

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

June 14, 2013

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Accepting A Bid And Authorizing The Mayor And Clerk Of Council/Finance Director To Enter Into A Contract With Adleta, Inc. For The 2013 Street Improvement Program And Declaring An Emergency

The bid opening for the 2013 Street Improvement Program was held on Thursday, May 30th. The City Engineer and Administration have reviewed the results and determined Adleta, Inc. to be the best bidder. Adleta submitted a base bid of \$785,699.85 (which includes Ashmore Court and Woodvale Court) and is \$38,981.15 lower than the staff's estimate. In addition, the total construction cost for the four (4) alternates submitted by Adleta was \$174,358. This is \$27,685.80 less than staff's estimate. The total construction cost of Adleta's bid is \$960,057.85. As a result, the Administration is recommending the City accept Adleta's base bid as well as the four (4) alternates.

The 2013 Budget has \$670,100 for the construction of the 2013 Street Improvement Program, \$76,733 for intermediate improvements on Ashmore Court, and \$77,848 for intermediate improvements on Woodvale Court for a total construction cost of \$824,681. The City was able to experience a small savings with the design engineering. The budget has \$29,100 for the design of the street program and \$14,000 each for the design of Ashmore and Woodvale Courts. The total budgeted amount for design engineering fees is \$57,100. The actual design fees came in at \$32,200 thus saving the City \$24,900. Unfortunately, there were no dollars budgeted for any of the four (4) alternates. However, with the total amount of savings identified above of \$63,881.15 (difference between base bid and staff's estimate plus design engineering savings), as well as not purchasing a 2013 dump trunk (\$127,000), there is more than enough (\$190,881.15) to cover the cost of the alternates. A copy of the Engineer's recommendation letter, minus the bid tabulation sheets, is attached.

The streets included in this year's program are: Greencastle Drive, Hillgrove Court, Coxbury Circle, Cantrell Drive, Harcourt Drive, and Chardon Lane in the Oxford Hills Subdivision; and Fairsprings Court, Knollsprings Court, Glenfalls Court, Woodvale Court, and Ashmore Court in the Knolls Subdivision. Not all streets will receive the same improvements. The improvements included with this year's program will consist of: (1) complete replacement of the concrete curbs; (2) the reconstruction of catch basins; (3) the addition of handicap ramps at affected intersections; (4) limited sidewalk repairs throughout the City; and (5) a fresh asphalt overlay (new pavement). In addition, the program will involve the installation of new concrete pavement on Northland Boulevard near Tri-County Parkway and E. Kemper Road to eliminate the rutting and shoving occurring on the existing roadway.

An ordinance, with an emergency clause, accepting a bid and authorizing a contract with Adleta, Inc. for the 2013 Street Improvement Program will be before Council at the **06/19/2013** meeting.

Item II

A Resolution Adopting The Tax Budget Of The City Of Springdale For The Year January 1, 2014 Through December 31, 2014

The 2014 Tax Budget will be presented to City Council for consideration on **06/19/2013**. Based on State regulations, the Tax Budget must be adopted by City Council on or before **07/15/2013**. With the implementation of the City Council summer schedule, the only meeting in July is scheduled for **07/17/2013**. By holding the public hearing at the June meeting and not the late July meeting provides the City time to address any issues that may arise prior to the deadline. A legal advertisement announcing the date of the public hearing for the 2014 Tax Budget has been published.

A resolution approving the 2014 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration on **06/19/2013**.

Item III

An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into an Agreement to Provide for Mutual Aid Police Protection and Declaring an Emergency

In January 2012, the City adopted legislation amending the Hamilton County Mutual Aid Agreement for Police Departments. The amendment to the agreement at that time primarily addressed the following items: 1) clarified that the "Employing Agency" is responsible for the actions of its officer (employee) and any costs associated with the officer's actions when in another participating jurisdiction; 2) incorporated the previous separate "SWAT addendum document" as a part of the overall mutual aid agreement; and 3) clarified the definition of what constitutes a serious traffic violation.

At the time the new language was adopted, there were several insurance carriers and jurisdictions expressing concerns with some of the revised wording in the agreement. The jurisdictions agreed to sign-off on the 2012 version in order to have a more updated agreement available. As a result, the Hamilton County Police Chief's Association worked on the agreement for 2013 to make sure it was fully updated and contained wording everyone could live with. Most of the new proposed language does not have a major impact on our operations. At this time, the document continues to be reviewed by all jurisdictions.

An ordinance, with an emergency clause, authorizing the Mayor and Clerk of Council/Finance Director to enter into a revised agreement for mutual aid police protection is anticipated to be before Council in August or September.

**Item IV
Special Recognition/Information**

1. Introduction of New Employees

The City's new Recreation Programmer and the new Administrative Secretary in the Tax Department are scheduled to be introduced at the **06/19/2013** Council meeting.

2. Dr. Judith Feinberg's Presentation (Proposed Infectious Disease Program)

Dr. Judith Feinberg is scheduled to make her presentation to City Council at the **06/19/2013** meeting. Ms. Judy Gillens, Director of the Vineyard Church Healing Center, is also scheduled to be in attendance at the meeting. As you may recall, the proposed location of the program is on the Vineyard Church's property.

3. Cincinnati Metropolitan Housing Authority (CMHA) Presentation

Mr. Gregory Johnson, Executive Director of CMHA, has indicated he would like to come before Council to make a brief presentation at the **09/04/2013** meeting.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Reading File

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