

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

September 14, 2012

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

A Resolution Authorizing The City Administrator To File Applications With The Ohio Public Works Commission For Local Transportation Improvement Program (LTIP) Funds And/Or State Capital Improvement Program (SCIP) Funds, And Authorizing The Mayor And Clerk Of Council/Finance Director To Execute All Contracts And Other Documents

The City Administration and Staff have been working on the Capital Improvement Budget for the next five-year period (2013 – 2017). The Administration plans to make a presentation and recommendation to the Council Capital Improvement Committee on the proposed projects for 2013. The Administration also believes there is a good chance the City could receive outside funding for the proposed projects. As a result, we are requesting that City Council authorize the City Administrator to submit applications with the Ohio Public Works Commission (OPWC) for State Capital Improvement Program (SCIP) funds and/or Local Transportation Improvement Program (LTIP) funds. The deadline for submitting an application for 2013 (Round 27) funds is Friday, September 21.

A resolution authorizing the City Administrator to file applications for SCIP & LTIP funds for 2013 (Round 27) will be before Council at the meeting of **09/19/2012**.

Item II

An Ordinance Authorizing the City Administrator to Dispose of the 1997 Ford Braun Ambulance and Several Other Motor Vehicles as Surplus Property in Accordance with the City of Springdale Regulations and Declaring an Emergency

Earlier this year, the City received delivery of a 2012 Classic Type I Ambulance on a Ford F-350 Chassis from P.L. Custom to replace the 1997 Ford Braun ambulance. The City did not exchange the Braun with P.L. Custom as a trade-in, because we felt we could get a better offer on the general market. The Department is no longer in need of this vehicle

and therefore, we would like to dispose of the vehicle. In addition to the ambulance, the City would also like to dispose of numerous police vehicles (marked and unmarked), the 2000 GEM electric police vehicle, as well as two motorcycles seized in criminal-related activities. We would like to attempt to sell these items using the online market (ex. E-Bay, Buy Gov.com or some other system).

In December 2006, the City sold the most recent disposable ambulance using E-Bay and received \$3,250 for the unit. At the same time, we sold a police cruiser and received \$2,601 for it. P.L. Customs believe we would have received maybe \$3,000 for the Braun. The Fire Department states that the vehicle runs very well and believes the City could get more for it on the open market. Our E-Bay experts (our employees) indicate that we can set a minimum bid for the unit to sell. If we do not receive a bid at that minimum, we are not obligated to sell the unit. We can remove it from the site and sell it at an auction.

An ordinance, with an emergency clause, authorizing the City Administrator to dispose of the 1997 Ford Braun ambulance and several other motor vehicles through an online market system (E-Bay, etc) or at a public auction is scheduled to come before Council at the **09/19/2012** meeting. A more detailed list of the vehicles will be attached to the legislation.

Item III

An Ordinance Amending Sections 153.562 (Public Hearing), 153.708 (Conditional Uses) and 153.710 (Variances) of the Springdale Zoning Code Addressing Public Hearing Notification Requirements

Presently, the Springdale Zoning Code sections being recommended for change require that properties or property owners within 200 feet of the subject property be notified.

City Council held extensive discussion on this topic at the May 16, 2012 meeting and again at the June 20, 2012 meeting. At the June 20 meeting, Council directed the Planning Commission to review suggested language that retains the 200 feet requirement and adds two other requirements. The two additional requirements are: 1) written communication shall include at a minimum the ten parcels on each side and fronting on the same street as the parcel requesting the change and the parcel across the street plus the ten parcels to each side of that parcel; 2) a sign be placed in the front yard of the parcel seeking the change to state the time, place, and nature of the hearing. The Planning Commission has recommended this language for Council's consideration.

An ordinance amending various sections of the Springdale Zoning Code addressing public hearing notifications will be before Council for a 1st reading at the **09/19/2012** meeting. A second reading and **Public Hearing** has been scheduled for the **10/03/2012** meeting.

