

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

May 16, 2014

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Accepting the Best Bid for the Accessory Package and Up-fit Equipment to be Fabricated and Installed on a New 2015 Cab and Chassis and Declaring an Emergency

The bid opening process for the purchase of one (1) 19,500 GVW Single Axle Truck Cab and Chassis as well as the associated Accessory Package and Up-fit Equipment was held on April 25, 2014. Unfortunately, there were no official bids submitted for the cab and chassis portion, and only two (2) bids were received for the accessory package and up-fit equipment. Henderson Truck Equipment (\$34,987) and Kaffenbarger Truck Equipment (\$37,430) were the only two (2) vendors to submit a bid. As a result of these developments, City staff contacted three Ford dealerships to ascertain whether they have the 19,500 GVW single axle cab and chassis available and what it would cost to purchase the unit. Of the three (3), Kerry Ford was found to have submitted the lowest price at \$32,700. In comparison, the prices offered by the other dealerships were above \$35,000. Since staff will be able to successfully secure the proper cab and chassis, we are requesting Council adopt legislation authorizing the City to accept the bid of Kaffenbarger to purchase the accessory package and up-fit equipment. Although the Kaffenbarger bid is slightly higher, the City's Parks Department does not feel Henderson's bid provides the appropriate replacement tailgate spreader. Staff believes the Henderson spreader would ride too low to the ground and would eventually bottom out, hitting the ground and damaging the new spreader.

An ordinance, with an emergency clause, accepting the best bid for the accessory package and up-fit equipment, is scheduled to be before Council at the **05/21/2014** meeting.

Item II

An Ordinance Disposing of the 1990 Chevrolet Caprice D.A.R.E. Vehicle to Camp Safety Equipment, Inc. for Credit for Future Services and Declaring an Emergency

The City has recently purchased a new D.A.R.E vehicle for the Police Department. The 1990 Chevrolet Caprice, formerly used as the D.A.R.E. vehicle, had been taken out of service because of mechanical problems. The Police Department was approached by the owner of Camp Safety Equipment and has been offered future service credits in the amount of \$3,000 if we transfer the vehicle to Camp Safety Equipment, Inc. The City uses Camp Safety as its primary contractor for the changeover and preparation of new police cruisers and other unmarked vehicles. The Police Chief feels this would be a good exchange for the City and recommends the City take advantage of the opportunity.

Since the value of the vehicle is greater than \$500, legislation is required to trade the vehicle for the \$3,000 service credits. An ordinance, with an emergency clause, authorizing the disposal of the 1990 Chevrolet Caprice D.A.R.E. vehicle will be before Council at the **5/21/2014** meeting.

Item III

An Ordinance Authorizing Participation with the City of Forest Park in a Competitive and Cooperative Bid Process for the Purchase of Rock Salt and Declaring an Emergency

As in 2013, the Cities of Springdale and Forest Park advertised for bids to jointly purchase rock salt for the 2014/2015 winter season. The bids were advertised on April 23, 2014 and subsequently opened on May 9, 2014. The City of Forest Park served as the lead agency, handling both the advertisement of the bids as well as the bid opening. Similar to last year's process, the City of Springdale committed to purchasing 2,000 tons of salt for the 2014/2015 winter season. The contract permits the City to purchase 20% above or below our committed amount, allowing the City to buy a minimum of 1,600 tons or a maximum of 2,400 tons.

There were three (3) competitive bids received for the purchase of rock salt with Morton Salt appearing to have submitted the lowest and best bid at a rate of \$76.88/ton. The other two (2) bidders were Cargill Salt (\$83.12/ton) and North American Salt (\$88.97/ton). The harsh winter season has created an enormous demand for rock salt. As a result, the price has increased significantly. The City's current 2013/2014 rate for rock salt is \$55.38/ton. The new rate proposed by Morton Salt would represent an increase of \$21.50/ton (39%).

An ordinance, with an emergency clause, authorizing our participation with the City of Forest Park in a competitive and cooperative bid process for the purchase of rock salt will be before Council at the meeting of **06/04/2014**.

Item IV

An Ordinance Confirming the Designation of Depositories for the City of Springdale and Declaring an Emergency

This ordinance authorizes which banks shall serve as public depositories for the City of Springdale. In 2011, Council adopted a similar ordinance authorizing a two-year agreement with an additional third option year. The City exercised its option for the third year.

An ordinance, with an emergency clause, confirming the designation of which banks will serve as public depositories for the City will be before Council at the meeting of **06/18/2014**.

Item V

A Resolution Adopting the Tax Budget of The City of Springdale for the Year January 1, 2015 Through December 31, 2015

The 2015 Tax Budget will be presented to City Council for consideration on **06/18/2014**. Based on State regulations, the Tax Budget must be adopted by City Council on or before **07/21/2014**. With the implementation of the City Council summer schedule, the only meeting in July is scheduled for **07/16/2014**. Holding the public hearing at the second meeting in June as opposed to the July meeting allows the City time to address any issues which may arise and still comply with the adoption deadline. A legal advertisement announcing the date of the Public Hearing for the 2015 Tax Budget is scheduled to be published.

A resolution approving the 2015 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration on **06/18/2014**.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File