

INTERNAL MEMORANDUM

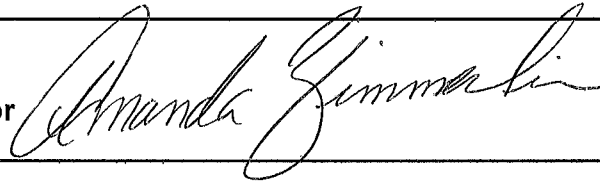
Office of the Assistant City Administrator

Springdale, Ohio

May 31, 2019

To: Mr. Thomas Vanover
President
Springdale City Council

From: Amanda Zimmerlin
Assistant City Administrator



Re: Report on Pending and Future Legislation

Item I

An Ordinance Approving a License Agreement Between the City of Springdale, Ohio and the Glenview Homeowner's Association, Inc. for the Installation of a Sign

The Glenview Homeowner's Association, Inc. wishes to install a sign near the intersection of Vista Glen and W. Sharon Road, along the northern side of Vista Glen to benefit the Glenview Subdivision, Phase I and II. The Glenview Subdivision came before the Board of Zoning Appeals at their 04/16/2019 meeting and requested two variances: (1) to place a 96ft wide by 48ft high sign with the subdivision name in the right-of-way, and (2) to allow the sign to be illuminated (backlit). The BZA approved both variances with a 6-0 vote. The subdivision previously had a brick monument sign when the subdivision was first established. The sign deteriorated and was removed. The City Council will need to authorize the Mayor and Clerk of Council to enter into a License Agreement granting a license to the Glenview Homeowner's Association for the installation of the sign.

A first reading of the ordinance was before Council at the **05/15/2019** meeting, and a second reading is scheduled for the **06/05/2019** meeting.

Item II

An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property

In 2018, Council passed an ordinance allowing the City Administrator to dispose of obsolete property the City had accumulated through many years of operations. The City Administration has again requested each department perform an inventory of such items no longer necessary for public use so these surplus items can be disposed. As in the previous two years, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other

governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program. Last year, the option to dispose of items that may have a salvage value associated with them was also included. These items would not have been purchased off GovDeals.com, donated to another agency, or qualify for deposit in our local landfill. Because there is a market for their raw material, we are able to sell them for a nominal amount to a salvage organization.

An ordinance declaring certain City property as surplus and authorizing the City Administrator to dispose of said property was before Council for a first reading at the **05/15/2019** meeting, and a second reading is scheduled at the **06/05/2019** meeting.

Item III

An Ordinance Authorizing an Agreement with the Contractor with the Best Bid for the 2019 Street Program (Rehabilitation) and Declaring an Emergency

In 2017, the City of Springdale decided to borrow approximately \$8.2 million through the issuance and sale of road improvement bonds for projects planned throughout the City of Springdale. The proceeds from the sale of the road improvement bonds went into the Street Improvement Fund (087). As noted in previous correspondence and meetings, money from this fund can only be used for street programs, and the money must be spent by March 2020.

As in previous years, the 2019 Street Program is being divided into two separately administered phases (Rehabilitation Work and Maintenance Work). The first phase will involve rehabilitation work being performed on a number of streets around the community and will include the following repairs: complete and partial curb replacement, pavement repair, and cape seal placement. This rehabilitation work is projected to take place in the Springdale Industrial Park and Northwest Business Center. Alternate bids for Glensharon Road and Tricon Place will be considered. Not all of the abovementioned work will be performed on every street. Bids were received on 05/14/2019 and reviewed for accuracy.

The breakdown of the bid proposals is as follows:

Bidder	Base Bid	Glensharon Rd Alternate 1	Tricon Place Alternate 2
Adleta, Inc.	\$779,757.78	\$34,393.16	\$163,344.14
Prus Construction	\$797,727.90	\$38,681.54	\$163,496.51
Final Engineer's Estimate	\$564,798.00	\$28,053.00	\$115,022.00

The apparent low bidder was Adleta Inc. at \$779,757.78. The final engineer's estimate for the project was \$564,798.00. The \$214,959.78 differential between the low bid and the final engineer's estimate represents a 38% overage from the final estimate for the base bid. The primary elements of the additional cost are made up of higher unit prices for the curb and gutter replacement, the catch basin reconstruction and the pavement repair. These items represent approximately \$186,000.00 of the noted \$214,959.78 base bid overage. An item of particular interest is the full curb and gutter removal/replacement unit cost. The December 2018 bid for the Olde Gate Reconstruction project included a unit cost of \$26.40 per linear foot for full curb and gutter removal/replacement. The May 2019 bid for the 2019 Street Program (Rehabilitation) yielded a unit cost of \$38.00 per linear foot. This represents a 44% increase from the Olde Gate Reconstruction unit price.

