

# INTERNAL MEMORANDUM

Office of the City Administrator

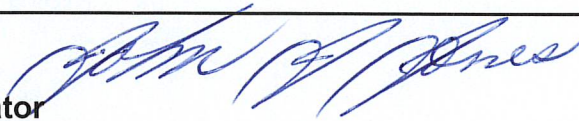
Springdale, Ohio

August 14, 2020

To: Mr. Thomas Vanover  
President  
Springdale City Council

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From: John J. Jones  
City Administrator



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Re: Report on Pending and Future Legislation

**Item I**

**An Ordinance Authorizing the Payment of Funds to the Ohio Department of Transportation for Traffic Signal System Upgrade Project – Kemper Road Interconnect and Declaring an Emergency**

At the June 17, 2020 meeting, Council passed preliminary legislation authorizing participation in a project with the State of Ohio Department of Transportation for the first phase of a traffic signal system upgrade project. Specifically, this phase includes the relocation of the fiber and associated work related to the SR 747/Kemper Road signal as well as fiber relocation, relocation of associated fiber drops and splicing of same, and installation of new meter-based power service to the signal system at multiple other locations where Duke is converting their old wood poles to new metal poles.

Surface Transportation Funds (STP) have been awarded for the project at an 80/20 split. The STP funding is made available through the National Transportation Act under the responsibility of the Federal Highway Administration (FHWA). The FHWA has designated ODOT as the agency in Ohio to administer their Federal funding programs. As a result, the City must enter into the agreement with ODOT committing to be responsible for our share of the project. In addition, the City must cover all other required costs. Currently, the City's share for the first phase is estimated at \$18,040.

An ordinance, with an emergency clause, authorizing participation in a project with the State of Ohio Department of Transportation for the Traffic Signal System Upgrade Project – Kemper Road Interconnect will be before Council for consideration at the **08/19/2020** meeting.

## **Item II**

### **An Ordinance Reducing and Recertifying Special Assessments Levied for the Purpose of Constructing Certain Improvements at Pictoria Island and Declaring an Emergency**

Under the terms of the Tax Incentive Cooperative Agreement entered into between the City of Springdale, the Greater Cincinnati Redevelopment Authority (formerly the Port Authority), and MEPT (the original owner) in August 2006, a special assessment district was established to levy an assessment fee on the ten-story office building at the Pictoria Island development. Under the terms of the TIF agreement, the special assessment amount may be adjusted based on the amount of funds collected through TIF service payments in the previous year. The purpose is to set the special assessment payments at an amount that will meet the debt service payments in the upcoming year.

An ordinance, with an emergency clause, to reduce and recertify the amount of the special assessment levied on the office building at Pictoria Island for the next twelve months is scheduled to be before Council at the **08/19/2020** meeting. The emergency clause is necessary for the orderly adjustment of the assessments.

## **Item III**

### **An Ordinance Enacting and Adopting the 2020 S-22 Supplement to the Springdale Code of Ordinances and Declaring an Emergency**

Each year, the State of Ohio adopts a number of amendments to the Ohio Revised Code (ORC). By law, cities (even Home Rule Charter cities) are required to adopt some of the revisions while others are at the option of the City whether they will be adopted. It is completely at the discretion of the organization. Historically, the City of Springdale has enacted or adopted the majority of these amendments.

Revisions in this code supplement include elimination of the financial responsibility random verification program through the Bureau of Motor Vehicles (BMV); expansion of information required in an affidavit issued by a licensed physician or chiropractor exempting a person from wearing a seatbelt while in a vehicle and inclusion of the ability of said person to register the affidavit with the BMV; removal of the mileage restriction for an oversize or overweight vehicle permit; and elimination of an exemption from the open container law which allows a person to be in or on a stationary motor vehicle while in a designated outdoor refreshment area (DORA).

An ordinance, with an emergency clause, enacting and adopting the 2020 S-22 supplement to the Springdale Code of Ordinances will be before Council at the **08/19/2020** meeting. Due to the high number of pages associated with this ordinance, a copy of the supplement will not be attached to the legislation; however, will be made available for inspection in the office of the Clerk of Council/Finance Director. The need for the emergency clause is to enact and adopt the 2020 S-22 Supplement at the earliest possible date to ensure immediate compliance with revisions made to local, state and federal laws since the last update.

