

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

June 13, 2014

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Confirming the Designation of Depositories for the City of Springdale and Declaring an Emergency

This ordinance authorizes which banks shall serve as public depositories for the City of Springdale. In 2011, Council adopted a similar ordinance authorizing a two-year agreement with an additional third option year. The City exercised its option for the third year.

An ordinance, with an emergency clause, confirming the designation of which banks will serve as public depositories for the City will be before Council at the meeting of **06/18/2014**.

Item II

A Resolution Adopting the Tax Budget of the City of Springdale for the Year January 1, 2015 through December 31, 2015

The 2015 Tax Budget will be presented to City Council for consideration on **06/18/2014**. Based on State regulations, the Tax Budget must be adopted by City Council on or before **07/21/2014**. With the implementation of the City Council summer schedule, the only meeting in July is scheduled for **07/16/2014**. Holding the public hearing at the second meeting in June as opposed to the July meeting allows the City time to address any issues which may arise and still comply with the adoption deadline. A legal advertisement announcing the Public Hearing for the 2015 Tax Budget has been published.

A resolution approving the 2015 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration on **06/18/2014**.

Item III

A Resolution Authorizing the Mayor and Clerk of Council/Finance Director to Enter into an Agreement of Cooperation with Hamilton County, Ohio Pursuant to Provisions of the Housing and Community Development Act of 1974, as Amended

This resolution renews the cooperation agreement between Hamilton County and the City of Springdale for participating in the Community Development Block Grant Program for the next three-year period (March 1, 2015 until February 28, 2017).

A resolution authorizing the City to renew the cooperation agreement between Hamilton County and the City of Springdale for participation in the Community Development Block Program will be before Council for consideration at the **06/18/2014** meeting.

Item IV

An Ordinance Authorizing An Agreement Between the City of Springdale and The Board of Hamilton County Commissioners For Municipal Road Funds (MRF) Relative to the Improvement of West Kemper Road From 200' West of Walnut Street to Lawnview Avenue and Declaring an Emergency

As previously mentioned, the City of Springdale has been approved for MRF funding in the amount of \$225,558. Early this year during the month of March, the Hamilton County Commissioners adopted legislation approving the City's application for MRF funds as a part of the W. Kemper Road Rehabilitation Project.

Earlier this week, the City received sample legislation from the Hamilton County Engineer's Office requesting the City adopt an agreement with the County Commissioners to receive the approved MRF funds for the W. Kemper Road Project.

An ordinance, with an emergency clause, authorizing an agreement between the City and the County Commissioners for Municipal Road Funds relative to the W. Kemper Road Rehabilitation project will be before Council for consideration at the **06/18/2014** meeting.

Item V

An Ordinance Authorizing a Contract with the Best Bidder for the W. Kemper Road Rehabilitation Project and Declaring an Emergency

W. Kemper Road is in need of extensive repairs which are planned for a rehabilitation beginning this fall and running through spring 2015. These repairs will address sporadic potholes, alligator cracking, possible longitudinal joint issues, edge of pavement repairs, and a very inefficient drainage system supported by several very old catch basins. The limits of the project are from just east of Springfield Pike (SR 4) to the Lawnview Avenue intersection. Improvements will involve: total removal and replacement of pavement on W. Kemper Road just east of Walnut Street continuing roughly 950 linear feet; repair and resurfacing of the balance of W. Kemper Road; full curb replacement in limited areas; sidewalk replacement on the south side of the road between Walnut Street and Hickory Street; and a major upgrade of the existing storm sewer system including the replacement of the old catch basins. The most recent construction cost estimate is \$1,170,000. Included in the estimate is \$371,961 for a major storm system upgrade. The City has been awarded SCIP funding in the amount of \$515,561 (44% of the estimated construction cost) and another \$225,558 (19% of the estimated construction cost) in Municipal Road Funds (MRF) funding. Based upon the current estimate, the City's share would be the remaining \$428,881 or 37% of the estimated construction cost.

Bids for the project are scheduled to be opened on **06/17/2014**. An ordinance, with an emergency clause, authorizing a contract with the best bidder for the W. Kemper Road Rehabilitation Project will be before Council for consideration at the **07/16/2014** meeting.

