. related to job retention and creation incentives, is scheduled before Council at the **04/16/2014** meeting.

Item VII

Other Upcoming Items of Interest

1. Hamilton County Developmental Disabilities Services Presentation

Formerly known as Mental Retardation and Developmental Disabilities (MRDD), Hamilton County Developmental Disabilities Services have dropped "Mental Retardation" from their name. They continue to provide services and support for persons with developmental disabilities and their families. Apparently, the Developmental Disabilities tax levy is scheduled to appear on the May 6 Ballot. In preparation of the ballot issue, a representative of the Hamilton County Developmental Disabilities Services would like to address City Council at the **04/16/2014** meeting.

2. Introduction of New Account Clerk I (Tax Department)

Samuel Fogle, Account Clerk I, is replacing Donna Roberts in the Tax Department. Ms. Roberts is retiring from the City after serving the citizens of Springdale (both business and residential) since 1999. Mr. Fogle began his employment with the City on March 10 and is scheduled to be introduced to Council at the **04/02/2014** meeting.

3. Swearing-in the New Police Lieutenants - 04/16/2014

After the February 2014 retirement of Police Lieutenant Lynn McKee, the Police Department's supervisory staff is down three (3) lieutenants of the four (4) authorized positions. Recently, a promotional examination process (including an examination, an assessment center, and personal interviews) was held to fill two (2) of the three (3) vacant positions. The interview team has made a recommendation and the appointments are expected in the very near future. Once the appointments are made, the successful candidates will be introduced to City Council and the general public.

4. Council's Summer Schedule (July and August)?

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File