

INTERNAL MEMORANDUM

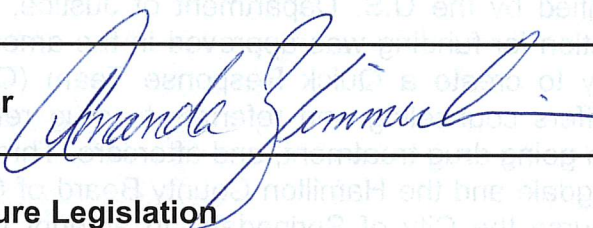
Office of the Assistant City Administrator

Springdale, Ohio

June 14, 2019

To: Mr. Thomas Vanover
President
Springdale City Council

From: Amanda Zimmerlin
Assistant City Administrator



Re: Report on Pending and Future Legislation

Item I

A Resolution Adopting the 2020 Tax Budget of the City of Springdale for the Year January 1, 2020 through December 31, 2020

The 2020 Tax Budget will be presented to City Council for consideration on June 19, 2020. Based on State regulations, the deadline for Council to adopt and subsequently submit the Tax Budget generally occurs around the date of the second City Council meeting in the month of July. This year the Tax Budget is due on July 19, 2019. Typically, with the implementation of Council's summer schedule, the only meeting during that month would be the second meeting of the month. As a result, Council would adopt the legislation at its second meeting during the month of June.

This process also requires a Public Hearing. Holding the Public Hearing at the second meeting in June assures we are able to meet the required deadline. It also gives staff time to address any issues which may arise prior to submitting the Tax Budget. The legal advertisement announcing the Public Hearing for the 2020 Tax Budget was published in the June 5, 2019 edition of the Northwest Press.

A resolution approving the 2020 Tax Budget in conjunction with the required Public Hearing is scheduled to be before City Council for consideration at the **06/19/2019** meeting.

Item II

A Resolution Authorizing the Execution of an Agreement between the Board of County Commissioners of Hamilton County and the City of Springdale Police Department Related to Participation in the Hamilton County Quick Response Team

The Comprehensive Addiction and Recovery Act (CARA) was the first major federal substance abuse disorder treatment and recovery legislation to address the opioid epidemic. This legislation provided funding and technical assistance to units of local government to establish effective diversion and/or alternatives to incarceration programs for individuals with opioid disorders.

In 2015, City Council approved Ordinance 08-2015 authorizing the Mayor and the Clerk of Council/Finance Director to execute a memorandum of understanding for the participation in the Hamilton County Heroin Task Force. The Hamilton County Heroin Coalition (HCHC) sought CARA funding to respond to the opioid crisis in Hamilton County, Ohio. In September 2017, the County was notified by the U.S. Department of Justice, Office of Justice Programs that the County's application for funding was approved in the amount of \$400,000. The County utilized the grant money to create a Quick Response Team (QRT) which visits survivors after an overdose and offers counseling and referrals to drug rehabilitation facilities for assessment, detoxification, on-going drug treatment, and aftercare. Through this service agreement between the City of Springdale and the Hamilton County Board of Commissioners, the Quick Response Team will reimburse the City of Springdale an amount not to exceed nine thousand dollars (\$9,000) for Officer Joe Warren and Reserve Officer Joe Ture's participation.

A resolution authorizing the execution of an agreement between the Board of County Commissioners of Hamilton County and the City of Springdale Police Department related to participation in the Hamilton County Quick Response Team will be before Council for consideration at the **06/19/2019** meeting.

Item III

An Ordinance Authorizing an Agreement Between the City of Springdale and the Board of Hamilton County Commissioners Relative to the Improvement of East Kemper Road and Declaring an Emergency

The City of Springdale applied for Municipal Road Funds (MRF) from Hamilton County in August 2018 to assist with the improvements scheduled for the East Kemper Road - CSX Railroad Bridge. Recently, Springdale was notified by the Hamilton County Engineer's Office that our project was successfully chosen for MRF funding. Springdale has been awarded \$145,430. This is one third of the preliminary construction cost estimate. The remaining estimated construction costs are \$290,860. The City plans to apply for SCIP funding for an additional one third of the cost (145,430) in the fall of this year (2019). If the SCIP funding application is successful, the City's portion of the project is estimated to be \$145,430. Construction is planned for late 2020 or early 2021.