It is recommended by staff that at the **06/05/2019** Council Meeting, Council reject all bids for the 2019 Street Program (Rehabilitation) by motion and that the project be rebid late 2019 or early 2020 to take advantage of a more favorable bidding environment.

Item IV

An Ordinance Authorizing an Agreement with Strawser Construction for the 2019 Street Program (Maintenance) and Declaring an Emergency

The second phase of the 2019 Street Program will consist of general maintenance work in numerous areas throughout the City. Crack sealing with minor pavement repairs is projected to be performed in the Oxford Hills Subdivision, Knolls Subdivision cul-de-sacs, Chesterdale Road (Kemper Road to Valdosta Drive), and East Kemper Road (SR 747 to Chesterdale Road). The City of Sharonville will reimburse the City for their portion of Chesterdale Road under a mutual agreement. Three alternate bids will also be accepted for consideration: Alternate 1 - Baldwin Subdivision for crack sealing and Onyx treatment; Alternate 2 - State Route 4 (Cameron Road to Sharon Road) crack sealing and minor pavement repairs; and Alternate 3 - West Kemper Road (Lawnview to State Route 4) crack sealing. Bids for the maintenance work were received on 05/14/2019. Strawser Construction provided the lowest and best base bid at \$147,190.08 along the three alternate bids for a total bid of \$232,127.93.

An ordinance, with an emergency clause, authorizing an agreement with Strawser Construction for the 2019 Street Program (Maintenance) will be before Council for consideration at the **06/05/2019** meeting.

Item V

An Ordinance Authorizing an Agreement with Clean Air Concepts for the Fire Department Vehicle Exhaust Removal System and Declaring an Emergency

The City of Springdale Fire Department was awarded a one time Assistance to Firefighters Grant (AFG) issued through the Federal Emergency Management Agency (FEMA) to cover a portion of the cost of an exhaust system for the fire apparatus bays. The exhaust system will be designed to vent 100% of the exhaust gases and particulates from the apparatus safely to the outside of the station. The total grant amount of \$76,191 and the City's share of \$3,809 is programmed in the 2019 budget. Two bids were received and opened on 05/30/2019 from Clean Air Concepts and Hastings. Staff is recommending that the City contract with Clean Air Concepts with a base bid and alternate totaling \$68,550.

An ordinance, with an emergency clause, authorizing an agreement with Clean Air Concepts for the Fire Department Vehicle Exhaust Removal System will be before Council for consideration at the **06/05/2019** meeting.

Item VI

An Ordinance Authorizing the Mayor and Clerk of Council Finance Director to Enter Into an Agreement with CT Consultants to Provide Engineering and Design Work for the East Crescentville Road Improvement Project and Declaring an Emergency

The City of Springdale was approached by Butler County and the City of Sharonville to participate in a cooperative venture to perform infrastructure improvements to East Crescentville Road. These improvements would extend from just west of Transportation Way in Butler County to Centerdale Road in Sharonville. The work in the City of Springdale will extend from Transportation Way to Chesterdale Road. City Council entered into a cooperative agreement with the City of Sharonville and the Butler County Board of Commissioners at their 04/04/2018 meeting to divide the cost of the project. The project cost will be divided as such: Butler County - 50%; Springdale - 36.5%; Sharonville - 13.5%. The estimated cost for the design engineering for the project is \$484,350.

An ordinance, with an emergency clause, authorizing an agreement with CT Consultants to provide engineering and design work for the East Crescentville Road Project will be before Council for consideration at the **06/05/2019** meeting.

Item VII

A Resolution Adopting the 2020 Tax Budget of the City of Springdale for the Year January 1, 2020 through December 31, 2020

The 2020 Tax Budget will be presented to City Council for consideration on June 19, 2019. Based on State regulations, the deadline for Council to adopt and subsequently submit the Tax Budget generally occurs around the date of the second City Council meeting in the month of July. This year the Tax Budget is due on July 19, 2019. Typically, with the implementation of Council's summer schedule, the only meeting during that month would be the second meeting of the month. As a result, Council would adopt the legislation at its second meeting during the month of June.

This process also requires a Public Hearing. Holding the Public Hearing at the second meeting in June assures we are able to meet the required deadline. It also gives staff time to address any issues which may arise prior to submitting the Tax Budget. The legal advertisement announcing the Public Hearing for the 2020 Tax Budget will be scheduled to be published no later than the June 9, 2019 edition of the Community Press.

A resolution approving the 2020 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration at the **06/19/2019** meeting.

Item VIII

Other Item of Interest

- 1) A Proclamation Declaring the Month of July as Parks and Recreation Month – **06/19/2019**.

Mayor
Clerk of Council/Finance Director
City Council
City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File