

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

August 10, 2012

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Authorizing the City to Participate in a Group Rating Program for Workers' Compensation for 2013 and Declaring An Emergency

Since 1993, the City has participated in a Group Rating Program for Workers' Compensation with the Miami Valley Risk Management Association (MVRMA) in an effort to save on workers compensation premiums. The experience of being in a group has served our organization well. Unfortunately, MVRMA no longer offers a group program. In 2011, the City was presented with an opportunity to join the Ohio Municipal League's (OML) program. Once again, the group rating program has served our organization well. The City has been offered the opportunity to participate in the OML program for 2013.

An ordinance, with an emergency clause, authorizing the City to participate in the OML group rating program for 2013, will be presented for your consideration at the **08/15/2012** meeting.

Item II

An Ordinance Reducing or Increasing the Special Assessments Levied For The Purpose Of Constructing Certain Improvements at Pictoria Island And Declaring An Emergency

Under the terms of the Tax Incentive Cooperative Agreement entered into between the City of Springdale, the Greater Cincinnati Port Authority and MEPT in August 2006, a special assessment district was established to levy an assessment fee on the ten-story office building at the Pictoria Island development. Under the terms of

the TIF agreement, the special assessment amount may be reduced or increased annually based on the amount of funds collected through TIF service payments in the previous year. The purpose is to set the special assessment payments at an amount that will meet the debt service payments in the upcoming year.

An ordinance, with the emergency clause, to either reduce or increase the amount of the special assessment levied on the office building at Pictoria Island for the next twelve months is scheduled to be before Council on **08/15/2012**.

Item III

An Ordinance Renewing the 3 Year Agreement with NextStep Networking and Declaring an Emergency

The City's current three (3) year contract with NextStep Networking is scheduled to expire on 08/31/12. This was the first multiple year contract between the City and its IT consultant. When the City entered into the current contract, it reflected a 6% cumulative increase over three year period. The proposed 3 year contract reflects no increase. The only addition to this agreement is an option in the contract to provide service for work performed to assist the City with adapting to the system of other City vendors (ex. Kronos – timekeeping software vendor). Up to this point, Next Step has performed this work without charging the City. The work is beginning to consume much more time than NextStep anticipated, therefore, they are now seeking payment for such costs.

NextStep has been the City's service provider for well over ten years as we have developed our network system. They have continued to be very responsive and effective in their service delivery. Their high quality of work and familiarity with our system has been a real asset to the City.

An ordinance, with an emergency clause, authorizing the renewal of the three year contract with NextStep Networking will be before City Council at your regular meeting on **08/15/12**.

Item IV

An Ordinance Amending Section 151.03 and 151.04 of the City's Storm Water Management Regulations and Declaring An Emergency

At its June 12, 2012 meeting, the Springdale Planning Commission voted to recommend Council adopt amendments to the City's Storm Water Regulation pertaining to post construction inspection and maintenance of underground detention chambers. As a requirement of the City's permit under the National Pollutant Discharge Elimination System (NPDES), the City must adopt language that requires the property owner to submit an "Operation and Maintenance Plan" which outlines how they will inspect and maintain their post construction water quality "Best Management Practices" (BMP).

This legislation will now require that the property owner submit a written plan identifying how they will inspect and maintain their post construction water quality

BMP and provide a written agreement to maintain such improvements which will be recorded to run with the property.

An ordinance, with an emergency clause, requiring that a property owner provide an Operations and Maintenance Plan for post construction BMP will be before Council at the **09/05/2012** meeting.

Item V

Anticipated Legislation For Future Consideration

- 1) An Ordinance Amending the Notification Requirements for certain BZA Actions, conditional permitted uses, and Zoning Code Amendments - **TBD**.
- 2) Ordinance authorizing the City to "Call" the Bonds on the Community Center Debt and to Enter into An Agreement with a Financial Institution to Refinance the Balance of the Debt – **10/17/2012**;

Item VI

Introduction of New Full-Time City Employees

Stephanie Morgan – Senior Administrative Assistant – to fill the partially vacant position in the Administration Office and is scheduled to be introduced to City Council at the **08/15/2012** meeting.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Reading File
Recording Secretary