

INTERNAL MEMORANDUM

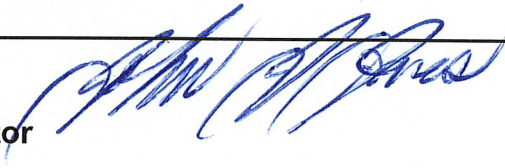
Office of the City Administrator

Springdale, Ohio

May 29, 2020

To: Mr. Thomas Vanover
President
Springdale City Council

From: John J. Jones
City Administrator



Re: Report on Pending and Future Legislation

Item I

An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property

For the last two years, Council has passed an ordinance allowing the City Administrator to dispose of obsolete property the City has accumulated during the course of their normal operations. The City Administration has again requested each department perform an inventory of such items no longer necessary for public use so these surplus items can be disposed. As in previous years, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program. Additionally, items having a market for their raw material will be salvaged as appropriate. The 2020 list includes items such as vehicles, generators, exercise equipment, and electronics.

An ordinance declaring certain City property as surplus and authorizing the City Administrator to dispose of said property was before Council for a first reading at the **05/20/2020** meeting. A second reading is scheduled for the **06/03/2020** meeting.

Item II

Three Separate Resolutions Authorizing the Mayor and Clerk of Council/Finance Director to Execute Agreements for Jail Services with Amberley Village, the Village of Evendale, and the Village of St. Bernard

The Police Departments of Amberley Village, the Village of Evendale, and the Village of St. Bernard have all requested the City of Springdale contract with them for the use of our jail facilities. Currently, we provide jail facility services for the communities of Blue Ash, Forest Park, Glendale, Greenhills, Montgomery, and Sharonville. The agreements proposed with these three villages closely mirror the agreements we have in place with the other jurisdictions. The Springdale jail facility is a twelve-day facility; however, we limit the number of days for other communities' prisoners to five days. Springdale Police Chief Tom Wells believes we have adequate space to accommodate these three villages as well as the other communities.

Three separate resolutions authorizing agreements for jail services with Amberley Village, the Village of Evendale, and the Village of St. Bernard will be before Council at the **06/03/2020** meeting.

Item III

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement with Leo Brielmaier for the Police Department Locker Room Renovations Project and Declaring an Emergency

The number of female employees within the Police Department has continued to increase over the years. Female staff is now approaching approximately one-third of our workforce, and it has become abundantly clear that the women's locker room needs to be expanded. The current facilities are not only too small for our existing staff, but they also would not accommodate any future additions. Besides the need to expand the women's locker room, the building has also experienced some shifting and settling of the foundation. During 2017, several significant cracks were detected on the south wall in the men's locker room area. To address both of these issues, renovations that include electrical, plumbing, flooring, and other work will be necessary. The modifications would include new equipment such as lockers, benches, restroom facilities, etc. to furnish the newly renovated areas.

If you recall, a bid opening was held in December of 2019. The single valid bid received at that time was rejected due to it being significantly higher than the engineer's estimate of \$250,000. A second bid opening was held on Thursday, May 14, 2020, with a total of ten bids received. Following review, Leo Brielmaier has been determined to have the lowest and best base bid in the amount of \$287,700.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into an agreement with Leo Brielmaier for the Police Department Locker Room Renovations Project was originally scheduled to be before Council at the **06/03/2020** meeting. Due to the inability to work out certain details of the contract, the ordinance has been postponed until the **06/17/2020** meeting.

Item IV

An Ordinance Approving a Major Modification to the Tri-County Commons Planned Unit Development (PUD) and Approving the Preliminary Development Plan at 11750 Commons Drive (U-Haul Development)

At its May 12, 2020 meeting, the Springdale Planning Commission voted to recommend approval of a request for a major modification to the Tri-County Commons Planned Unit Development (PUD) and Preliminary Development Plan located at 11750 Commons Drive (the former Front Room Furniture location) with a vote of six in favor and zero opposed. One Commission member was absent. The applicant's proposal is to repurpose the building to become a U-Haul rental location, interior self-storage facility, and company corporate offices.

