

INTERNAL MEMORANDUM

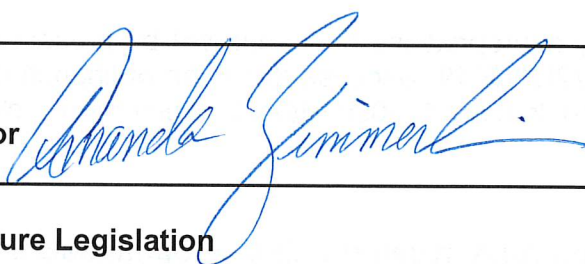
Office of the Assistant City Administrator

Springdale, Ohio

December 13, 2019

To: Mr. Thomas Vanover
President
Springdale City Council

From: Amanda Zimmerlin
Assistant City Administrator



Re: Report on Pending and Future Legislation

Item I

An Ordinance Setting the Employee Pay Rates for 2020 and Declaring an Emergency

As a part of this year's budget process, the City Administration is recommending that Council authorize a modest wage increase for all non-union full-time City employees and part-time Firefighters. Additionally, this year, Administration is requesting that part-time employees be included in the 2% increase. For 2020, the City will run the Concession stand at the pool. The part-time positions of Pool Concession Manager and Head Life Guard have been created and included in the Part Time Wage Table. The pay ordinance would be designed to go into effect on December 22, 2019, meaning the employees will receive the benefit of the pay increase on the first pay for 2020 (January 9, 2020).

An ordinance, with an emergency clause, setting pay rates for full-time City employees not covered by a collective bargaining agreement, part-time Firefighters, and other part-time City employees is scheduled to appear before City Council at the **12/18/2019** meeting.

Item II

Adopting the Final Appropriation and Transfer Ordinance for 2019

This ordinance is adopted each December in order to balance out all departments in the General Fund and to insure we balance within all funds at the end of the year. This is accomplished either by moving funds already appropriated or by adopting additional appropriations to cover actual expenses. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

The 2019 final appropriation ordinance will be presented for Council's consideration at its meeting on **12/18/2019**.

Item III

Adopting a Temporary Appropriations Ordinance for the Period January 1, 2020 until the Fiscal Year 2020 Appropriations Permanent Ordinance is Adopted by City Council

The first Springdale City Council meeting of 2020 falls on Wednesday, January 1, 2020, New Year's Day. Council has set an alternate date for the meeting of Wednesday, January 8, 2020. To provide for City operations until the 2020 Annual Appropriations Ordinance is adopted, a temporary appropriations ordinance will need to be adopted by City Council. The adoption of this ordinance is an annual practice of the City.

A temporary appropriations ordinance will be presented for Council's consideration at the meeting of **12/18/2019**. Because this is an ordinance dealing with financial matters, it may take effect on January 1, 2020 without an emergency clause.

Item IV

A Resolution Authorizing the City of Springdale's Participation in Financing Public Improvements in Cooperation with the Port Authority and Authorizing the Execution of Documents to Effectuate Such Financing, and Declaring an Emergency

Since City Council passed the resolution to establish the Springrose Meadows Community Authority ("SMCA"), City Council will now be presented with a resolution authorizing the City to enter into a Cooperative Agreement with the SMCA and the Greater Cincinnati Redevelopment Authority ("Port Authority") for the financing of the infrastructure in the Springrose Meadows Development. The Port Authority will issue the bonds for the financing. The obligations of the City of Springdale under this agreement shall not represent or constitute a debt or pledge of the full faith and credit or the taxing power of the City. The debt will be paid by homeowner fees established by the SMCA.

A resolution, with an emergency clause, authorizing the City of Springdale's participation in financing public improvements in cooperation with the Port Authority and authorizing the execution of the documents to effectuate such financing, will be before City Council for consideration at the **01/08/2020** meeting. The need for the emergency clause is to enter into the agreement at the earliest possible date.

