

# INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

July 10, 2020

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: John J. Jones  
City Administrator



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Re: Report on Pending and Future Legislation

**Item I**

**An Ordinance Authorizing the City to Fund the Employees' Health Savings Accounts in 2020 and Declaring an Emergency**

Since the City joined the Center for Local Government Benefits Pool (CLGBP) to provide medical insurance coverage for all full-time City employees, Springdale has funded a portion of the employees' Health Savings Accounts (HSA). The City funded the accounts at 100% the first year of the program and 50% of the employees' deductible for medical coverage every year since. The medical deductibles for Springdale employees under the program remained \$2,000 for single coverage and \$4,000 for family coverage up until 2016 when the deductible for single coverage increased to \$2,600. In 2018, the Board again increased the cost of the single coverage deductible to \$2,700. In both of those years, the deductible for family coverage remained at \$4,000. For the 2020-2021 plan year, the deductible for single coverage is again increasing. The medical deductibles for the upcoming year will be \$2,800 for single coverage and \$4,000 for family coverage.

The Administration is recommending that Council continue to fund the single and family coverage at 50% of the deductible. Therefore, the contribution amounts in 2020 would be \$1,400 for single coverage and \$2,000 for family coverage. Contributions made to the accounts of new full-time employees would continue to be prorated consistent with the approved schedule.

An ordinance, with an emergency clause, authorizing the funding of HSA accounts for all full-time City employees on the City's Health Insurance Plan will be before Council at the **07/15/2020** meeting. The emergency declaration is needed to authorize the contributions by the August 1 funding date.

**Item II**

**An Ordinance Adopting Supplemental Appropriation/Estimated Receipts to Adjust Appropriations for Current Expenses and Other Expenditures and Adjust Estimated Receipts for the City of Springdale, Ohio During the Fiscal Year Ending December 31, 2020**

The adoption of a supplemental appropriation/estimated receipts ordinance is necessary at this time due to the receipt of CARES Act grant monies and associated eligible expenditures related to COVID-19.

The supplemental appropriation/estimated receipts ordinance is scheduled to be presented for Council's consideration at the **07/15/2020** meeting. Due to the ordinance being financial in nature, it does not require an emergency clause to go into effect immediately.

**Item III**

**An Ordinance Reducing and Recertifying Special Assessments Levied for the Purpose of Constructing Certain Improvements at Pictoria Island and Declaring an Emergency**

Under the terms of the Tax Incentive Cooperative Agreement entered into between the City of Springdale, the Greater Cincinnati Redevelopment Authority (formerly the Port Authority), and MEPT (the original owner) in August 2006, a special assessment district was established to levy an assessment fee on the ten-story office building at the Pictoria Island development. Under the terms of the TIF agreement, the special assessment amount may be adjusted based on the amount of funds collected through TIF service payments in the previous year. The purpose is to set the special assessment payments at an amount that will meet the debt service payments in the upcoming year.

An ordinance, with an emergency clause, to reduce and recertify the amount of the special assessment levied on the office building at Pictoria Island for the next twelve months is scheduled to be before Council at the **08/19/2020** meeting. The emergency clause is necessary for the orderly adjustment of the assessments.

**Item IV**

**A Resolution Authorizing the Filing of Continuing Disclosures Related to the March 2017 Street Improvement Bonds**

As part of the issuance of the \$8,200,000 of Street Improvement Bonds in March of 2017, the City has a continuing disclosure requirement under the Securities and Exchange Commission Rule 15c2-12. This rule requires that certain disclosures be made annually to the Municipal Securities Rulemaking Board under the Electronic Municipal Market Access system or EMMA. The filing required to EMMA is an update to certain information and tables that were originally included as part of the Official Statement document from the Bond issue. The information included in this filing is updated through December 31, 2019. The filing must be made to EMMA by September 1, 2020.

The City passed, as policy, the documents outlining the post issuance continuing disclosure requirement on 02/15/2017. As part of the requirements, City Council is to review the document to be filed with EMMA before the filing due date of September 1, 2020.

A resolution authorizing the filing of continuing disclosures related to the March 2017 Street Improvement Bonds is scheduled to be before Council for consideration at the **08/19/2020** meeting.

**Item V**

**Other Items of Interest:**

1. Introduction of Fire Lieutenants: Craig Kuhlmann; Ron Lang; Brian Losekamp – **TBD**.
2. Introduction of Parks & Recreation Director – **TBD**.
3. Swearing-in/Introduction of Patrol Officer Derek Setters – **TBD**.
4. Introduction of Police Department Custodian – Logan Godbey – **TBD**.

Mayor  
Clerk of Council/Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File