

# INTERNAL MEMORANDUM

Office of the City Administrator

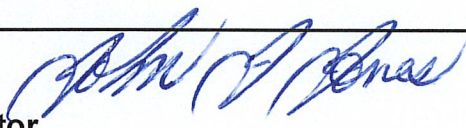
Springdale, Ohio

June 12, 2020

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: John J. Jones  
City Administrator



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Re: Report on Pending and Future Legislation

**Item I**

**An Ordinance Authorizing the Execution of an Agreement with the Leo Brielmaier Company for the Police Department Locker Room Renovations Project and Declaring an Emergency**

The number of female employees within the Police Department has continued to increase over the years. Female staff is now approaching approximately one-third of our workforce, and it has become abundantly clear that the women's locker room needs to be expanded. The current facilities are not only too small for our existing staff, but they also will not accommodate any future additions. The building has also experienced some shifting and settling of the foundation. During 2017, several significant cracks were detected on the south wall in the men's locker room area. To address both of these issues, renovations that include electrical, plumbing, flooring, and other work will be necessary. Modifications will include new equipment such as lockers, benches, restroom facilities, etc. to furnish the newly renovated areas.

If you recall, a bid opening was held in December of 2019. The single valid bid received at that time was rejected due to it being significantly higher than the engineer's estimate of \$250,000. A second bid opening was held on Thursday, May 14, 2020, with a total of ten bids received. Following review, the Leo Brielmaier Company has been determined to have the lowest and best base bid in the amount of \$287,700, plus alternates in the amount of \$14,240, for a total project agreement cost of \$301,940.

An ordinance, with an emergency clause, authorizing the execution of an agreement with the Leo Brielmaier Company for the Police Department Locker Room Renovations Project is scheduled to be before Council at the **06/17/2020** meeting. Due to the length of the contract, copies will not be distributed with the packets.

**Item II**

**An Ordinance Approving a Major Modification to the Tri-County Commons Planned Unit Development (PUD) and Approving the Preliminary Development Plan at 11750 Commons Drive (U-Haul Development)**

At its May 12, 2020 meeting, the Springdale Planning Commission voted to recommend approval of a request for a major modification to the Tri-County Commons Planned Unit Development (PUD) and Preliminary Development Plan located at 11750 Commons Drive (the former Front Room Furniture location) with a vote of six in favor and zero opposed. One Commission member was absent. The applicant's proposal is to repurpose the building to become a U-Haul rental location, interior self-storage facility, and company corporate offices.

As a result of the major modification changes, this must automatically come before Council and requires a Public Hearing.

An ordinance approving a major modification to the Tri-County Commons PUD and approving the Preliminary Development Plan for 11750 Commons Drive (U-Haul Development) was before Council for a first reading at the **06/03/2020** meeting. A second reading and Public Hearing is scheduled for the **06/17/2020** meeting.

**Item III**

**An Ordinance Confirming the Designation of Depositories for the City of Springdale and Declaring an Emergency**

This ordinance authorizes which banks shall serve as public depositories for the City of Springdale. In 2017, Council adopted a similar ordinance authorizing a two-year agreement with an additional third option year. The City exercised its option for the third year.

An ordinance, with an emergency clause, confirming the designation of which banks will serve as public depositories for the City will be before Council at the meeting of **06/17/2020**.

**Item IV**

**An Ordinance (Preliminary) Authorizing Participation in a Project with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project and Declaring an Emergency**

The City has merged two projects (Duke Pole and Fiber Relocation and SR 747/Kemper Road Traffic Signal Replacement) into one consolidated project under the title of the Traffic Signal System Upgrade Project. The Ohio Department of Transportation, however, is still viewing the two projects separately. As you may recall, preliminary legislation under a similar title was passed through Ordinance 13-2020 at the **04/15/2020** Council meeting. The current preliminary legislation being presented is for the other phase of the project. Passage of this legislation is necessary so the first phase of the project can begin yet this year.

Phase I includes the relocation of the fiber and associated work related to the SR 747/Kemper Road signal as well as fiber relocation, relocation of associated fiber drops and splicing of same, and installation of new meter-based power service to the signal system at multiple other locations where Duke is converting their old wood poles to new metal poles. Phase II of the project is scheduled for 2022 and includes installation of a new mast arm at the intersection of SR 747/Kemper Road, the relamp of all signals within the City with LED technology, and installation of radar detection at four additional intersections.

Surface Transportation Funds (STP) have been awarded for the project at an 80/20 split. The STP funding is made available through the National Transportation Act under the responsibility of the Federal Highway Administration (FHWA). The FHWA has designated ODOT as the agency in Ohio to administer their Federal funding programs. As a result, the City must enter into a preliminary agreement with ODOT committing to be responsible for their share of the project. In addition, the City must cover all other required costs. At a future date, the City will be asked by ODOT to adopt a "Final Ordinance" further committing to participate in the project. At that time, the City will be required to pay its estimated share.

An ordinance, with an emergency clause, authorizing participation in a project with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project will be before Council for consideration at the **06/17/2020** meeting.

#### **Item V**

#### **A Resolution Adopting the 2021 Tax Budget of the City of Springdale for the Year January 1, 2021 through December 31, 2021**

The 2021 Tax Budget will be presented to City Council for consideration on June 17, 2020. Based on State regulations, the deadline for Council to adopt and subsequently submit the Tax Budget generally occurs around the date of the second City Council meeting in the month of July. This year the Tax Budget is due on July 20, 2020.

This process also requires a Public Hearing. Holding the Public Hearing at the second meeting in June assures we are able to meet the required deadline. It also gives staff time to address any issues which may arise prior to submitting the Tax Budget. The legal advertisement announcing the Public Hearing for the 2021 Tax Budget was published in the June 3, 2020 edition of the Northwest Press.

A resolution approving the 2021 Tax Budget in conjunction with the required Public Hearing is scheduled before City Council for consideration at the **06/17/2020** meeting.

**Item VI**

**Other Items of Interest:**

1. A Proclamation for Parks & Recreation Month (July 2020) – **07/01/2020** meeting.
2. Introduction of Fire Lieutenants: Craig Kuhlmann; Ron Lang; Brian Losekamp – **07/15/2020** meeting.
3. Emergency actions taken by Mayor:
  - None since last report

Mayor  
Clerk of Council/Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File