Item V

An Ordinance Adopting the Annual Appropriations/Estimated Receipts for Fiscal Year Ending December 31, 2020

This ordinance, scheduled for the **01/08/2020** meeting, authorizes the approval of appropriations for current expenses and other potential expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2020. It also adopts the estimated receipts the City anticipates collecting in the fiscal year ending December 31, 2020. Generally, the appropriations and receipts will be consistent with the 2020 Budget document, which is scheduled to be presented to Council at the **12/18/2019** meeting. The

appropriations ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

Item VI

A Resolution Authorizing the Investment of Municipal Funds

Article III, Section G, Paragraph 6, (i) of the Charter requires the Clerk of Council/Finance Director shall “Invest any such funds as Council, by resolution, declares are not needed for any Municipal purpose for more than ninety (90) days.” At the beginning of the year, it has been Council’s long-standing practice to adopt a blanket resolution authorizing the Clerk to invest those funds she determines not to be needed for more than 90 days. Such a resolution for the year 2020 will be before City Council on **01/08/2020**.

Item VII

A Resolution Requesting Advance Payment from the County Auditor

At its first meeting each year, Council adopts a resolution requesting the County Auditor “pay to the Clerk of Council/Finance Director of the City of Springdale all funds currently available for distribution to said City of Springdale.” If we fail to adopt such a resolution, the County will hold our property tax settlements as long as they can in order to derive the interest from the investment of such funds. As a result of this resolution, the County must distribute our property tax settlements as soon as the money is collected and available. The resolution covering 2020 will be before Council at the **01/08/2020** meeting.

Item VIII

An Ordinance Enacting and Adopting the 2019 S-21 Supplement to the Springdale Code of Ordinances and Declaring an Emergency

Each year, the State of Ohio adopts a number of amendments or supplements to the Ohio Revised Code (ORC). By law, cities (even Home Rule Charter cities) are required to adopt some of the supplements while others are at the option of the City whether they will be adopted. It is completely at the discretion of the organization. Historically, the City of Springdale has enacted or adopted the majority of these supplements.

Supplements to be considered by Council include the addition of the following sections: Section 74.11 ‘Electric Bicycles;’ Section 132.29 ‘Railroad Vandalism; Criminal Trespass; Interference with Operation of Train; Grade Crossing Device Vandalism;’ Section 134.23 ‘Nonconsensual Dissemination of Private Sexual Images;’ and Section 138.16 ‘Sale of Pure Caffeine Product.’

An ordinance, with an emergency clause, enacting and adopting the 2019 S-21 supplements will be before Council at the **01/08/2020** meeting. Due to the high number of pages expected to be associated with this ordinance, a copy of the supplements will not be attached to the legislation; however, they will be made available for inspection in the office of the Clerk of Council/Finance Director.

Item IX

An Ordinance Allowing for the Issuance of Tickets Produced by Computer or Other Electronic Means by the Springdale Police Department

This year, the Police Department is making the transition from PAMET to the Sundance records management system. This system will allow for the filing of electronic tickets. In 2014, the Supreme Court of Ohio amended Traffic Rule 3 to allow police departments across the state of Ohio to issue citations for all moving traffic offenses, as well as parking and other equipment violations, using a ticket produced by a computer or other electronic means. The officer issuing the ticket would be able to affix a digital signature to citation. The individual receiving the citation would still receive a paper copy, but the citation would no longer require their signature. However, the ticket will conform in all other substantive respects, including layout and content, to the Ohio Uniform Traffic Ticket authorized by the Supreme Court of Ohio.

An ordinance allowing for the issuance of tickets produced by a computer or other electronic means by the Springdale Police Department will be before Council for consideration at the **01/08/2020** meeting.

Item X

Other Items of Interest

1. Presentation of the 2020 Budget is scheduled for the **12/18/2019** City Council meeting;
2. The first City Council meeting of 2020 will be held on **Wednesday, January 8, 2020**.

Mayor
Clerk of Council/Finance Director
City Council
City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File