An ordinance, with an emergency clause, authorizing an agreement between Springdale and the Board of Hamilton County Commissioners for Municipal Road Funds for the East Kemper Road - CSX Railroad Bridge project will be before Council for a first reading at the **06/19/2019** meeting and a second reading at the **07/17/2019** meeting. The need for the emergency clause is to execute the agreement at the earliest possible date.

Item IV

An Ordinance to Amend Ordinance 03-2019 to Revise the Pay Table for Full-Time, Part-Time and Seasonal Employees and Declaring an Emergency

The City of Springdale hires various full-time, part-time and seasonal positions. At the June 5, 2019 Finance Committee Meeting, the Committee discussed various positions and pay grades brought forth by the Administration. In the Building Department, the City of Springdale currently employs the positions of Property Maintenance Inspector and Part-Time Property Maintenance Inspector. The position of Property Maintenance Inspector recently became vacant, and this provided Administration an opportunity to evaluate the position. Administration included in the job description for the Property Maintenance Inspector the requirement that the incumbent be a Certified Building Inspector. Civil Service approved this change at their June 6, 2019 meeting. As a result, Administration is recommending the pay grade for this position be changed from a Grade 11 to a Grade 13. Additionally, the Part-Time Property Maintenance Inspector position has been vacant for years. The Administration is recommending changing the pay rate for the Part-Time Property Maintenance Inspector from \$10.00-14.00 per hour to \$13.00-21.00 per hour. This will bring the position into line with other similar part-time positions. The Administration would also recommend the creation of a Seasonal Property Maintenance Inspector at a rate of \$12.50-16.70 per hour. This position would be able to serve the City of Springdale during the spring/summer months when property maintenance complaints are at their highest.

The Finance Committee also discussed the creation of Part-Time Lieutenant Positions in the Fire Department. The Administration has been working with the Fire Union to come to an agreement on the inclusion of Fire Lieutenants in the bargaining unit; however, the process has hit an impasse. The Administration is requesting the creation and inclusion of the position of Fire Lieutenant on the Part-Time Fire Fighter wage table at a rate of \$25.00 per hour.

An ordinance, with an emergency clause, amending Ordinance 03-2019 to revise the pay table for full-time, part-time and seasonal employees will be before Council for a first reading at the **06/19/2019** meeting and a second reading at the **07/17/2019** meeting.

Item V

An Ordinance Authorizing the City to Fund the Employees' Health Savings Accounts in 2019 and Declaring an Emergency

Since the City joined the Center for Local Government Benefits Pool (CLGBP) to provide medical insurance coverage for all full-time City employees, Springdale has funded a portion of the employees' Health Savings Accounts (HSA). During the first year of the program, the City funded the accounts at 100%. Since that initial period, the City has contributed 50% of the employees' deductible for medical coverage. The medical deductibles for Springdale employees under the program had always been \$2,000 for single coverage and \$4,000 for family coverage. Thus, the employees received \$1,000 for single coverage and \$2,000 for family coverage. In 2016, the CLGBP Board decided to increase the deductible for single coverage from \$2,000 to \$2,600. The deductible for family coverage remained at \$4,000. As a result, the City contributed 50% or \$1,300 into the HSA accounts of employees with single coverage. In 2018, the Board again decided to increase the cost of the single coverage deductible from the \$2,600 to \$2,700. For the 2019-2020 plan year, there are no changes to deductibles for either family or single.

The Administration is recommending that Council continue to fund the single and family coverage at 50% of the deductible. Contributions made to the accounts of new full-time employees would continue to be prorated consistent with the approved schedule.

An ordinance, with an emergency clause, authorizing the funding of HSA accounts for all full-time City employees on the City's Health Insurance Plan will be before Council at the **07/17/2019** meeting.

Item VI
Other Items of Interest

- 1) A Proclamation Declaring the Month of July as Parks and Recreation Month – **06/19/2019**;
- 2) City Offices will be closed Thursday, July 4, 2019, in observance of Independence Day;
- 3) City Council will observe a summer schedule. The next scheduled Council Meeting will be on **07/17/2019**.

Mayor
Clerk of Council/Finance Director
City Council
City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File