#### **Item IV**

##### **A Resolution Authorizing the Filing of Continuing Disclosures Related to the March 2017 Street Improvement Bonds**

As part of the issuance of the \$8,200,000 of Street Improvement Bonds in March of 2017, the City has a continuing disclosure requirement under the Securities and Exchange Commission Rule 15c2-12. This rule requires that certain disclosures be made annually to the Municipal Securities Rulemaking Board under the Electronic Municipal Market Access system or EMMA. The filing required to EMMA is an update to certain information and tables that were originally included as part of the Official Statement document from the Bond issue. The information included in this filing is updated through December 31, 2019. The filing must be made to EMMA by September 1, 2020.

The City passed, as policy, the documents outlining the post issuance continuing disclosure requirement on 02/15/2017. As part of the requirements, City Council is to review the document to be filed with EMMA before the filing due date of September 1, 2020.

A resolution authorizing the filing of continuing disclosures related to the March 2017 Street Improvement Bonds is scheduled to be before Council for consideration at the **08/19/2020** meeting.

#### **Item V**

##### **A Resolution Authorizing the City Administration to File an Application with the Ohio Public Works Commission for Local Transportation Improvement Program (LTIP) Funds and/or State Capital Improvement Program (SCIP) Funds, and Authorizing the Mayor and Clerk of Council/Finance Director to Execute all Contracts and Other Documents (East Kemper Road/CSX Bridge Repair)**

The City of Springdale has determined that the CSX Bridge at East Kemper Road is in need of repair and has explored grant funding for this project. At the 07/17/2019 meeting, City Council authorized an agreement between the City of Springdale and the Board of Hamilton County Commissioners for the acceptance of Municipal Road Funds (MRF) for the funding of one third of the preliminary construction cost estimate, \$145,430. Following the award, the preliminary construction cost estimate increased and in September 2019, the City applied for State Capital Improvement Program (SCIP) Funds in the amount of \$156,535. Unfortunately, the application was unsuccessful. The next round of OPWC funding was recently opened and the City intends to submit another application. If successful, the bids for the project would not be until late 2021 for a 2022 construction start.

A resolution authorizing the City Administration to file an application with the Ohio Public Works Commission for Local Transportation Improvement Program (LTIP) Funds and/or State Capital Improvement Program (SCIP) Funds, and authorizing the Mayor and Clerk of Council/Finance Director to execute all contracts and other documents for the East Kemper Road/CSX Bridge Repair will be before Council at their **09/02/2020** meeting.

**Item VI**

**An Ordinance Authorizing the Execution of an Agreement with the Best Contractor for the Community Center Roof Replacement Project and Declaring an Emergency**

The Community Center roof is over 15 years old and has been patched on numerous occasions. A total replacement of the roof and trim pieces is needed to include replacement of the insulation and removal of three old, non-functioning HVAC units with repair of the damage to the structure that results from the removal.

Due to the cost of replacing the entire roof at one time, the project will be split over two years. The first phase of the project includes removal and replacement of the membrane roof, consisting of approximately 21,000 square feet in the high roof area of the newer portion of the Community Center. An alternate bid is included (approximately 4,750 square feet in area) for the lower roof area at the right side of the main entrance to the Community Center. A bid opening is scheduled for Thursday, August 20, 2020. Following review by the City's engineer, a recommendation is expected at the 09/02/2020 Council meeting.

An ordinance, with an emergency clause, authorizing the execution of an agreement with the best bidder for the Community Center Roof Replacement Project is scheduled to be before Council at the **09/16/2020** meeting.

**Item VII**

**Other Items of Interest:**

1. Introduction of Fire Lieutenants: Craig Kuhlmann; Ron Lang; Brian Losekamp – **TBD**.
2. Swearing-in/Introduction of Patrol Officer Derek Setters – **TBD**.
3. Introduction of Police Department Custodian – Logan Godbey – **TBD**.
4. Introduction of Parks & Recreation Director – Charlie Wilson – **TBD**.
5. Introduction of Assistant Parks & Recreation Director – Steven Sanders – **TBD**.

Mayor  
Clerk of Council/Finance Director  
City Council  
Assistant City Administrator  
Law Director  
City Engineer  
Department Directors  
Recording Secretary  
Reading File