Item VI

An Ordinance Assessing Property Owners for Improvements Made Related to Their Drive Aprons under the 2012 and 2013 Street Improvement Programs and Declaring an Emergency

As the City is getting back into the neighborhoods to make improvements by upgrading our streets, curbs, catch basins, and other infrastructure features, the City has adopted the policy of requiring residents to repair/replace their drive aprons. Not all drive aprons are automatically included in this requirement. Only those drive aprons meeting the following criteria are required to make the improvements: *1) if more than 1 inch of vertical separation exists between the apron and any adjoining concrete (apron, curb, or sidewalk); 2) if there is deterioration of more than 50% of the apron's surface; or 3) if there is a crack or cracks greater than ½ inch in width in the surface of the apron.*

Under the 2012 and 2013 Annual Street Improvement Programs, 22 and 34 property owners were required to make improvements under the policy. Today, all but 16 owners have made total payments for their financial obligation. Of that total, 3 are from the 2012 program, and the remaining 13 are from the 2013 program. Earlier this week, a letter was sent to each of the remaining 16 property owners notifying them of the upcoming legislation and their ability to avoid the assessment.

An ordinance, with an emergency clause, assessing property owners for improvements made to their drive aprons under the 2012 and 2013 Annual Street Improvement Programs is scheduled before City Council at the **07/16/2014** meeting.

Item VII

An Ordinance Authorizing the City to Fund the Employees' Health Savings Accounts in 2014 and Declaring an Emergency

Since the City joined the Center for Local Government Benefits Pool (CLGBP) to provide medical insurance coverage for all full-time employees, the City has funded a portion of the employees' Health Savings Accounts (HSA). During the first year of the program, the City funded the accounts at 100%. Since that initial period, the City has contributed 50% of the employees' deductible for medical coverage. The medical deductibles for Springdale employees are \$2,000 for single coverage and \$4,000 for family coverage. The City's 50% contribution made to the employee's account was \$1,000 for single coverage and \$2,000 for family coverage.

The City Administration is recommending Council continue to fund each employee's HSA account at the 50% rate for 2014, not to exceed \$1,000 for singles and \$2,000 for families. Contributions made to the accounts of new full-time employees will continue to be prorated based upon the schedule found on Exhibit A attached to the ordinance.

An ordinance, with an emergency clause, authorizing the funding of HSA accounts for all full-time City employees on the City's Health Insurance Plan, will be before Council at the **07/16/2014** meeting.

Item VIII

An Ordinance Accepting a Bid and Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract for Gasoline and Diesel Fuel and Declaring an Emergency

Bids are expected to be opened on Friday, June 27 for gasoline and diesel fuel. The Public Works Department typically makes contact with several vendors advising them of the upcoming bid. The bid is comprised of two (2) different grades of unleaded gasoline (89 Octane and 93 Octane) as well as diesel fuel. The anticipated contract is proposed to cover a two-year period with an optional third year. This is identical to our current contract.

The fuel rates consist of the Oil Price Index Service (OPIS) plus the delivery charge. The OPIS price is the average weekly cost of fuel delivered to all fuel terminals for the Cincinnati region. This charge is the same charge given to all of their customers within our region. The delivery charge is the amount which may differ from one customer to another.

An ordinance, with an emergency clause, accepting the 2014 fuel bids and authorizing a contract is scheduled to be before Council at the **07/16/2014** meeting.

Item IX

An Ordinance Authorizing the City to Participate in a Group Rating Program for Workers' Compensation for 2015 and Declaring an Emergency

In an effort to save on workers' compensation premiums, the City began participating in a group rating program with the Miami Valley Risk Management Association (MVRMA) in 1993. The experience of being in a group has served our organization well. When MVRMA discontinued their group rating program beginning with the 2011 program year, the City was presented with an opportunity to join the Ohio Municipal League's (OML) program. The City has participated with OML every year since, and the program continues to prove beneficial to our organization. OML is once again offering the City an opportunity to participate in their workers' compensation group rating program for 2015.

An ordinance, with an emergency clause, authorizing the City to participate in the OML Group Rating Program for 2015, will be presented to Council for consideration at the **07/16/2014** meeting.

- Mayor
- Clerk of Council / Finance Director
- City Council
- Assistant City Administrator
- Law Director
- City Engineer
- Department Directors
- Recording Secretary
- Reading File