

INTERNAL MEMORANDUM

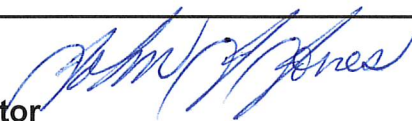
Office of the City Administrator

Springdale, Ohio

April 10, 2020

To: Mr. Thomas Vanover
President
Springdale City Council

From: John J. Jones
City Administrator



Re: Report on Pending and Future Legislation

Item I

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract with Motorola Solutions for the Purchase of Twenty Replacement Portable Radios and Accessories and Declaring an Emergency

At the 03/18/2020 Council meeting, the purchase of eighteen replacement portable radios for use by the Fire Department was authorized due to their age and unavailability of parts and support.

The portable radios used within our Police Department are also becoming obsolete and as of December 31, 2018, are no longer covered by a service agreement. Given that these portable radios are used by personnel while on duty every day and vital to the services provided, the Police Department would like to purchase twenty replacement portable radios and accessories. The department has located state bid pricing on Motorola APX 6000 Series radios through Motorola Solutions at a total cost of \$88,077.75. Local vendor Mobilcomm is an authorized vendor for Motorola Solutions and is serving as our primary point of contact for the purchase. The 2020 Five-Year Capital Budget anticipated spreading out the purchase of the radios for the Police Department over a five-year time span beginning in 2020. The Administration would like to move forward with the purchase twenty radios plus accessories at this time. The Police Department is in need of forty radios in total to complete their replacement. They will revisit the purchase of the remaining radios in the near future.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into a contract with Motorola Solutions for the purchase of twenty replacement portable radios and accessories will be before Council at the **04/15/2020** meeting.

Item II

Authorizing a Preliminary Ordinance with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project and Declaring an Emergency

This project is the consolidation of the Duke Pole and Fiber Relocation and the SR 747/Kemper Road Traffic Signal Replacement. The scope of this project has been expanded into two phases. Phase I includes the relocation of the fiber and associated work related to the SR 747/Kemper Road signal as well as fiber relocation, relocation of associated fiber drops and splicing of same, and installation of new meter-based power service to the signal system at multiple other locations where Duke is converting their old wood poles to new metal poles. Construction of Phase I is planned in 2020. Phase II of the project is scheduled for 2022 and includes installation of a new mast arm at the intersection of SR 747/Kemper Road, the relamp of all signals within the City with LED technology, and installation of radar detection at four additional intersections.

Surface Transportation Funds (STP) have been awarded for the project at an 80/20 split. The STP funding is made available through the National Transportation Act under the responsibility of the Federal Highway Administration (FHWA). The FHWA has designated ODOT as the agency in Ohio to administer their Federal funding programs. As a result, the City must enter into a preliminary agreement with ODOT committing to be responsible for their share of the project. In addition, the City must cover all other required costs. At a future date, the City will be asked by ODOT to adopt a "Final Ordinance" further committing to participate in the project. At that time, the City will be required to pay its estimated share.

An ordinance, with an emergency clause, authorizing a preliminary ordinance with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project is scheduled to be before Council for consideration at the **04/15/2020** meeting.

Item III

An Ordinance Accepting a Bid and Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract for Gasoline and Diesel Fuel and Declaring an Emergency

Bids will be opened on Wednesday, April 15 for gasoline and diesel fuel. The Public Works Department typically makes contact with several vendors advising them of the upcoming bid. The bid is comprised of two (2) different grades of unleaded gasoline (89 Octane and 93 Octane) as well as diesel fuel. The anticipated contract is proposed to cover a two-year period with an optional third year. This process is identical to the City's last two contracts.

The fuel rates consist of the Oil Price Index Service (OPIS) plus a delivery charge. The OPIS price is the average weekly cost of fuel delivered to all fuel terminals in the Cincinnati region. This is the same charge given to all customers within our region. The delivery charge is the amount which may differ from one customer to another.

An ordinance, with an emergency clause, accepting the 2020 fuel bids and authorizing a contract is scheduled to be before Council at the **04/15/2020** meeting. The reason for the emergency declaration is to avoid a lapse in availability to purchase fuel.

Item IV

A Resolution Authorizing the Adoption of an Alternative Method for Apportioning the Local Government Fund (County Level)

The Hamilton County Auditor has requested the City of Springdale take action to renew the alternative formula for allocating the Local Government Fund at the County level. In 1988, the distribution process was based simply on the tax budget. In 1989, an alternative formula was approved providing that the Hamilton County Park District receives the first 1% of the Local Government Fund. Following the initial allocation to the Park District, Hamilton County would receive 40.75% of the Fund and the City of Cincinnati would also receive 40.75%. Further breakdowns of the remaining funds will go toward the smaller jurisdictions and townships. The formula has been renewed in 1995, 2004, and 2012. This renewal will cover the next eight years (2021 – 2028).

A resolution adopting the alternative formula for the allocation of the Local Government Funds (County level) will be before City Council at the **04/15/2020** meeting.

Item V

A Resolution Authorizing the City Administrator to Execute an Agreement for the Purchase of Electricity for the City's Electricity Aggregation Program

The City's electric aggregation program is set to expire this coming August. To comply with PUCO guidelines and avoid a lapse in the program, the City has been working with our energy consultant to request proposals from certified electricity suppliers for the supply of electricity moving forward. The proposed rates are only valid for a short period following submission. Given the current circumstances and the market, it is unlikely the rates would be held long enough for Council to meet and approve an agreement. In order to take advantage of the most competitive prices, delegating the authority to enter into an agreement has been recommended by the broker.

