

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

November 30, 2012

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

Resolution Re-Appointing Julie Matheny To The Charter Revision Committee

The current term of Julie Matheny on the Springdale Charter Revision Committee is due to expire on December 31, 2012. Mrs. Matheny has indicated a desire to continue serving on the committee.

A resolution re-appointing Julie Matheny to the Springdale Charter Revision Committee is scheduled to be before Council at the **12/05/2012** meeting.

Item II

Resolution Re-Appointing Robert Coleman To The Civil Service Commission

The current term of Robert Coleman on the Springdale Civil Service Commission is due to expire on December 31, 2012. Mr. Coleman has indicated a desire to continue serving on the commission.

A resolution re-appointing Robert Coleman to the Springdale Civil Service Commission is scheduled to be before Council at the **12/05/2012** meeting.

Item III

An Ordinance Setting the Compensation For The Elected Mayor For Calendar Year 2013

In recognition of performing nuptial services, Mayor Doyle Webster has requested Council consider increasing the compensation of the Mayor's position for calendar year 2013. In return, the Mayor is expected to perform a certain number of nuptial ceremonies with fees related to the ceremony being paid to the City of Springdale.

The current rate of pay for the Mayor's position is \$21,000. The proposed legislation would increase the Mayor's compensation by \$4,000 to \$25,000 for calendar year 2013 and become effective January 1, 2013. For calendar year 2014 and beyond, City Council would be required to set the compensation for the Mayor's position.

An ordinance setting the compensation for the elected Mayor for calendar year 2013 will be before City Council at the **12/05/2012** meeting for a first reading. The ordinance, with an emergency clause, is scheduled for a second reading before Council at the **12/19/2012** meeting.

Item IV

Authorizing The Mayor And Clerk Of Council/Finance Director To Approve A Change Order In The Amount Of \$34,635.60 To Increase The Contract Of Adleta Incorporated For The Merchant Street Rehabilitation Project And Declaring An Emergency

The bids for the Merchant Street Rehabilitation Project were opened on June 26, 2012 with Adleta, Inc. being the lowest and best bidder. As was discussed with Council's Capital Improvement Committee and briefly mentioned at the September 19 meeting of Council, the original specifications included the performance of "spot curb work" on Merchant Street instead of full curb replacement. The City decided not to perform any spot curb work and instead instructed Adleta to perform the full curb replacement. At the September 19 meeting, the City engineer mentioned this would require a change order in the amount of \$39,908. It turns out the actual cost is \$34,635.60.

As promised, the City did make an appeal to the District 2 Integrating Committee (OPWC) to allow access to the additional funding previously approved for this project. Unfortunately, our request was denied by the committee at their November 29 meeting. Therefore, 100% of the change order cost will be borne by the City.

An ordinance, with an emergency clause, authorizing the approval of a change order to increase the contract with Adleta, Inc. for the Merchant Street Rehabilitation Project in the amount of \$34,635.60 will be before City Council at the **12/05/2012** meeting.

Item V

Adopting A Temporary Appropriation Ordinance for the Period January 1, 2013 until the Fiscal Year 2013 Appropriation Permanent Ordinance is Adopted by City Council

The first Council Meeting of the New Year falls on 01/02/2013. In order to provide for City operations until the Annual Appropriation Ordinance can be considered on that date, a temporary appropriation ordinance will be presented for Council's consideration at the regular meeting of **12/19/2012**. Because this is an ordinance dealing with financial matters, it may take effect on 01/01/2013 without an emergency clause.

Item VI

Adopting the Final Appropriation and Transfer Ordinance for 2012

This ordinance is adopted each December in order to balance out all departments in the General Fund and to insure we balance within all funds at the end of the year. This is accomplished by either moving funds already appropriated or by adopting additional appropriations to cover actual expenses. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

The 2012 final appropriation ordinance will be presented for Council's consideration at its meeting on **12/19/2012**.

Item VII

An Ordinance Adopting the Annual Appropriation/Estimated Receipts for Fiscal Year Ending December 31, 2013

This ordinance, scheduled for the **01/02/2013** meeting, authorizes the approval of appropriations for current expenses and other expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2013. It also adopts the estimated receipts the City anticipates on collecting in the fiscal year ending December 31, 2013. The appropriations and receipts are consistent with the 2013 budget scheduled to be presented at the 12/05/2012 Council meeting. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

Item VIII

An Ordinance Authorizing the City to Enter Into An Agreement with ODOT For the State Route 4 (South) Urban Paving Project and Declaring An Emergency

On 03/21/2008, City Council adopted Resolution 08-2008, the consent agreement for the ODOT Urban Paving Project that will resurface SR 4 from Sharon Rd. to Cameron Rd. After many years, this project is now ready to be sold by ODOT in early spring (2013). In order for the project to move forward, the City will need to adopt the final resolution authorizing a contract with ODOT for the improvements.

The project is expected to start in spring 2013. The estimated construction cost is \$301,000, with an additional \$30,100 for construction engineering, making the total \$331,100. The ODOT paving (\$161,600) and construction engineering costs (\$16,254) are estimated to be \$177,854, with Springdale's local share coming in at \$153,246. The funding breakdown for this project has been adjusted to match more current ODOT rates. We will not know our actual cost until the bid results are received.

An ordinance, with an emergency clause, authorizing the City to enter into the contract with ODOT for the SR 4 (South) Urban Paving Project is scheduled for Council's consideration at the meeting of **01/16/2013**.

Item IX

The Presentation of 2013 Budget is scheduled for the December 5, 2012 City Council meeting.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Reading File

Law Director
City Engineer
Department Directors
Recording Secretary