Item IV

A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies for 2013

Each year municipalities must submit a tax budget to the County Budget Commission in June of the year prior to the tax year in question. This tax budget estimates the revenues and expenditures for the City in the upcoming year. As part of its review, the Budget Commission examines the estimated income from property taxes to determine if it is reasonable. In Springdale's case, we only have the 3.08 mils (inside mils) that support the General Fund. If we had any voted property taxes, they would also be subject to review by the Commission.

After the tax budget is approved by the Budget Commission, the municipality must then adopt a resolution accepting the rates approved by the Commission and authorizing the levying of the property tax for the following year.

A resolution accepting the rates and authorizing the City's property tax levy for 2013 will be presented to City Council at its meeting on **10/03/2012**.

Item V

An Ordinance Amending the Springdale Zoning Code Map by Redefining the Route 4 Corridor District Boundaries and Overlaying the Corridor District Map onto the Zoning Code Map

At its August 14, 2012 meeting, the Springdale Planning Commission voted to recommend an amendment to the Route 4 Corridor District Boundaries and to overlay its map onto the Zoning Map. When the original/current corridor study plan was adopted by the City, there were no clearly defined boundaries. The original Corridor Study illustrated a number of bubbles for each of the four subareas along the corridor and as a result properties off of the Route 4 corridor were included. It is felt that some of the properties off of the actual corridor perhaps should not have the same restrictions as properties on the corridor. In addition, the Route 4 Corridor District Map is a separate document from the Zoning Code Map.

This ordinance (Planning Commission's recommendation), if adopted, would reduce the size of the Route 4 Corridor District boundaries by eliminating a number of properties not located on SR4 as well as overlay the corridor district map onto the Zoning Code Map (thereby combining them into one). One benefit of adopting this change is it would relieve those properties (currently included in the district) of the stringent corridor district standards as well as provide a clear indication of the district's boundaries. The new boundaries will be more aligned along property lines.

An ordinance to amend the Springdale Zoning Code Map by revising the Route 4 Corridor District Boundaries and overlaying the Corridor District Map onto the Zoning Code Map will be before Council for a 1st reading at the **10/03/2012** meeting. A second reading and **Public Hearing** has been scheduled for the **10/17/2012** meeting.

Item VI

An Ordinance Authorizing the City to "Call" the Existing Bonds on the Springdale Community Center Debt and to Refinance the Balance of the Debt and Declaring an Emergency

At the beginning of 2012, the City owed \$2,300,000 on the Bonds for the Community Center expansion project. We are scheduled to pay \$489,600 (\$400,000 in principal and \$89,600 in interest) to cover this year's payment leaving a balance of \$1,900,000. The bonds are scheduled to be paid off on December 1, 2017. December 1, 2012 is the first opportunity the City has had to "Call" the Bonds. The City Administration has been exploring ways in which to address the remaining debt as well as saving dollars for the City. We are scheduled to meet with the Finance Committee on Wednesday, September 19 (6:00 pm) to discuss these options. Hopefully, after that meeting, we will be ready to present an option to Council on this issue.

An ordinance, with an emergency clause, authorizing the City to "Call" the existing Bonds on the Community Center Debt and to refinance the remaining debt will be before Council for your consideration at the **10/17/2012** meeting.

Item VII

A Resolution of Appreciation for Katherine L. Russell for her years of service on the Springdale Parks and Recreation Commission

Ms. Katherine L. Russell has served on the Springdale Parks and Recreation Commission since January 2007. Unfortunately for the City and the Commission, Ms. Russell has moved out of the City of Springdale. As a result, she has resigned her position on the Parks and Recreation Commission.

The City would like to thank Ms. Russell for her dedicated service and wish her well in future endeavors.

A Resolution of appreciation honoring Ms. Katherine L. Russell will be on City Council's meeting agenda for **09/19/2012**.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Law Director
City Engineer
Department Directors
Reading File
Recording Secretary