As a result of the major modification changes, this must automatically come before Council and will require a Public Hearing.

An ordinance approving a major modification to the Tri-County Commons PUD and approving the Preliminary Development Plan for 11750 Commons Drive (U-Haul Development) is scheduled to be before Council for a first reading at the **06/03/2020** meeting. A second reading and Public Hearing is scheduled before Council at its **06/17/2020** meeting.

Item V

An Ordinance Confirming the Designation of Depositories for the City of Springdale and Declaring an Emergency

This ordinance authorizes which banks shall serve as public depositories for the City of Springdale. In 2017, Council adopted a similar ordinance authorizing a two-year agreement with an additional third option year. The City exercised its option for the third year.

An ordinance, with an emergency clause, confirming the designation of which banks will serve as public depositories for the City will be before Council at the meeting of **06/17/2020**.

Item VI

Authorizing a Preliminary Ordinance with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project and Declaring an Emergency

The City has merged two projects (Duke Pole and Fiber Relocation and SR 747/Kemper Road Traffic Signal Replacement) into one consolidated project under the title of the Traffic Signal System Upgrade project. The Ohio Department of Transportation, however, is still viewing the two projects separately. As you may recall, preliminary legislation under the same title was passed through Ordinance 13-2020 at the **04/15/2020** Council meeting. The current preliminary legislation being presented is for the other phase of the project. Passage of this legislation is necessary so the first phase of the project can begin yet this year.

Phase I includes the relocation of the fiber and associated work related to the SR 747/Kemper Road signal as well as fiber relocation, relocation of associated fiber drops and splicing of same, and installation of new meter-based power service to the signal system at multiple other locations where Duke is converting their old wood poles to new metal poles. Phase II of the project is scheduled for 2022 and includes installation of a new mast arm at the intersection of SR 747/Kemper Road, the relamp of all signals within the City with LED technology, and installation of radar detection at four additional intersections.

Surface Transportation Funds (STP) have been awarded for the project at an 80/20 split. The STP funding is made available through the National Transportation Act under the responsibility of the Federal Highway Administration (FHWA). The FHWA has designated ODOT as the agency in Ohio to administer their Federal funding programs. As a result, the City must enter into a preliminary agreement with ODOT committing to be responsible for their share of the project. In addition, the City must cover all other required costs. At a future date, the City will be asked by ODOT to adopt a "Final Ordinance" further committing to participate in the project. At that time, the City will be required to pay its estimated share.

An ordinance, with an emergency clause, authorizing a preliminary ordinance with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project is scheduled to be before Council for consideration at the **06/17/2020** meeting.

Item VII

A Resolution Adopting the 2021 Tax Budget of the City of Springdale for the Year January 1, 2021 through December 31, 2021

The 2021 Tax Budget will be presented to City Council for consideration on June 17, 2020. Based on State regulations, the deadline for Council to adopt and subsequently submit the Tax Budget generally occurs around the date of the second City Council meeting in the month of July. This year the Tax Budget is due on July 20, 2020.

This process also requires a Public Hearing. Holding the Public Hearing at the second meeting in June assures we are able to meet the required deadline. It also gives staff time to address any issues which may arise prior to submitting the Tax Budget. The legal advertisement announcing the Public Hearing for the 2021 Tax Budget will be published in the June 3, 2020 edition of the Northwest Press.

A resolution approving the 2021 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration at the **06/17/2020** meeting.

Item VIII

Other Items of Interest:

1. A Proclamation for Parks & Recreation Month (July 2020) – **07/01/2020** meeting.
2. Introduction of Fire Lieutenants: Craig Kuhlmann; Ron Lang; Brian Losekamp – **07/15/2020** meeting.
3. Emergency actions taken by Mayor:
 - None since last report

Mayor
Clerk of Council/Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File