This resolution, if approved, would authorize the City Administrator to enter into an agreement with a supplier for the aggregation program provided the following conditions are met: 1) the rate is based on the recommendation of the City's consultant; 2) the rate is secured for a period between 12 and 36 months; and 3) the rate is the same as or below the City's current electric aggregation rate (\$0.0547/kWh green; \$0.0527 brown).

A resolution authorizing the City Administrator to execute an agreement for the purchase of electricity for the City's electricity aggregation program will be before Council at the **04/15/2020** meeting.

Item VI

An Ordinance Authorizing a Joint Project Funding Agreement Relative to the Resurfacing of State Route 4 Between the City of Springdale and the City of Fairfield and Declaring an Emergency

The Ohio Department of Transportation (ODOT) has identified a portion of State Route 4 beginning just south of Interstate 275 in Springdale and heading north to Seward Road in Fairfield as an upcoming Urban Paving Program project. The project scope will include curb repairs, median island replacement, repair and replacement of catch basins, and a grind and overlay of the roadway.

Because the project includes sections in both Springdale and Fairfield, the two jurisdictions need to enter into a joint project funding agreement to outline the responsibilities of both. The City of Fairfield has agreed to serve as the lead agency on this project. As such, they will be responsible for entering into an agreement with ODOT and administering the bid process. The City of Springdale will be responsible for reimbursing Fairfield for one third of the design engineering cost and 100% of the total construction cost of the work performed within limits of the City of Springdale. As part of the Urban Paving Program, 80% of the eligible construction costs will be paid by the state. Although the project is not scheduled to be under construction until 2023, design engineering will need to be completed this year, necessitating the joint project funding agreement to be completed at this time. The amount planned in the 2020 Budget for Springdale's portion of the design engineering is \$22,500.

An ordinance, with an emergency clause, authorizing a joint project funding agreement relative to the resurfacing of State Route 4 between the City of Springdale and the City of Fairfield will be before Council at the **05/20/2020** meeting.

Item VII

A Resolution Authorizing the City Administrator to File a Funding Application for Surface Transportation Block Grant (STBG) Funding Through OKI for the Northland Boulevard Reconstruction Project

Due to continuing deterioration and the increased frequency of emergency repairs needed, a complete reconstruction of Northland Boulevard is becoming necessary. The project scope is currently under development with the design engineering anticipated this year. Surface Transportation Block Grant funding typically pays for 80% of the project's construction costs. Given the timeline associated with STBG funding, if successful, the earliest this project could be under construction would be 2023.

It is the City's intent to explore additional funding opportunities such as ODOT transportation safety funding, Municipal Road Funds through Hamilton County, and if the issue is passed this fall, funds available from the SORTA sales tax. Additionally, because of the existing design of Northland Boulevard, consideration is being given to incorporating 'green street' elements into the reconstruction. Green street designs often include narrower street widths, bio-retention swales, permeable pavement, rain gardens, street trees, areas of landscaping, etc. that are all meant to either reduce the storm water run-off and/or to clean it. These aspects of green street design meet either current or future requirements of our NPDES permit and could open up many possible avenues for additional funding.

A resolution authorizing the City Administrator to file a funding application for STBG funding through OKI for the Northland Boulevard Reconstruction project is scheduled to be before Council for consideration at the **05/20/2020** meeting.

Item VIII

An Ordinance Authorizing the City of Springdale's Participation in the Ohio Association of Public Treasurers Workers' Compensation Group Retrospective Program for 2021

Since 2010, the City of Springdale has participated in one of two Bureau of Workers' Compensation (BWC) programs sponsored by the Ohio Municipal League (OML). The City has participated in either the Group Rating Program or the Group Retrospective Program. For the 2019 and 2020 program years, the City was afforded the opportunity to experience greater savings through a Group Rating Program sponsored by the Ohio Association of Public Treasurers.

Again this year, the City is eligible for either the Group Rating Program or the Group Retrospective Program through the Ohio Association of Public Treasurers. Working closely with CompManagement, the City's Employer Risk/Claim Representative, the greatest savings opportunity for the City's 2021 rating year is through the Group Retrospective Program. Joining the Group Retrospective Program will yield a potential savings of \$66,848 in BWC premiums versus a savings of \$19,245 with the Group Rating Program.

An ordinance authorizing the City to participate in the Ohio Association of Public Treasurers Workers' Compensation Group Program for experience year 2021 will be before Council for a first reading at the **05/20/2020** meeting and a second reading at the **06/03/2020** meeting.

Item IX

An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property

For the last two years, Council has passed an ordinance allowing the City Administrator to dispose of obsolete property the City has accumulated during the course of their normal operations. The City Administration has again requested each department perform an inventory of such items no longer necessary for public use so these surplus items can be disposed. As in previous years, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program. Additionally, items having a market for their raw material will be salvaged as appropriate. The 2020 list includes items such as vehicles, generators, exercise equipment, and electronics.

An ordinance declaring certain City property as surplus and authorizing the City Administrator to dispose of said property will be before Council for a first reading at the **05/20/2020** meeting. A second reading is scheduled for the **06/03/2020** meeting.

Item X

Other Items of Interest:

1. A Proclamation for National Public Health Week (April 6-12, 2020) – **04/15/2020** meeting.
2. A Proclamation for National Police Week (May 10-16, 2020) – **04/15/2020** meeting.
3. A Proclamation for Building Safety Month (May 2020) – **05/20/2020** meeting.
4. A Proclamation for National Public Works Week (May 17-23, 2020) – **05/20/2020** meeting.
5. Introduction of Fire Lieutenants: Craig Kuhlmann; Ron Lang; Brian Losekamp – **05/20/2020** meeting.

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File